

CHILD SUPPORT WAGE ASSIGNMENT

SECTION I – EMPLOYEE INFORMATION		Today's Date
All Employees are subject to this notification: <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Adjunct <input type="checkbox"/> Student		
Last Name:	First Name:	MI:
Address (Mailing)		
Address (Physical Address)		
SS#:	Date of Birth:	
SECTION II – CHILD SUPPORT NOTIFICATION		
In compliance to AS 23-722.02, which requires that every employer “shall request that the employee disclose whether the employee is subject to a wage assignment order” relative to child support, please complete this form as appropriate.		
<input type="checkbox"/> I am NOT subject to a wage assignment order relative to child support.		
<input type="checkbox"/> I am SUBJECT to a wage assignment order relative to child support. I will provide the Payroll office with a copy of all active child support and wage withholding documents. I also understand that the Arizona revised Statute requires the College to start withholding the amount called for in the wage assignment, even though the College may not have been formally served with a wage assignment or garnishment.		
This will not affect my employment with the College.		
SECTION III – ACKNOWLEDGMENT		
Employee Signature: _____		Date: _____
Payroll Use Only: EmpID #: _____		By: _____

Distribute: Original-Payroll