

Return to Purchasing & Contracting Dept. 928-776-2048 Phone 928-776-2193 Fax purchasing@yc.edu	Yavapai Community College District Substitute W-9 & Vendor Authorization Form	DO NOT SEND TO IRS
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► Taxpayer Identification Number (TIN)	<input type="checkbox"/> Employer ID Number (EIN) <input type="checkbox"/> Social Security Number (SSN)
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BUSINESS ► LEGAL NAME & DBA if applicable: (must match TIN above)	
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Do you collect Sales Tax on behalf of the State of Arizona? Yes No

If "Yes" please provide Arizona License # _____ and sales/use tax rate charged _____ % DUNS# _____

► REMIT TO ADDRESS:	
NAME:	
ADDRESS:	
ADDRESS LINE 2:	

CITY:		ST:		ZIP:	
PHONE:		FAX:		E-Mail	

► PROCUREMENT ADDRESS:	
CONTACT NAME:	
ADDRESS:	

CITY:		ST:		ZIP:	
WEBSITE		E-Mail		PHONE:	
FAX:		PO will be e-mailed to vendor if information is provided			

► ENTITY AND CONTRACT TYPE - check all that apply					
<input type="checkbox"/> Individual (not a business)	<input type="checkbox"/> Sole proprietor (individually owned business)	<input type="checkbox"/> Corporation	<input type="checkbox"/> Employee Owned	<input type="checkbox"/> State Contract Vendor	
<input type="checkbox"/> US Communities Contract	<input type="checkbox"/> E & I Contract	<input type="checkbox"/> Mohave Contract	<input type="checkbox"/> Save Contract	<input type="checkbox"/> Other Cooperative Contract	

Please check all that apply to your business for Federal Supplier Type:		
Service Disabled Veteran Owned (VD) <input type="checkbox"/>	Small Disadvantaged (SD) <input type="checkbox"/>	Women Owned (WO) <input type="checkbox"/>
Veteran Owned (VO) <input type="checkbox"/>	Minority Institution (MI) <input type="checkbox"/>	HUB Zone (HZ) <input type="checkbox"/>

► CERTIFICATION
Under penalties of perjury, I certify that: 1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me I am no longer subject to backup withholding, 3. I am a U.S. person (including a resident alien). Certification instructions: You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. The Internal Revenue Service does not require your consent to any provision of this document other than the certification required to avoid backup withholding

Signature of U.S. Individual	Date:
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