

# **Yavapai College District Governing Board**

## **Minutes of Special Teleconference Meeting**

**Friday, August 27, 2004**

**Yavapai College  
Building 32, Conference Room 113  
1100 East Sheldon Street  
Prescott, AZ 86301  
(928) 776-2024**

Members Present.

Dr. Ed Harris, Board Chair  
Mr. Herald Harrington, Board Secretary  
Mr. Paul R. Madden, Board Member

Member Teleconferencing.

Dr. Donna Michaels

Staff and Guests Attending Meeting Lists are on file in the District Office.

Call to Order; Welcome; Pledge.

Chair Harris called the Yavapai College District Governing Board meeting to order at 8:02 a.m. Guests and Staff were welcomed by Dr. Harris. The Pledge of Allegiance was led by Mr. Madden.

Dr. Harris read a statement encouraging the community to focus on education of the over 7,000 students as the new semester begins. He said that the Board would keep the public informed of progress in resolving the issue raised.

Board Agenda – Adopted.

Mr. Harrington moved, seconded by Mr. Madden, that the agenda be adopted. The motion carried unanimously.

Acceptance of resignation of Mr. James H. Holt as District 1 Yavapai College District Governing Board Member - Accepted.

Mr. Madden moved, seconded by Dr. Michaels, that Mr. Holt's resignation be accepted and that Chair Harris would generate a letter accepting the resignation and thank Mr. Holt for his 18 months of service to the Board. The motion carried unanimously.

Discussion and possible action relating to Mr. Holt's concern relative to the effect on the College Mission of potential resignations of Executive Leadership Team (ELT) Staff Members – Action determined.

Mr. Harrington reviewed the Policy Governance process for "Concerns." The Board Chair, Board Secretary and the President discuss the concern to determine if it is a shared concern. It was agreed that Mr. Holt's issue was a shared concern. Mr. Harrington said that he had contacted Mr. Holt on Monday of this week to see what his concerns were. At that time Mr. Harrington went through the wording (as stated on the agenda) with Mr.

Holt and was assured that this was Mr. Holt's concern and what he wanted brought to the Board at large.

Dr. Michaels stated that she agrees that as it affects the mission of the College, it is a concern.

Mr. Madden stated his agreement that it is a concern and the Board should proceed very carefully and very slowly keeping in mind the College mission.

Mr. Harrington moved, seconded by Dr. Michaels, that the Board direct the CEO to provide to the Board a report at the October Board meeting specifying her analysis of the threats and risks associated with the recent ELT [Executive Leadership Team] resignations to the mission of the College and further direct the CEO to begin dialogue with the ACCT [Association of Community College Trustees] group to negotiate a contract with them to offer support services to the Board to help [the Board] analyze this situation and provide ideas for resolution.

Mr. Harrington noted that this would give the Board an internal and external perspective.

The vote was called for and the motion carried unanimously.

Announcements.

1. Request for County Attorney Opinion. Mr. Madden read a statement relating to his Mesa Airlines common carrier pass and his concern that his use may be in violation of ARS 28-445. He said that he will contact the Yavapai County Attorney's Office for an official opinion.

2. Appointment of Board Spokesperson. Dr Harris announced that Dr. Donna Michaels has agreed to and been appointed to serve as the Spokesperson for the Board.

Adjournment of Special Meeting.

Mr. Madden moved, seconded by Mr. Harrington, that the meeting be adjourned. The motion carried unanimously. The meeting was adjourned at 8:20 a.m.

Respectfully submitted,

Date: August 30, 2004

\_\_\_\_\_/S/  
Gail Armstrong, Recording Secretary

\_\_\_\_\_/S/  
Dr. Ed Harris, Chair

\_\_\_\_\_/S/  
Herald Harrington, Board Secretary

Board agenda and documents read or referred to at the meeting are on file in the Yavapai College District Office, Prescott, Arizona