

Liberal Arts Division—Prescott Campus

Departmental Action Plan 2008-2009

Initiative 1

Excellence in Education

Yavapai College is dedicated to excellence in teaching and learning. As the number one priority of the institution, comprehensive instruction and student support planning ensures an environment for successful student learning and the documentation of student learning in transfer/general education, career/technical, basic skills/developmental education, and lifelong learning programs.

Strategic Priority:

Students seeking transfer to universities will have the qualifications to make a successful transition. Develop strategies and targets to increase the numbers of Yavapai College students transferring to four-year colleges and universities. (Student Success & Enrollment Growth)

Division Actions:

- 1. Evaluate each two year course sequence for each discipline area. (All faculty)**
- 2. Distribute an “Advance Schedule” (courses to be offered for the next semester) and Course Sequence to all students in all classes. Explore alternatives to “paper” for distribution. (All faculty)**
- 3. Continue planning for the implementation of the Liberal Studies Core (Historical Awareness and Critical Thinking) as it affects this Division. (Kathryn Reisdorfer and Debbie Roberts).**
- 4. Hire up to three new faculty to fill vacancies in Humanities, Political Science, Geography, Spanish and History.**
- 5. Submit feasibility study and, upon acceptance, implement an Associate of Arts in Science program in Social and Human Services.**
- 6. Pursue arrangements with Northern Arizona University, Arizona State and the University of Arizona regarding completion programs in Psychology and other Liberal Arts Disciplines. (Al Garbagnati, Nichole Stubbe)**
- 7. Explore the possibilities of a Division faculty member becoming a faculty advisor for the Division.**

Strategic Priority: Strengthen and develop intervention programs and services to increase student retention to assist students in completing a degree or achieving their individual academic and/or social goals. (Student Success and Enrollment Growth)

Division Actions: **1. Continue to support agreed upon retention and intervention practices that faculty will use intentionally and consistently. (All faculty)**

Strategic Priority: Integrate learning outcomes assessment into all instructional programs, courses and initiatives to document student achievement of learning outcomes. (Outcomes Assessments)

1. Continue to review and revise Course Outlines as necessary to establish course integrity and manageable assessment. (All faculty)

2. Refine the assessment plan for Social and Behavioral Sciences.

3. Revisit—in cooperation with the Verde Valley Division—the assessment program for Modern Languages.

4. Develop—in cooperation with the Verde Valley Division—the assessment program the Liberal Studies Core.

5. Continue to develop information and training to assist adjunct faculty in the assessment process.

6. Conduct an assessment retreat that includes adjunct faculty.

Strategic Priority:

Develop a culture of customer service to support student recruitment and retention, and effective internal operations.

- 1. Redesign the Division Website, consistent with the new ERP system. (Patti Schlosberg)**
- 2. Develop an in-Division “Speakers Bureau” which highlights expertise of individual faculty members, and make that information available to students and other Divisions. (Jennie Jacobson)**
- 3. Devise a plan for ongoing revision and evaluation of web resources pertinent to the Division. (Patti Schlosberg; Jennie Jacobson)**