

Associate of Business

Program Description

The Associate of Business degree requires completion of 62 credit hours. Although students often have the option of entering a career field upon completion of the Associate of Business degree, this degree plan is primarily designed to provide the first two years of coursework to prepare students for transfer into a related upper division baccalaureate degree program.

Thirty-five hours of coursework are concentrated in general education. At Yavapai College the Arizona General Education Curriculum (AGEC-B) is embedded in the Associate of Business degree. Arizona General Education (AGEC) special requirements incorporate additional university requirements in Intensive Writing/Critical Inquiry (IWR), Ethnic/Race/Gender (ERG) awareness, and Global/International and Historical (GIH) awareness areas. Upon completion of all 35 credit hours (including the special requirements) of the AGEC with a grade of "C" or higher, the student will receive recognition of completion on the transcript and guaranteed transferability of the AGEC upon admission to one of the state universities in Arizona.

The core curriculum consists of four parts: (A) Foundation Studies include critical literacy, precise writing, qualitative thinking, and the process of analysis and synthesis that underlie logical reasoning; (B) Core Studies focus on the conceptual frameworks through which a thinker, a culture, or an academic discipline may approach an issue; (C) Area Studies link foundation skills in thinking and communicating and the core emphasis on conceptual frameworks to the content orientation of academic disciplines; (D) Computer Systems and Applications.

Three credit hours of communications coursework are required for this degree. Twenty-four credit hours of coursework in this degree are in major and elective studies. This aspect of the degree affords the student an opportunity to begin work on a major area of study.

Students preparing to transfer to an upper-division baccalaureate degree program should contact an advisor in the major field of study at the transfer institution in addition to meeting regularly with a faculty advisor and/or counselor at Yavapai College. Regular advisement is important to build an educational plan and ensure transferability of general education, elective, and major courses. Students intending to transfer to one of the Arizona public universities can obtain specific information on transferability of courses from the Course Equivalency Guide and curriculum transfer guides available from academic advisors. Transfer guides are also available from each university's web site.

Note:

****AGEC Special Awareness Requirements Students must complete a course from each of the following areas: Intensive Writing/Critical Inquiry (IWR) • Ethnic/Race/Gender (ERG) awareness Global/International or Historical (GIH) awareness***

Program Contacts

- Prescott Advising: Prescott Academic Advising (academic.advising@yc.edu), telephone: (928) 776-2106
- Verde Advising: Verde Valley Academic Advising (academic.advising@yc.edu), telephone: (928) 634-6510
- Instructional Specialist: Holly Molina (holly.molina@yc.edu), telephone: (928) 776-2295
- Instructional Specialist: Mitzi Martin (mitzi.martin@yc.edu), telephone: (928) 776-2157
- Dean: Jill Fitzgerald (jill.fitzgerald@yc.edu), telephone: (928) 776-2277

Program Requirements

A minimum of 62 credit hours is required to complete the Associate of Business Degree.

Course	Course Title	Credit Hours
I. General Education (35 credits)		
A. Foundation Studies (9 credits)		

Course	Course Title	Credit Hours
1. College Composition (6 credits)		
	ENG101 College Composition I	3
OR	ENG103 College Composition I Honors	3
	ENG102 College Composition II	3
OR	ENG104 College Composition II Honors	3
2. Numeracy (3 credits)		
	MAT212 Survey of Calculus	3
OR	MAT220 Calculus & Analytic Geometry I	5
OR	MAT230 Calculus & Analytic Geometry II	5
OR	MAT241 Calculus III	4
OR	MAT262 Elementary Differential Equations	3
B. Core Studies (3 credits)		
1. Historical Perspective (3 credits)		
Choose from Approved List		
C. Area Studies (20 credits)		
1. Physical and Biological Science (8 credits)		
Choose from Approved List - GLG100 must be taken with one other 2 credit GLG course		
2. Arts and Humanities (6 credits)		
Choose from Approved List		
3. Behavioral Science (3 credits)		
Choose from Approved List		
4. Social Science (3 credits)		
Choose from Approved List - EXCEPT BSA 235		
D. Computer Systems and Applications (3 credits)		
	CSA110 Intro Computer Info System	3
II. Communications Requirement (3 credits)		
	COM100 Intro Human Communication	3
OR	COM131 Fund Speech Communication	3
OR	COM134 Interpersonal Communication	3
OR	COM271 Small Group Communication	3
III. Major and Elective Studies (24 credits)		
	ACC131 Principles of Accounting I	3
	ACC132 Principles of Accounting II	3
	BSA232 Business Statistical Analysis	3
	BSA234 Quantitative Methods	3
OR	MAT172 Finite Mathematics	3
	BSA235 Principles Economics-Macro	3
	BSA236 Principles Economics-Micro	3
	BSA237 Legal Environment Business	3
	BSA131 Intro to Business	3
OR	BSA233 Business Communications	3