

MINUTES  
CURRICULUM COMMITTEE MEETING  
3:30 pm – 5:00 pm  
Zoom  
September 27, 2022

Present: Alex Barber, Ed Bushman, Cassi Gibson, Stacey Hilton, Sheila Jarrell, Tiffany Kragnes, Charlie Lohman, Lindsay Masten, Liz Peters, Kathie Peterson, Andrea Riffel, Jennifer Ritter, Kyle Russ-Navarro, Diane Ryan, Karly Schauwecker, Patti Schlosberg, Tania Sheldahl, Sarah Southwick, Ustadza White, Denise Woolsey

Non-Voting: Diana Dowling, Angie Poland, Leslie Sparkman

Absent: Clay Christensen

Guests: Tresa Hibben, Jason Ebersole, Mary Heller, Nanette Hofer, Joan Fisher, Kelsey Rumsey, Karen Palmer

- I. Approval of Minutes - September 13, 2022  
*Motioned and seconded to approve the minutes; vote taken; motion approved.*
  
- II. Old Business
  - a. Program Mod - AAFA Performing Arts Concentration & courses
    - DAN 112 Jazz & Tap course deletion
    - DAN 114 Jazz I permanent course proposal
    - DAN 115 Tap I permanent course proposal*Motioned and seconded to approve; discussion; re-motioned to table; vote taken; motion approved to table.*
  
- III. Curriculum Proposals
  - a. Program Deletions – Adv Electronics Cert, IMM Certs, Int Systems Tech Cert  
*Motioned and seconded to approve.*  
Discussion with questions about the curriculum maps and the teach-out plan. Liz is working on these.  
*Vote taken; motion approved.*
  
  - b. Paramedicine AAS & Cert program modifications and associated courses  
Tresa described the changes to the Paramedicine program.  
*Motioned and seconded to approve the proposals.*  
Discussion regarding scheduling. Classes will be scheduled within standard term dates in a mix of 8- and 16-week sections.  
Question: Are there advisory meeting notes or letters recommending the changes? They will need to be attached to the proposal. Per Tresa, the notes are from last November's advisory meeting. Comment: Those supported the changes that went through the curriculum process last

January but were subsequently withdrawn. Those minutes would not directly support the current changes. Diane Ryan asked Tresa to send the notes from last November to attach and to notify the advisory council of the latest updates.

Question to the committee: Regarding the learning outcomes, several are duplicated across courses. How much can learning outcomes be replicated across courses? There is no official policy about this.

*Vote taken; motion approved.*

#### IV. New Business

##### a. Course-level description document

*Motioned and seconded to approve the document.*

This is a required document to have a 4-year degree. It has been approved by the General Education committee, and it needs to have the Curriculum Committee's support.

Question: If our HLC liaison already looked at and approved it, why are we doing this? Per Diane Ryan, nothing has been officially approved. Per Liz, it was shared with him, and he was supportive. Also, the document will be going to Instruction and SLOA.

Question: Will it be used as a guide in developing curriculum? The answer was no that this document provides a "suggestion." Ed says he has already been using this document in writing his 300- and 400-level courses.

How do we know in the Curriculum Committee as we review proposals that a course is written to reflect the expected rigor? Per Liz, this is not up to the Curriculum Committee. The list of activities is more accurate than Bloom's. (Activities are also listed as a part of this document.)

*Minor editorial changes suggested. Vote taken; motion approved with two abstentions.*

##### b. Adjunct Representative discussion

Let Liz know if any adjuncts can fill this role on the committee.

#### V. Adjournment