

Yavapai College
District Governing Board
Regular Board Meeting
Approved Minutes

Monday, April 6, 2020
1:00 p.m.

Online Only

Link: <https://www.youtube.com/user/YavapaiCollege>

Member Present:

Ms. Deb McCasland, Chair
Dr. Patricia McCarver, Secretary
Mr. Ray Sigafos, Board Member
Mr. Paul Chevalier, Board Member

Administration Present:

Dr. Lisa B. Rhine, President
Atty. Lynne Adams, Board Attorney
Ms. Yvonne Sandoval, Executive Assistant

MINUTES

- 1.0 General Functions: Procedural (Reference: Board Policy 3.4 Agenda Planning)
 - 1.1 Call to Order (Reference: Board Policy 3.4 Agenda Planning) {Time: 1}
Chair McCasland called the Yavapai College District Governing Board Meeting to order at 12:58 p.m.
 - 1.2 Pledge of Allegiance (Reference: Board Policy 3.4 Agenda Planning) {Time: 1}
The Pledge of Allegiance was led by Chair McCasland.
 - 1.3 Adoption of Agenda – **DECISION** (Reference: Board Policy 3.4 Agenda Planning) {Time: 1}
Member Chevalier moved, seconded by Member Sigafos, to change the order of the agenda by considering agenda item 2.7 (District Governing Board Resolution) before agenda item 2.3 (2020-2021 Consideration of the Preliminary Budget). Motion carried unanimously.

Member McCarver moved, seconded by Member Chevalier, to adopt the Governing Board agenda as modified. Motion carried unanimously.
 - 1.4 Board Minutes Approval – **DISCUSSION AND DECISION** (Reference: Board Policy 3.5.4 Secretary) {Time: 2}
 - 1.4.1 Regular Board Meeting Minutes – Tuesday, March 3, 2020 (*Attached*)
Member McCarver moved, seconded by Member Sigafos, to approve the minutes of the District Governing Board meeting for Tuesday, March 3, 2020. Motion carried unanimously.

- 2.0 New Business: (Reference: Board Policy 3.2.1 Ownership Linkage)
- 2.1 Consent Agenda – **DECISION** (Reference: Board Policy 3.4.3.4 Consent Agenda) {Time: 10}
- 2.1.1 Receipt of Report on Revenues and Expenditures for February 2020
(*Attached*)
- Member Sigafos moved, seconded by Member McCarver, to approve the consent agenda items. Motion carried unanimously.**
- 2.2 President’s Monitoring Reports –**MONITORING, DISCUSSION, AND DECISION** (Reference: Board Policy 3.4.4 President Monitoring) {Time: 10}
- 2.2.1 Policy 2.6 Asset Protection (*Attached*)
- Member Sigafos requested that the administration correct the policy reference included on the Certification of Financial Records signature page and substitute the new page into the documents compiled and maintained for this monitoring report.
- Member Sigafos moved, seconded by Member McCarver, we have read the President’s Monitoring Report regarding Policy 2.6 Asset Protection, we believe that the interpretation of the policy provided is reasonable, and we believe that there is sufficient evidence to support the conclusion of compliance with the policy. Therefore, I move that we accept the Monitoring Report for Policy 2.6 Asset Protection. Motion carried unanimously.**
- 2.3 2020-2021 Consideration of the Preliminary Budget – Dr. Clint Ewell – **INFORMATION, DISCUSSION AND/OR DECISION** (Reference: Board Policy 3.7.1 Budget) (*Attached*) {Time: 45}
- Dr. Ewell gave a presentation on the 2020-2021 Consideration of the Preliminary Budget.
- 2.4 Verde Valley Skilled Trade Center Update – Dr. Clint Ewell – **INFORMATION AND DISCUSSION** (Reference: Board Policy 2.8 Communication and Support to the Board) {Time: 10}
- Dr. Ewell updated the Board on the status of the property on Highway 260 that the College had originally identified for the Verde Valley Skilled Trades Center.
- 2.5 President’s Evaluation Format – Board Chair Deb McCasland - **INFORMATION, DISCUSSION, AND DECISION** (Reference: Board Policy 4.2.2 President Performance) (*Attached*) {Time: 5}
- Member McCarver moved, seconded by Member Sigafos, to adopt the President’s Evaluation Form, with the addition of an evaluation of the President’s compliance with Executive Limitations, as monitored by the Board during the previous year. The evaluation process will comply with the following dates: April 20, 2022 – President’s Evaluation Packet submitted to the Board for completion, May 5, 2022 – the completed President’s Evaluation from the Board Members submitted to Attorney Lynne Adams for compilation, and May 12, 2022 – Board’s evaluation of the President in Executive Session. Motion carried unanimously.**

