

GEN ED AGENDA 1/21/22

Committee Members

| ARHU | First Year Comp | Math | HEWE | SCEN | SOSC | Nursing EMS | Faculty Chairs | Non-Voting Members |
|----------------|----------------------|------------------|------|------------------|--------------|----------------|--|--------------------------|
| Andrew Winters | Karen Palmer (Chair) | Kyle Russ-Navaro | OPEN | George Carpenter | Tara O'Neill | Jason Ebersole | Curriculum Chair: Matt Percy SLOA Chair: Bill Swenson | Advising: Tania Sheldahl |

In attendance:

Non-voting members in attendance:

Agenda

Welcome

Approve Minutes 11/19 – moved by _____ seconded by _____

Membership Update: We still need faculty from HEWE. We were supposed to vote for a new chair in November.

Old Business:

- Kyle: MAT 141 & 142 Update?
- Recommendation for 100 vs 200 level course definition sent to Curriculum.

Yavapai courses provide content at different levels of knowledge and skill. Developmental courses (below 100-level) generally cover pre-college-level competencies and prepare students to take college-level courses; First year (100-level) courses generally cover competencies that do not require previous experience or knowledge of the subject and are often introductory and survey courses; and Second-year courses (200-level) generally cover competencies for which some previous experience or knowledge may be desirable. A 200-level course has a prerequisite course, a focus on middle to upper-level outcomes based on the YC adopted Blooms Taxonomy, OR is determined by articulation standards in the discipline to be a 200-level course.

- World Languages Definition Updated in teams—feedback will be sent to Curtis (Andrew). Do we have an updated definition from Curtis?
- Updated Assessment Document from George—Vote to approve

Assessment to do (*Tabled until the spring*):

Identify all degrees, including AAS, and make sure Gen Eds are being assessed: *Dr. Ryan wants every gen ed course assessed (whether listed in the AA or AAS degree), so we need to do our best to categorize them and assess them. Updates may be made later as the process evolves. Per Liz—have exceptions for Gen Eds for AAS degrees been documented somewhere?*

- Update processes in the Assessment plan to match current process-in process
- Revise Written Communication—communication, world languages (not on the plan), computers? – *Have 3 different rubrics that fall under ‘communication’ – oral, written, languages? Could digital literacy fit here? Item for next Fall Assessment Day Discussion.*
- Definition for world Languages—in process
- Edit the form to have the actual year (2021-22) instead of Year 1, etc.
- Is there a way to not have to upload/download every document?
- How to equalize load among faculty—Sukey had 14 students to upload. Reduce completed gen eds? Reduce total number of SWPs?
- Update e-mail to be more clear on how to handle dropped students.
- It would be better to have an actual day to do this. Maybe second half of progression day next year? That way faculty can just get it done.

New Business

- **Assessment**
 - SWPs from Fall due 2/1. Need to track which faculty still need to submit. 61/150 QL submitted, 89 WC submitted so far. Send out reminder...1/21, 1/24?
 - Assign teams and send out 2/4. First team member due 2/18. Second due 3/4 ???
 - **Curriculum to approve**
 - COM 135
 - HIS 204
 - BHS 150
 - BHS 155
 - **Progression Day:** Focus on AAS degrees and Gen Eds. Diane Ryan would like to limit the number of choices for students. These choices would be options that the AAS faculty feel would be most beneficial for their students in the professions they are going into. Would not decrease number of Gen Ed credits, but the number of overall choices for each option. I suggested that it might be useful to look at data regarding what courses students are actually taking.
 - **4 Year Degree:** Have to start with one option per HLC. Will expand once the first one is approved. This will greatly expand Gen Ed because we will need upper division courses, as well.
 - **College Council 2.0 Update/Discussion:**
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- Gen Ed will become one of the 8 College Council committees. By next CC meeting, Diane Ryan needs to have a recommendation for membership. As an academic area with faculty primacy, the committee must be chaired by faculty and have a majority faculty membership. All current members are invited to stay. Are there any other staff who should be a part of this committee? What about students?
 - **Review Gen Ed Charge:**

General Education Advisory Committee

a. Purpose: To oversee and promote high quality standards in the General Education Curriculum at Yavapai College.

b. Activities:

1. Select General Education Chair and pass candidate on to FS for final approval;
2. Oversee, review and evaluate revisions to criteria, descriptions, and outcomes in all General Education categories at the College and make recommendations to the Curriculum Committee;
3. Review any changes to courses listed on General Education lists and send recommendations on to the Curriculum Committee;
4. Review any changes to the General Education component of any degree offered at Yavapai College and make a recommendation to the Curriculum Committee;
5. Assist in planning, organizing, and facilitating General Education Curriculum activities on Assessment Day;

c. Membership:

- Voting: A faculty member to represent each of the state's AGEC Foundation General Education and Area Studies categories (Arts and Humanities, First Year Composition, Math, Science, Social and Behavioral Sciences, and Other categories of Communication and World Languages), two faculty members representing occupational education from two different schools or divisions and campuses, Curriculum Committee Chair, and SLOA Chair.
 - Nonvoting: A representative from Student Advising, *and a representative from the Office of Student Instruction—this is not currently in the definition.*
 - d. Chair: General Education Chair: Elected by committee members the last meeting of the fall semester in the preceding academic year to serve as chair the following academic year.
 - **Other New Business?**
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