

# *Yavapai College*

## **Office of Instruction and Curriculum**

Date: October 27, 2004, 2004

To: Dr. Michael Murphy, Interim President

From: Robert Salmon, Vice President and District Provost

RE: Curriculum Proposals – September and October 2004

The following curriculum proposals have been reviewed by the appropriate faculty, Division Assistant Deans, and Curriculum Committee. I am requesting your approval of these curriculum proposals as presented.

### **1. Public Services**

- A. Program Modification
  - 1. AAS Degree in Gunsmithing

Recommend approval of the above program modification. The proposed changes will directly benefit students completing the Associate of Science Degree in Gunsmithing by building on courses required in the Certificate program. Program learning outcomes are also proposed for revision to comply with current curriculum and outcome assessment requirements.

### **2. Education**

- A. Course Deletion
  - 1. ECE 205 Children With Special Needs

Recommend deletion of the above course. This course is to be replaced by ECE/EDU 222 Introduction to the Exceptional Learner.

- B. Major Modification
  - 1. EDU/ECE 222 Introduction to the Exceptional Learner

Recommend approval of the above major course modification. The outcomes and content of these two courses are very closely aligned. Faculty recommend cross-listed course to support enrollments and instructional content in all education programs.

- C. Program Modification
  - 1. Early Childhood Education Certificate
  - 2. Early Childhood Education Degree

Recommend approval of the program modification listed above. ECE 205 Children With Special Needs is to be deleted and replaced by ECE/EDU 222 Introduction to the Exceptional Learner.

### **3. Liberal Arts**

#### **A. Permanent New Course**

1. ANT 104 Buried Cities & Lost Tribes

Recommend approval of the above permanent new course. This course is recommended by State Anthropology Articulation Task Force and will articulate to all state universities. This course is also recommended as part of the Arizona General Education Core to fulfill the Global/International or Historical awareness area requirement.

### **4. Business and Computer Science**

#### **A. Course Deletions**

1. BSA 080 Pre-Retirement Financial Planning
2. BSA 081 Post-Retirement Financial Planning
3. CSA 090 Basic Computer Literacy
4. BSA 111 Estate Planning
6. BSA 115 Organizational Studies I
7. BSA 215 Organizational Studies II
8. BSA 227 Legal Secretarial Skills I
9. BSA 228 Legal Secretarial Skills II

Recommend approval of the above course deletions. These courses have not been successfully offered in 3 or more years.

### **5. Visual and Performing Arts**

#### **A. Course Deletions**

1. MUS 119 Recorder Ensemble
2. MUS 221 College Choir

Recommend approval of the above course deletions. These courses have not been successfully offered in 3 or more years.

*Contact: Jill Adams 776-2312*