

YAVAPAI COLLEGE DISTRICT GOVERNING BOARD

REGULAR MEETING AGENDA

**Tuesday, September 13, 2005
1:00 p.m.**

Yavapai College
<http://www.yc.edu/govboard/>
Prescott Campus
Rock House
1100 East Sheldon Street
Prescott Arizona 86301
928-776-2023

Pursuant to Arizona Revised Statutes (A.R.S.) Section 38-431.02, notice is hereby given to the members of the Yavapai College District Governing Board and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of items on the agenda. One or more members of the Board may participate in the meeting by telephonic communication.

Pursuant to A.R.S. Section 38-431.03.A.2 and A.3, the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda or to review, discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law. As indicated in the agenda, the Board may also vote to go into executive session, which will not be open to the public, to discuss specific agenda items.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Gail Armstrong at (928)776-2023. Requests should be made as early as possible to allow time to arrange the accommodation.

- I. Call to Order (Procedure item - time required - 1 minute) – Chair Harrington
- II. Welcome to Guests and Staff (Procedure item - 1 minute) - Dr. Horton
- III. Pledge of Allegiance (Procedure item – 1 minute) – Mr. Madden
- IV. Adoption of Agenda (Procedure item – 1 minute)
- V. Open Call* (Information item – 10 minutes)

This is an opportunity for residents of Yavapai County to provide their input on any issue within the jurisdiction of the Yavapai College District Governing Board. Members of the Board are not permitted to discuss or take legal action on any matter raised during the Open Call unless the matter is properly noticed on the Agenda for discussion and possible legal action. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken at this meeting as a result of a public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

If you wish to address the Board, please complete a “Request to Speak” form, give it to the Recording Secretary and be prepared to limit your remarks to three minutes.

- VI. Consent Agenda (Decision items – 2 minutes) – Policies 3.4.3 & 2.9.9
All items listed below may be enacted by one motion and approved as consent agenda items with no discussion. Any item may be removed from the consent agenda and considered separately if a member of the Board so requests.
1. Approval of Regular Meeting Minutes for August 9, 2005 and Executive Session Minutes for August 9, 2005 (Executive Session minutes are confidential by statute and are therefore not included in public meeting documents.)
 2. Approval of Vouchers – July 2005
 3. Acceptance of Report of Revenues and Expenditures – July 2005
 4. Acceptance of Executive Limitations Monitoring Report Policy 2.6 - Asset Protection. [All Board members found the President's interpretation reasonable and that the data supported the interpretation.]
 5. Acceptance of Executive Limitations Monitoring Report Policy 2.7 – Ends Focus of Grants & Contracts [All Board members found the President's interpretation reasonable and that the data supported the interpretation.]
 6. Acceptance of Executive Limitations Monitoring Report Policy 2.8 – Emergency President Succession
 7. Approval of Intergovernmental Agreement between Yavapai College and the City of Cottonwood. [ARS 11-952]
 8. Acceptance of Revised Agenda Format
 9. Acceptance of Grant Status Report – September 2005
- VII. Community and Yavapai County Taxpayer Input - Policies 3.4.2 & 3.7.1.3
The Board receives external education and input relevant to its ongoing cycle of reviewing and revising Ends policies
- A. Governance Education Related to Ends Determination – (Information item – 30 minutes)
 Mr. Gabe Loyola, former Director for the Job Training Partnership Act under four former Arizona Governors and proprietor of LOYOLA Associates, to speak on workforce issues
 - B. Open Meeting Law Training - (Information item – 45 minutes)
 Lynne Adams, of Counsel, Lewis and Roca
 - C. Board Response to ACCT Institutional Analysis, Attorney General’s Investigation Report, Navigant Bond Proceeds Audit Report and “No Confidence” Votes (Decision item - 15 minutes)
 - D. Teleconference with Caroline Oliver- Discussion and possible action regarding recommendations from Caroline Oliver from Caroline Oliver Communications who will work with the Board in developing Ends and strategies for taxpayer input - Policy 3.1.8 (Decision item – 30 minutes)
- VIII. Policy Issues - Policy 3.2 - (Decision items – 10 minutes)
Considerations and possible action on items using the following steps:
1. *What have we said in Policy regarding the item?*
 2. *Is this a Board issue or an operational issue?*
 3. *Is this a shared issue?*
 4. *If this is a shared issue, then we discuss the issue*
 5. *Appropriate action is taken*
 - a. *Examine interpretation and data of latest monitoring report*

- b. *Decide if interpretation and data is reasonable in light of new concern*
- c. *Take action [ask for interim monitoring report to address interpretation and data concerns; or Board asks has our policy said enough and is it clear]*

- A. Revision of Policy - Naming of District Real Property – Mr. Harrington
- B. Non-Substantive Changes to Policy – Mr. Harrington
- C. Policy Review – Mr. Harrington

IX. Informational Items - (Information items - 22 minutes)

Communication and Support to the District Governing Board - Policy 2.9

Information only in support of communication and support to the Board policy. No action or discussion is required but questions and comments are appropriate. If a member has a concern about some aspect of the report that the member believes requires significant discussion and possible action, it should be placed on a future Agenda under Policy Issue. If the Board requires additional information for the discussion, the requested information should be presented in the form of a motion to avoid misunderstanding. Care should be exercised so as to avoid interfering with management decision by relating the requested information to statute or policy.

A. Association Reports

- 1. AADGB Report - Policies 2.9 & 3.2.2 – Dr. Michaels
- 2. ACCA Report - Policies 2.9 & 3.2.2 – Dr. Horton

B. President's Report

- 1. Progress Report on Assignments from previous Board meetings
- 2. College Highlights – written material in Board packet
- 3. Other - Sedona Update

C. Faculty Report – Mr. Scott Farnsworth – written material in Board packet

D. Correspondence to the Board

E. Update on *OurBoardroom*

X. Date and Place of Next Meetings / Future Discussions - (Information item – 1 minute)

- October 11, 2005 – Rock House, Prescott Campus
- November 8, 2005 – TBD

XI. Board Self- Evaluation of Meeting (Monitoring item – 3 minutes)

Dr. McCarver will be today's evaluator.

XII. Executive Session – Pursuant to ARS 38-431.03(A) - (Decision item – 10 minutes)

Pursuant to A.R.S. § 38-431.03(A)(7), upon a majority vote of the Governing Board constituting a quorum, the Governing Board may adjourn to Executive Session, which will not be open to the public, for discussion and consideration of its position regarding the purchase, sale or lease of real property in Sedona, Arizona.

XIII. Possible Action as a Result of Executive Session - (Decision item – 1 minute)

XIV. Adjournment of Regular Meeting - (Procedure item – 1 minute)