

C:\Documents and Settings\irwhisen.YC\My Documents\Documentation\SOPs\To install Lotus Notes.doc

To install Lotus Notes:

Start | Run | Browse

Browse to

M: drive (which will be \\sysnet\shr_itsinst)

Desktop Installs

Lotus Notes 6.5 Client and Designer (or newest version)

Setup

Click on OK to begin installation

Window Process	Action
Welcome to Notes Setup program	Next
License Agreement	Yes
Enter your name and company name...	Name: enter first and last name of user Company: Yavapai College
Setup will install Notes in folder...	Next (for default paths)
Type of Setup you want...	Domino Designer
Program icons...	Next
Setup of Notes is complete.	Finish (don't register)

In Windows Explorer, browse to

C:\Documents and Settings\All Users\Start Menu\Programs\Lotus Applications

Copy the Lotus Notes shortcut and paste it into:

C:\Documents and Settings\All Users\Desktop