

**YCSA Employee Day 08/16/10 Minutes
Prescott Campus, Bldg. 4-102, 12:00–1:00 p.m.**

Agenda Item	Discussion
Recorded by Karen Smith, Secretary	
<i>1. Call to Order</i>	
	Jodie Buehler called the meeting to order at 12:05pm.
<i>2. YCSA Board and Membership Introductions</i>	
	The Board members and membership made introductions.
<i>3. Minutes from January 13, 2010 Employee Day</i>	
	Linda Evans moved and Marcia Byrd seconded to approve the January 13, 2010, minutes. Vote was taken and unanimously passed.
<i>4. Add Part-time Employees to YCSA Constitution</i>	
	The membership felt it was important to recognize the value and contribution of regular part-time staff. Susan Carroll moved and Susie Check seconded to include part-time regular employees (29.5 hours or less) to the YCSA Constitution and offer them the same professional development funding opportunities that are currently available to full-time staff. Vote was taken and unanimously passed.
<i>5. Proposed Consideration of Tuition Waivers for Part-Time Employees</i>	
	Clint Ewell, Administrative Services VP, offered insight into some possibilities for regular part-time employee tuition waivers. Some discussion revolved around using professional development funds for YC tuition waivers. Clint was optimistic that by the end of the fall'10 semester, something will be in the final stages to address regular part-time staff tuition waivers.
<i>6. Update on New Hire Mugs</i>	
	Karen Smith mentioned 42 new-hire mugs had been given out since HR and YCSA began the joint effort back in June '09. Karen asked for input if the concept needed to be changed or updated. The membership appreciated the current efforts. Full-time new hires have decreased but HR and YCSA are still working together to welcome full-time staff 'new hires.'
<i>7. Professional Development</i>	
	Cathy Gertsch shared the FY09-10 professional development compilation. She encouraged supervisors to inform their regular part-time staff to apply for professional development funds since they were now a part of YCSA.
<i>8. Election Results for Open Positions – Vice President, Professional Development Committee Chairperson, Alternate Representative</i>	
	After counting all the ballots, through e-mail and intercampus mail (60+) Erin Elsner-Vice President, Cathy Gertsch-Professional Development Chair, and Joni Westcott-Alternate Representative, were re-elected to their respective positions; Erin and Joni from initial appointments due to vacant positions, and Cathy due to her term ending. Congratulations to Erin, Cathy, and Joni.
<i>9. Adjournment</i>	
	Jodie Buehler adjourned the meeting at 1:05 p.m.
<i>10. YCSA has one hour for the meeting. Immediately following the official YCSA meeting, those who want to bring to the Board issues or ideas that they feel should be considered are welcome to remain. Notes will be taken, and any ideas or issues will be shared with the membership.</i>	
	No one stayed after the adjourned meeting.

YCSA Board Members:
 President, Jodie Buehler – x7607
 Vice President, Erin Elsner - x7984
 Secretary, Karen Smith – x7760
 Web Designer, Lori McIntyre – x6579
 Professional Development, Cathy Gertsch - x6526/2056
 Alternate Representative, Joni Westcott – x6563