



Medical Transcription - Program Review Conducted 2007-08

Academic program review is central to the college's overall planning and assessment process. All academic programs are reviewed annually. Programs include academic units that offer certificates and degrees (i.e. nursing) as well as curriculum articulated in the Arizona General Education Curriculum (AGEC) agreement.

The accelerated academic program review process is designed to provide each program area with timely information to assess the strength and weaknesses of program areas. Follow-up reports are made only if an area is determined to be below the college's acceptable threshold.

Areas in Compliance:

Average Class Size
Retention

Areas out of Compliance:

FTSE Trend

Follow-up Status:

Action plan required to address FTSE trend.

Threshold Criteria Definition

Accelerated Program Review Thresholds and Required Actions

FTSE:

- A positive fiscal five year trend **requires no action;**
- Flat or negative fiscal five year trends

Pearson r of 0 to **-.59 no action is required**

Pearson r of **-.60 to -1.00 follow-up action plan to improve FTSE must be submitted to the Verde Valley Campus Executive Dean.**

Annual Program Summary:

- Average class size is 12 or higher then **no action is required;**
- Average class size below 12 for the most recent academic year **requires follow-up action plan to address increasing average class size must be submitted to the Verde Valley Campus Executive Dean.**

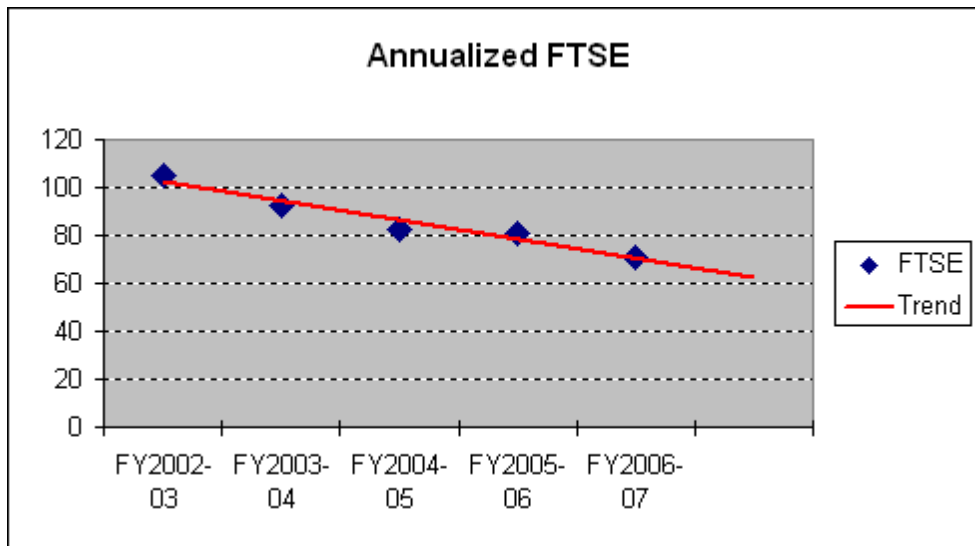
Enrollment and Retention Summary:

- Retention figures of 80% or higher for the most recent fall and spring semesters **require no follow-up action**
- Retention figures between 75% and 79% indicated that the program area is below the college average of 80% and efforts to increase retention should be explored; however, **no formal follow-up action is required**
- Retention figures below 75% **require the submission of an action plan to increase retention be submitted to the Verde Valley Campus Executive Dean**

Medical Transcription Accelerated Program Review Academic Year 2007-08

Medical Transcription FTSE

| Term | FY2002-03 | FY2003-04 | FY2004-05 | FY2005-06 | FY2006-07 |
|------------|-----------|-----------|-----------|-----------|-----------|
| Fall | 83 | 78 | 72 | 68 | 57 |
| Spring | 97 | 77 | 71 | 65 | 57 |
| Summer | 6 | 6 | 4 | 5 | 6 |
| Short | 4 | 5 | 3 | 3 | 2 |
| OEOE | 5 | 5 | 4 | 6 | 7 |
| Annualized | 105 | 93 | 82 | 81 | 71 |



Average Growth Rate per Year

-7.99

Pearson Coefficient (r)

-0.98

Medical Transcription Annual Summary

| Academic Year | 2002-03 | 2003-04 | 2004-05 | 2005-06 | 2006-07 |
|---------------------|---------|---------|---------|---------|---------|
| Number of Sections | 80 | 66 | 64 | 58 | 45 |
| Average Enrollment | 16.4 | 16.3 | 15.3 | 14.8 | 14.3 |
| Percent Capacity | 70% | 71% | 65% | 69% | 63% |
| Total Registrations | 1312 | 1078 | 980 | 861 | 643 |

Open Entry and Independent Study courses excluded.

Based on Census Day (Final day for Summer).

Slave courses merged with Master course.

COURSE ATTRITION SUMMARY
Medical Transcription PROGRAM

| TERM | COUNT | CREDITS | ENROLL | DROPPED | WITHDREW | CURRENT |
|-------------|------------------|---------|--------|---------|----------|---------|
| FALL 2002 | 47 Courses Total | 106 | 886 | 213 | 177 | 496 |
| SPRING 2003 | 44 Courses Total | 104 | 759 | 130 | 133 | 496 |
| FALL 2003 | 39 Courses Total | 91 | 782 | 218 | 144 | 420 |
| SPRING 2004 | 38 Courses Total | 92 | 753 | 152 | 135 | 466 |
| FALL 2004 | 38 Courses Total | 93 | 736 | 175 | 122 | 439 |
| SPRING 2005 | 34 Courses Total | 86 | 678 | 179 | 119 | 380 |
| FALL 2005 | 39 Courses Total | 92 | 743 | 225 | 103 | 415 |
| SPRING 2006 | 38 Courses Total | 96 | 623 | 134 | 69 | 420 |
| FALL 2006 | 38 Courses Total | 97 | 579 | 161 | 89 | 329 |
| SPRING 2007 | 38 Courses Total | 95 | 521 | 133 | 70 | 318 |

| | | |
|-------------|-----------|-----|
| FALL 2002 | Retention | 74% |
| SPRING 2003 | Retention | 79% |
| FALL 2003 | Retention | 74% |
| SPRING 2004 | Retention | 78% |
| FALL 2004 | Retention | 78% |
| SPRING 2005 | Retention | 76% |
| FALL 2005 | Retention | 80% |
| SPRING 2006 | Retention | 86% |
| FALL 2006 | Retention | 79% |
| SPRING 2007 | Retention | 82% |

Retention is calculated as: $\text{Current Headcount} / (\text{Enrolled} - \text{Dropped})$

Mazmanian, Diane

From: DO-NOT-REPLY@YC.EDU
Sent: Monday, April 28, 2008 10:11 AM
To: sean@yc.edu; alexandra_helm@yc.edu; tom_schumacher@yc.edu; tom_hughes@yc.edu; diane_mazmanian@yc.edu
Subject: Yavapai College » An Online Form Has Been Submitted

| | |
|---|---|
| Form Name | Accelerated Academic Program Review (Verde) |
| FTSE Met? | No |
| Pearson Coefficient | -.98 |
| Average Class Enrollment Met? | Yes |
| Average Class Size | --- |
| Retention Threshold Met? | Yes |
| Retention Percentage | --- |
| Assessment Regularly Conducted? | No |
| Curriculum Reviewed This Year? | No |
| Curriculum Compliant with Standards? | No |
| Advisory Meetings Held? | No |
| Recommendations (Optional) | --- |
| Department or Program Name | Medical Transcription |
| Electronically Signed By | bmarkman () |
| Email Address | --- |
| vtext | yavapai |

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