2.6 Suspend Board Policy Evaluations – Board Chair Deb McCasland - **DISCUSSION AND/OR DECISION** (Reference: Board Policy 3.1.4 Self-Evaluation) {Time: 10} Member McCarver moved, seconded by Member Chevalier, to suspend the Board’s scheduled self-evaluation of compliance with policies to September 2020 and its review of policies and policy language until the Board has its next Board Retreat. Motion carried unanimously.

2.7 District Governing Board Resolution – Board Chair Deb McCasland - **INFORMATION, DISCUSSION, AND DECISION** (Reference: 4.3.3 President’s Authority) (*Attached*) {Time: 10} Member Chevalier moved, seconded by Member Sigafos, to accept the Resolution of the Yavapai County Community College District Governing Board Granting Authority to President to Respond to the COVID 19 Pandemic, with the last sentence of the resolution to be modified to read as follows: “This delegation of authority shall continue until terminated by further vote of the Board.” Motion carried unanimously.

Member Chevalier moved, seconded by Chair McCasland, to amend the Resolution of the Yavapai County Community College District Governing Board Granting Authority to President Respond to the COVID 19 Pandemic, to include the following sentence: “The Governing Board shall make the final decision regarding whether to return to in-person classroom instruction, if allowed to do so by the Government.” Motion failed (Aye: Chevalier; Nay: McCasland, McCarver, and Sigafos).

3.0 Information Business: (Reference: Board Policy 3.2.1 Ownership Linkage) –

3.1 President’s Report **INFORMATION** (Reference: Board Policy 2.8 Communication and Support to the Board) {Time: 15}

3.1.1 Update on College on COVID-19– Dr. Rhine

Dr. Rhine gave a presentation on COVID-19 and the College’s response.

Mr. Hernandez gave an update on the economic development in the county in light of the COVID-19 pandemic.

3.1.2 Budget to Actual Monthly Report and Cash Reserves Monthly Report (*Attached*)

The Budget to Actual Monthly Report and Cash Reserves Monthly Report is provided in the Board’s packet.

3.1.3 Faculty Senate – Dr. Jennifer Jacobson

Dr. Jacobson gave an update on Faculty Senate activities.

3.1.3.1 Faculty Report – Dr. Jeb Bevers and Student: Giovanni Hernandez (*Attached*)

Dr. Bevers gave a presentation on his research related to fossil sites in Arizona.

3.1.4 2020 Recognition of Faculty Emeritus Awardee: Mr. Stephen Mason
(Attached)
Dr. Rhine introduced the 2020 Faculty Emeritus, Mr. Stephen Mason. Mr. Mason gave a statement to the Board.

3.2 Board Liaisons Reports – **INFORMATION AND DISCUSSION** (Reference: Board Policy 3.4 Agenda Planning) {Time: 10}

3.2.1 Board Spokesperson – Board Chair McCasland
Chair McCasland had nothing to report.

3.2.2 Arizona Association of Community College Trustees (AACCT) – Board Chair McCasland and Member Sigafos
Chair McCasland had nothing to report.

3.2.3 Yavapai College Foundation – Member McCarver and Board Chair McCasland
Member McCarver stated the next Yavapai College Foundation meeting would be April 15, 2020 via zoom.

3.3 Dates and Time of Future Meetings and Events - **INFORMATION AND DISCUSSION** (Reference: Board Policy 3.4 Agenda Planning) {Time: 5}

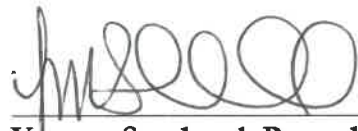
3.3.1 2019-2020 Dates, Times, and Places of Future Meetings *(Attached)*

3.3.2 2019-2020 Dates, Times, and Places of Future Events *(Attached)*

4.0 Adjournment of Regular Meeting: Procedural - **DECISION** (Reference: Board Policy 3.4 Agenda Planning) {Time: 1}
Member McCarver moved, seconded by Member Sigafos, to adjourn the meeting. Motion carried unanimously.

Regular meeting adjourned at 3:28pm.

Respectfully submitted:



Yvonne Sandoval, Recording Secretary



Date:



Ms. Deb McCasland, Board Chair



Dr. Patricia McCarver, Secretary