

## STRATEGIC PLANNING COMMITTEE (SPC) MEETING

Thursday, May 17, 2007, 8 – 9 a.m.

Yavapai College Room 3-106 (Prescott) and Room J-107 (Verde)

1100 E. Sheldon Street, Prescott, Arizona 86301

(Accepted 09/21/07)

### THOSE PRESENT:

Vikki Bentz  
Patrick Burns  
Michael Dougherty  
Lisa Griest

Tom Hughes  
Diane Mazmanian  
James Perey

### THOSE ABSENT:

Barbara Chavez  
Barbie Duncan  
Utpal Goswami  
James Horton  
\*Rose Hurley

\*Bob Lynch  
Rick Marcum  
Sandra Thurman-Jackson  
Barbara Wing

### GUESTS:

\*Frank D'Angelo representing Bob Lynch  
Connie Gilmore  
Chris Heyer  
\*Duane Ransom representing Rose Hurley

I. Strategic Planning Update - Tom contacted Dr. Fisher, head of the Honor's Program, and Dr. Fisher recommended a student he thought would be interested and would fit well with the committee. Tom interviewed the student who expressed interest in serving on the committee and completing a project for the committee; he will make his final decision by August 1, 2007.

II. Higher Learning Commission Meeting Attendees: Presentations – The following people presented highlights of their experience at the 2007 annual HLC/NCA meeting:

- Tom Hughes
- Chris Heyer
- Connie Gilmore
- Lisa Griest

Each attendee above has submitted a written follow-up report of their experience at the 2007 HLC/NCA meeting. Written reports are attached hereto and made a part of these minutes.

III. Strategic Planning Activities – Departmental Plan Process Change - Tom Hughes received feedback from the PLT that the District Governing Board will now review their End statements each September. With this change, the Departmental Action Plan Cycle must be updated to reflect this change. All SPC members present were in agreement with the PLT recommended changes.

***ACTION ITEM: Tom will make the changes to the Departmental Action Plan Cycle and send it out to all committee members for their review and comment.***

The meeting adjourned at 9:10 a.m.

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Tom Hughes, Director  
Institutional Research, 928-776-2205