

TRUSTEE EVALUATION PROCEDURE

The Board evaluation procedure allows each individual Board member to self-evaluate a particular factor of Board knowledge or behavior. It also provides the Board member an opportunity to evaluate his/her perception of the knowledge or behavior of the Board as a whole. The Board's own Code of Conduct and Code of Ethics are used as the basis of evaluation.

Rating Scale:

- 1 Minimal
- 2 Marginal/Below Average
- 3 Average
- 4 Above Average
- 5 Exceptional

Each Member of the Board of Trustees shall endeavor to:

SELF	BOARD AS A WHOLE
1. 1 2 3 4 5 Have read and understand the Code of our State as it relates to the operation of our Community College System.	1 2 3 4 5
2. 1 2 3 4 5 Attend all scheduled Board meetings in-so-far as Possible, and become informed concerning the issues To be considered at those meetings.	1 2 3 4 5
3. 1 2 3 4 5 Conduct all college business in open meetings unless, in the judgment of the board and only for those purposes permitted by the open meetings laws or our state, it is deemed more appropriate to hold a closed meeting.	1 2 3 4 5
4. 1 2 3 4 5 Hold confidential all matters discussed in closed sessions Of the board.	1 2 3 4 5
5. 1 2 3 4 5 Spend adequate amounts of time in formal session and in pre-meeting preparation to be well informed.	1 2 3 4 5
6. 1 2 3 4 5 Through enactment of polices, monitoring of activities, and appointment of administrative personnel, uphold, implement, and enforce all laws, rules, regulations, court orders, and standards pertaining to the college, and bring needed change only through legal and ethical procedures.	1 2 3 4 5
7. 1 2 3 4 5 Recognize and understand that the trustee's basic function is policy making, not meddling or micro-managing.	1 2 3 4 5
8. 1 2 3 4 5 Approach all board related discussion, decision making and voting from an un-biased perspective an in a non-discriminatory manner.	1 2 3 4 5
9. 1 2 3 4 5 Recognize that most contacts with the media are best handled by the president or chairperson of the board respectively, and recognizing that such contacts should be generally referred to them.	1 2 3 4 5

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| 23. | 1 2 3 4 5 | Avoid any activity that would cast the appearance of a relationship between the board and any political organization. | 1 2 3 4 5 |
| 24. | 1 2 3 4 5 | Know and understand the mission and vision of the college. | 1 2 3 4 5 |
| 25. | 1 2 3 4 5 | Effectively involved with the presidents evaluation. | 1 2 3 4 5 |
| 26. | 1 2 3 4 5 | Have working knowledge of system budget. | 1 2 3 4 5 |
| 27. | 1 2 3 4 5 | Advocate for the system with the state legislator. | 1 2 3 4 5 |
| 28. | 1 2 3 4 5 | Had a thorough board orientation and satisfied with the process. | 1 2 3 4 5 |

WHAT OUR BOARD DOES WELL:

WHAT OUR BOARD COULD IMPROVE ON: