

Verde Valley Board Advisory Committee

Yavapai College
Verde Valley Campus - Building G, Room 102
601 Black Hills Drive, Clarkdale, AZ 86324

Approved Minutes December 3, 2014

VVBAC Members present: Paul Chevalier, Chair; Bill Regner, Vice Chair; Carolyn Fisher; Randy Garrison;
Amber Marchant-Lee;

DGB Members present: Dr. Pat McCarver, Board Secretary, District 4

College employees: Linda Buchanan, Verde Valley Community Education Coordinator

I. Call to Order

The meeting was called to order at 8:00 a.m. by Chair Chevalier, who welcomed guests, and members.

II. Approval of Meeting Minutes - November 19, 2014

Amber Marchant-Lee moved, Bill Regner seconded, to approve the Verde Valley Board Advisory Committee Meeting Minutes for November 19, 2014 as written. Motion carried unanimously.

III. Preparation of Operating Guidelines:

Committee discussed difference between By-laws & Operating Guidelines, and Operating Guidelines was chosen by consensus. Operating Guidelines, as drafted, are to be circulated to the Committee and District Governing Board for review and possible adoption at the January 7, 2015 meeting of the Committee.

IV. Ownership Linkage:

Chairman Chevalier clarified that Committee requests are considered to be requests of the DGB (not the College). The committee discussed methods and procedures to gather feedback from community members regarding higher education, economic, and cultural needs, prioritizing the following:

Jan 7: VVMC CEO Dember (Randy will coordinate); Break-out information regarding culinary job forecast (Verde vs. AZ) from YC REDC. (Dr. McCarver will make request)

Amended 01/21/15 per motion under item III to include: Vice Chair Regner specifically requested Kurt Haskell make SBDC presentation.

Jan 21: Request for future appearances by Verde Valley 9-12 school superintendents (Jan 21, Amber will coordinate).

Feb 4: CTE, John Morgan, w/ VACTE (Lois Lamer & Steve Dockray) Tim Carter/County Superintendent of Schools (Bill will coordinate)

Feb 18: Yavapai-Apache Nation may host Committee meeting at Tribal Council. (Leona will coordinate).

Mar 4: OLLI interface with College, expansion to Camp Verde, Chevalier will invite Sedona and Verde administrators and/or Site Councils (Paul will coordinate).

Mar 18: Steve Walker, YC V.P. of Advancement and Economic Development & Yavapai College Foundation role in the Verde Valley. (Dr. McCarver will make request).

Future considerations:

Chambers of Commerce, VVREO, CEDC.

Doug Tolleson, University of Arizona regarding Veterinarian program, Dr. Rod Proper, DVM; John Morgan & James Perey

Cottonwood Youth Advisory Commission, Camp Verde Teen Advisory Board. Invite youth to present to Committee, or take Committee on the road to high schools?

Rotary, Kiwanis, other service groups which might welcome speakers.

Committee agrees the preferred format will be based on one- hour blocks for panel discussions at regularly scheduled or special meetings. Committee additionally agreed that they may wish to develop presentation materials for common use, and occasionally work in tandem to make presentations? How do Committee members want to share contact information? Yavapai College will not release personal contact information, unless directly advised to do so by individual Committee members.

V. **Future Meeting Schedule**

- Next meeting scheduled January 7, 2015 8:00 – 10:00 a.m. Verde Valley Campus Building M Room 203 (VC.M-203)
- January 7 & 21 meetings will include presentations from Verde Valley Medical Center and Superintendents from the Verde Valley High Schools, if so arranged by Committee members.
- January 11, 2015 will be a VVBAC social for members of the committee given by Chair Chevalier at 5:30 p.m. with no business to be conducted. **Paul will provide social invitations for Linda to distribute to members.**

VI. **Adjourn**

Randy Garrison moved, Amber Lee seconded, to adjourn the Verde Valley Board Advisory Committee Meeting for December 3, 2014. Motion carried unanimously.

Meeting adjourned at 9:45 a.m.