

STRATEGIC PLANNING COMMITTEE (SPC) MEETING

Thursday, May 11, 2006, 8 – 9 a.m.

Yavapai College, ITS Conference Room 3-106 (Prescott) and Room J-107 (Verde)

1100 E. Sheldon Street, Prescott, Arizona 86301

(Accepted 08/31/06)

THOSE PRESENT:

Barbie Duncan
Scott Farnsworth
Rick Giardini
Lisa Griest
Effie Hacklander
James Horton

Tom Hughes
Bob Lynch
Diane Mazmanian
Tom Schumacher
Sandra Thurman-Jackson
Barbara Wing

THOSE ABSENT:

Michael Dougherty
Rose Hurley
Rick Marcum
James Perey
Sue Sammarco

GUEST:

Frank D'Angelo, Controller

Discussion of "Virtual" Meeting: Tom Hughes received very little response to the email "virtual" SPC meeting held April 27, and felt that the meeting was "virtually" useless; it seems more effective for the SPC to meet face-to-face.

- There were some SPC members who felt no response was required if they reviewed the materials and had no comments.
 - Those who did respond felt that the virtual meeting was a successful option and assisted with time management.
 - There is technology for conducting genuine "virtual" meetings, which, when implemented, may increase the success of this type of meeting.
- I. Review of Minutes from March 9, 2006 and April 13, 2006 Meetings – All committee members were in favor of accepting the minutes from the two meetings, as presented.
 - II. Survey Review Process and Survey Request Form – The group discussed and fine-tuned the proposed survey approval process and survey request documents.
 - III. Integration of the Strategic Plan and the Board Ends
 - Dr. Horton suggested that Tom Hughes work directly with Caroline Oliver, the board ends consultant, during the summer to integrate the board ends statements with the strategic plan.
 - Community action plans can take the board ends and implement them in the community, which assists in the measurement of success (the onus of measurement would fall on the town/city government of the community involved).

- The strategic plan document that is currently on the strategic planning website does not have the board ends statements integrated into the strategic plan.

IV. Higher Learning Commission Summary Reports – Utpal Goswami, Tom Hughes, James Perey and Karly Way provided written summary reports on their experiences, observations and recommendations at the Higher Learning Commission (HLC) Annual Meeting held in Chicago, Illinois.

- What action will be taken to address the participants' recommendations?
 - ❖ Suggestion: have another meeting concerning the recommendations and have the participants attend that meeting to discuss what action should be taken next to address those recommendations.

ACTION ITEM: Schedule the above-referenced meeting and contact the HLC annual meeting participants to address the group regarding their recommendations.

- ❖ The first priority is retention – that priority work group should meet again and include faculty in that meeting.

V. Intern/Student Representative Needed – The last two student interns who have served on the SPC have come from the Verde side; we're looking for a student intern from the Prescott side to serve on the SPC.

ACTION ITEM: Send recommendations to Tom Hughes for a student intern from the Prescott side to serve on the SPC.

- Suggestion: obtain Kalin Walker's perspective on what worked and what didn't work as a student intern serving on the SPC.
 - ❖ Kalin is writing a paper on that topic and providing that paper to Brett Markman. We'll get a copy of that.

ACTION ITEM: Follow-up with Kalin or Brett to obtain a copy of the above-referenced paper.

This is the last regular SPC meeting of the year; the SPC will be convened over the summer when needed. Meeting notices will be sent out at least two weeks in advance of the meeting.

The meeting adjourned at 8:50 a.m.

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