



## Medical Coding - Program Review Conducted 2007-08

Academic program review is central to the college's overall planning and assessment process. All academic programs are reviewed annually. Programs include academic units that offer certificates and degrees (i.e. nursing) as well as curriculum articulated in the Arizona General Education Curriculum (AGEC) agreement.

The accelerated academic program review process is designed to provide each program area with timely information to assess the strength and weaknesses of program areas. Follow-up reports are made only if an area is determined to be below the college's acceptable threshold.

### Areas in Compliance:

Average Class Size  
Retention

### Areas out of Compliance:

FTSE Trend

### Follow-up Status:

Action plan required to address FTSE trend.

### Threshold Criteria Definition

#### **Accelerated Program Review Thresholds and Required Actions**

##### FTSE:

- A positive fiscal five year trend **requires no action;**
- Flat or negative fiscal five year trends

Pearson r of 0 to **-0.59 no action is required**

Pearson r of **-0.60 to -1.00 follow-up action plan to improve FTSE must be submitted to the Verde Valley Campus Executive Dean.**

##### Annual Program Summary:

- Average class size is 12 or higher then **no action is required;**
- Average class size below 12 for the most recent academic year **requires follow-up action plan to address increasing average class size must be submitted to the Verde Valley Campus Executive Dean.**

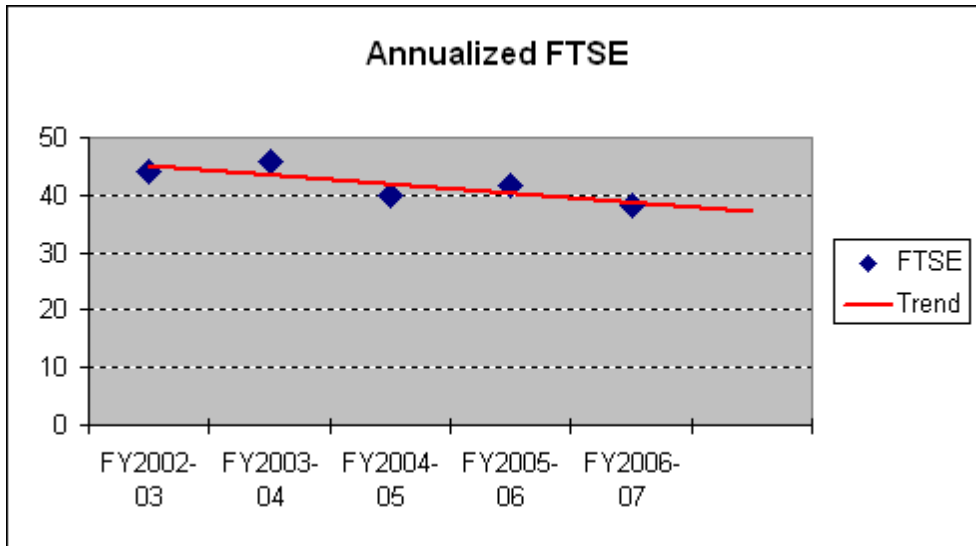
##### Enrollment and Retention Summary:

- Retention figures of 80% or higher for the most recent fall and spring semesters **require no follow-up action**
- Retention figures between 75% and 79% indicated that the program area is below the college average of 80% and efforts to increase retention should be explored; however, **no formal follow-up action is required**
- Retention figures below 75% **require the submission of an action plan to increase retention be submitted to the Verde Valley Campus Executive Dean**

## Medical Coding Accelerated Program Review Academic Year 2007-08

### Medical Coding FTSE

Term	FY2002-03	FY2003-04	FY2004-05	FY2005-06	FY2006-07
Fall	35	39	32	36	23
Spring	42	40	36	32	16
Summer	3	7	6	5	5
Short	1	0	0	0	3
OEOE	2	0	0	3	11
Annualized	44	46	40	42	38



Average Growth Rate per Year  
Pearson Coefficient ( r )

-1.58  
-0.80

### Medical Coding Annual Summary

Academic Year	2002-03	2003-04	2004-05	2005-06	2006-07
Number of Sections	24	24	22	25	21
Average Enrollment	19.2	19.4	17.9	17.5	18.5
Percent Capacity	80%	77%	69%	75%	76%
Total Registrations	460	465	394	437	388

Open Entry and Independent Study courses excluded.  
Based on Census Day (Final day for Summer).  
Slave courses merged with Master course.

