

**YCSA Employee Day 01/12/11 Minutes  
Prescott Campus, Bldg. 4-102, 12:00–1:00 p.m.**

<b>Agenda Item</b>	<b>Discussion</b>
<i>1. Welcome and Membership Introductions</i>	
	Meeting started at 12:05 p.m. The Board members and membership made introductions.
<i>2. Minutes from August 2010 Employee Day</i>	
	Marcia Byrd moved and Susie Check seconded to approve the August 2010, minutes. Vote was taken and unanimously passed.
<i>3. College Update – Topics may pertain to issues of the day</i>	
	Clint Ewell discussed the proposed implementation of regular part-time tuition waivers. He thanked YCSA for bringing the idea to the forefront, and the administration was seriously considering the possibility. The final decision will be made shortly. He also talked about a potential small pay increase for full-time employees in the next fiscal year since it had been several years since raises were possible.
<i>4. Professional Development</i>	
	Cathy Gertsch shared the FY10-11 professional development compilation. Clint observed there are three different funding pools used for training across the district. To ensure the College uses the funds to meet training needs more effectively the process will be reviewed. For the time being the current YCSA professional development committee will still distribute YCSA funds for staff requests.
<i>5. Open Discussion</i>	
	<ul style="list-style-type: none"> <li>◆ Training workshops. Some topics were: a district-wide staff day for training (“Come one-Come all”); civility training; targeted approach for training, e.g., specific departments, use of in-house knowledge facilitators, ITS workshops in various software programs.</li> <li>◆ Food for thought - background checks for anyone applying for FEC, and other departments (costs vary - \$22 per applicant). New application process – cost will be borne by department eventually - process still being considered.</li> </ul>
<i>6. Adjournment</i>	
	Jodie Buehler adjourned the meeting at 1:05 p.m.

YCSA Board Members:  
 President, Jodie Buehler – x7607  
 Vice President, Erin Elsner - x7984  
 Secretary, Karen Smith – x7760  
 Web Designer, Lori McIntyre – x6579  
 Professional Development, Cathy Gertsch - x6526/2056  
 Alternate Representative, Joni Westcott – x6563