

**Financial Aid Office**

**Prescott Campus** • 1100 East Sheldon Street • Prescott, Arizona 86301 • (928)776-2125  
**Verde Valley Campus** • 601 Black Hills Drive • Clarkdale, Arizona 86324 • (928)634-6502  
**Email** • prescott\_financial\_aid@yc.edu    **Toll-free** • (800)922-6787 ext. 2152-Prescott / 6502-Verde

**Where can I get a Part-Time Grant application?**

Part-time Grant applications are available from the Financial Aid Office on the Prescott and Verde campuses as well as the Registration desk at the Prescott Valley, Chino Valley, and Sedona locations.

**What are the requirements?**

Part-time Grants are available to students who:

- are new to Yavapai College;
- are enrolled in six or less credit hours;
- are in financial need;
- have not completed the federal financial aid application process;
- have confirmed citizenship, and,
- have not already paid their enrollment fees.

**How much is a Part-Time Grant and what does it cover?**

The maximum amount of a Part-time Grant will not exceed six credit hours and is for tuition only. Part-time Grants do not cover lab fees, out-of-state tuition, books, or living expenses.

**Will I have to pay any part of my tuition?**

While the grant is based upon financial need, you are asked to make a small contribution toward your tuition expenses. It is highly recommended that you meet with a financial aid advisor to discuss how much you can afford to contribute and review other aid opportunities, which may help with books and other college expenses.

**Can I receive the Part-Time Grant every semester?**

The grant is non-renewable and is designed to help students who are new to Yavapai College. The primary purpose of the grant is to help you get enrolled while you apply for other aid programs, which can often take several weeks to process.

**Will I have to pay back the funds?**

If you are subsequently eligible to receive a federal grant, the Part-time Grant fund will be repaid from your federal award to allow this program to help other students in need.

**How and when do I apply?**

Part-Time Grants are available beginning July 1 each year and are awarded on a first-come, first-serve basis until funds run out. You must complete the following steps to complete the Part-Time Grant application process.

1. Complete the Part-time Grant application.
2. Meet with a Financial Aid Advisor on the Prescott and Verde Campuses or Registration desk personnel at other locations to discuss how much you can afford to contribute toward your tuition and review other aid opportunities available to you. Please be sure to bring your completed Part-time Grant application with you.
3. Register for six or less credit hours.
4. Pay your contribution amount to the Cashier.
5. Approval of your Part-Time grant will be determined by the close of business. You will be notified if any additional charges must be paid.

**PART-TIME GRANT APPLICATION**

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**DO NOT LEAVE ANYTHING BLANK! Please carefully read the instructions on the back of this form.**

1. Name \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_  
Last First MI

2. Names previously used \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_

3. Mailing Address \_\_\_\_\_  
Street City State Zip

4. E-mail Address \_\_\_\_\_

5. What is the most important reason you are taking classes at Yavapai College this term? (check **one** below)

Complete an associate degree or certificate\*       Personal interest & enrichment  
 Complete required courses for transfer to University\*       To acquire or improve job skills  
 To improve basic reading, writing, or math skills       Other: \_\_\_\_\_

**\*Important Note:** *If you are pursuing a degree or certificate, it is strongly recommended that you complete the Free Application for Federal Student Aid (FAFSA) because you may qualify for additional financial assistance.*

6. What is your marital status?     Single, widowed, divorced, or separated       Married

7. Which campus are you attending this semester? (check only **one**):

Prescott                                       Verde Valley                                       Sedona  
 Chino Valley                                       Prescott Valley

8. How many people are living in your household whom you or your parents are providing financial support? \_\_\_\_\_

9. Are you working? \_\_\_\_\_ If yes, what is your place of employment? \_\_\_\_\_

10. Is your spouse or parent(s) working? \_\_\_\_\_ If yes, what is their place of employment? \_\_\_\_\_

11. What is your monthly income from taxable and non-taxable sources? \$ \_\_\_\_\_

12. What is your spouse's or parent(s) total monthly income from taxable and non-taxable sources? \$ \_\_\_\_\_

13. If you have no income, please explain how are you and your spouse (or parents, if dependent) are supporting yourself.  
 \_\_\_\_\_  
 \_\_\_\_\_

14. How much are you contributing toward the cost of your tuition and fees, today? \$ \_\_\_\_\_

I certify all the information reported on this form is complete, true, and correct to the best of my knowledge. I also understand that the Part-Time Grant is non-renewable and if I am subsequently eligible for a federal grant that it will be repaid to allow funds to continue to be available for other students in need. I understand that my citizenship status must be confirmed to be eligible for the Part-Time Grant.

\_\_\_\_\_  
**Student Signature** \_\_\_\_\_  
**Date**

<b>Office Use Only</b>			
Total Tuition Cost:	\$ _____	Recommended by: _____	
Less Student Contribution:	\$ _____	Approved by: _____	
Grant Award (PTE):	\$ _____	Posted by: _____	Date: _____