**COURSE ATTRITION SUMMARY**  
**Medical Coding PROGRAM**

TERM	COUNT	CREDITS	ENROLL	DROPPED	WITHDREW	CURRENT
FALL 2002	14 Courses Total	40	318	83	65	170
SPRING 2003	12 Courses Total	36	265	44	63	158
FALL 2003	11 Courses Total	31	304	84	69	151
SPRING 2004	13 Courses Total	39	284	59	65	160
FALL 2004	10 Courses Total	29	248	66	49	133
SPRING 2005	15 Courses Total	44	269	62	55	152
FALL 2005	11 Courses Total	31	274	70	51	153
SPRING 2006	13 Courses Total	38	285	62	61	162
FALL 2006	12 Courses Total	34	280	83	47	150
SPRING 2007	13 Courses Total	37	250	56	31	163

FALL 2002	Retention	72%
SPRING 2003	Retention	71%
FALL 2003	Retention	69%
SPRING 2004	Retention	71%
FALL 2004	Retention	73%
SPRING 2005	Retention	73%
FALL 2005	Retention	75%
SPRING 2006	Retention	73%
FALL 2006	Retention	76%
SPRING 2007	Retention	84%

Retention is calculated as:  $\text{Current Headcount} / (\text{Enrolled} - \text{Dropped})$

## Mazmanian, Diane

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**From:** DO-NOT-REPLY@YC.EDU  
**Sent:** Monday, April 28, 2008 9:54 AM  
**To:** sean@yc.edu; alexandra\_helm@yc.edu; tom\_schumacher@yc.edu; tom\_hughes@yc.edu; diane\_mazmanian@yc.edu  
**Subject:** Yavapai College » An Online Form Has Been Submitted

<b>Form Name</b>	Accelerated Academic Program Review (Verde)
<b>FTSE Met?</b>	No
<b>Pearson Coefficient</b>	-.80
<b>Average Class Enrollment Met?</b>	Yes
<b>Average Class Size</b>	---
<b>Retention Threshold Met?</b>	Yes
<b>Retention Percentage</b>	---
<b>Assessment Regularly Conducted?</b>	No
<b>Curriculum Reviewed This Year?</b>	Yes
<b>Curriculum Compliant with Standards?</b>	Yes
<b>Advisory Meetings Held?</b>	Yes
<b>Recommendations (Optional)</b>	---
<b>Department or Program Name</b>	Medical Coding Cert.
<b>Electronically Signed By</b>	bmarkman ()
<b>Email Address</b>	---
<b>vtext</b>	yavapai

The previous data was submitted via an interactive form on the Yavapai College web site. You are receiving this email because you are the identified response person for this information. Please take appropriate action based on the contents of this email as soon as possible, or forward it to the Web Services Group if you need further assistance. **If you are not the intended recipient of this message, or if this message was sent to you in error, please delete it immediately and contact the Yavapai College Web Services Group at 928-717-7651.** Thank you for your time!

These form results were submitted from <http://www2.yc.edu/webtools/forms/formpost.asp>

## Mazmanian, Diane

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**From:** russ\_roberts@yc.edu  
**Sent:** Monday, April 21, 2008 10:21 AM  
**To:** sean@yc.edu; alexandra\_helm@yc.edu; tom\_schumacher@yc.edu; tom\_hughes@yc.edu; diane\_mazmanian@yc.edu; russ\_roberts@yc.edu  
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<b>Retention Percentage</b>	---
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<b>Curriculum Reviewed This Year?</b>	Yes
<b>Curriculum Compliant with Standards?</b>	Yes
<b>Advisory Meetings Held?</b>	Yes
<b>Recommendations (Optional)</b>	This program and most of it's course's have been moved to Allied Health.
<b>Department or Program Name</b>	Medical Coding
<b>Electronically Signed By</b>	rroberts (Russell Roberts)
<b>Email Address</b>	<a href="mailto:russ_roberts@yc.edu">russ_roberts@yc.edu</a>
<b>vtext</b>	Yavapai

The previous data was submitted via an interactive form on the Yavapai College web site. You are receiving this email because you are the identified response person for this information. Please take appropriate action based on the contents of this email as soon as possible, or forward it to the Web Services Group if you need further assistance. **If you are not the intended recipient of this message, or if this message was sent to you in error, please delete it immediately and contact the Yavapai College Web Services Group at 928-717-7651.** Thank you for your time!

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