

**Yavapai College**  
District Governing Board  
Special Session

Tuesday, August 4, 2020  
4:00 p.m.

**Online Only**

**Link:** <https://www.youtube.com/user/YavapaiCollege>

**Member Present:**

Ms. Deb McCasland, Board Chair  
Dr. Patricia McCarver, Secretary  
Mr. Ray Sigafos, Board Member  
Mr. Paul Chevalier, Board Member

**Administration Present:**

Dr. Lisa B. Rhine, President  
Atty. Lynne Adams, Board Attorney  
Ms. Yvonne Sandoval, Executive Assistant

**MINUTES**

- 1.0 General Functions: Procedural (Reference: Board Policy 3.4 Agenda Planning)
  - 1.1 Call to Order (Reference: Board Policy 3.4 Agenda Planning) {Time: 1}  
Chair McCasland called the Yavapai College District Governing Board Meeting to order at 4:04 p.m.
  - 1.2 Pledge of Allegiance (Reference: Board Policy 3.4 Agenda Planning) {Time: 1}  
The Pledge of Allegiance was led by Member McCarver.
  - 1.3 Board Minutes Approval – **DISCUSSION AND DECISION** (Reference: Board Policy 3.5.4 Secretary) {Time: 2}
    - 1.3.1 Regular Board Meeting Minutes – Tuesday, July 28, 2020 (*Attached*)  
Chair McCasland and Member Chevalier requested two revisions to the minutes: one was to note under Item 2.4 that Chris Kuknyo will also be sworn in as a board member in January 2021, and the second was to expand the discussion of Item 3.1.2 to include Member Chevalier’s concerns about continuing to allow third-parties to operate on College property during the COVID-19 pandemic in the absence of liability protection.  
**Member Chevalier moved, seconded by Member Sigafos, to revise the July 28, 2020 minutes and reconsider the revised minutes at the September 8, 2020 Regular Board meeting. Motion was carried unanimously.**
- 2.0 Information Business: (Reference: Board Policy 3.2.1 Ownership Linkage) –
  - 2.1 College Operations – Dr. Rhine - **INFORMATION, DISCUSSION, AND DECISION** (Reference: Board Policy 2.6.1 Insurance) {Time: 45} (*Attached*)  
Member McCarver asked if the liability insurance coverage offered by the Arizona School Insurance Trust (the Trust) was specific to COVID-19 or if it covers all infectious diseases? Atty. Adams stated that her understanding is that it is specific to COVID-19.

Member Chevalier asked several questions about the insurance coverage, including whether the maximum recovery amount includes the cost of defense and whether employees could sue the College for negligence. Dr. Rhine stated that the Trust Board just approved the motion today, and a set of FAQs were just released. Dr. Ewell noted that there are different coverage amounts and that the cost of defense is in addition to the \$10,000 per claimant limit. Member Chevalier asked if the College was also going to require employees to sign waivers to be on campus. Atty. Adams noted that the Trust had indicated that insured members, like the College, could not require waivers from employees because employees cannot be required to waive their rights to recovery under workers' compensation. Member Chevalier asked for clarification about the answers to his questions once the College has additional information about the Trust coverage.

Member Chevalier asked which classes are going to be taught at least partially in person. Dr. Ryan stated the following classes: Nursing's Clinicals, Allied Health, RAD-TECH, and in Career Technical: Welding, C&C Machining, Robotics, Electrical, Engineering, Basic Construction, Fire Science, Aviation, EMT, and NARTA, which comprises approximately fifteen hundred students in different locations. In response to a question from Member Chevalier, Dr. Ryan confirmed that those students would be social distancing and wearing face coverings. Member Chevalier asked about the College rentals to the Church and Farmers Market. Dr. Rhine noted that the Church will not be on-site, and the Farmers Market will be allowing curbside pickup only. The Farmers Market is looking for another venue. Member Chevalier asked, and Dr. Rhine confirmed, that the College does not provide any free use of the College's facilities. Member Chevalier and Chair McCasland applauded the College's decisions in light of the current situation.

Chair McCasland reminded the Board that Dr. Rhine does a twice weekly (Mondays and Wednesdays) College Update video on YouTube. Chair McCasland also stated that the College Convocation is Monday, August 10, 2020 at 9:00 a.m. via Zoom. The President's office will email the Board the Convocation Agenda and the Zoom link to attend.

**Member Sigafos moved, seconded by Member Chevalier, to approve the recommendation of the College administration to begin classes, except in those cases described above, in a remote format for Fall 2020, and that the College President has the authority to expand on-campus services and offerings if the we receive state/federal liability relief and the COVID-19 situation improves.**

Member Chevalier requested that Dr. Rhine notify the Board if the College expands on-campus offerings. Dr. Rhine stated she would do so.

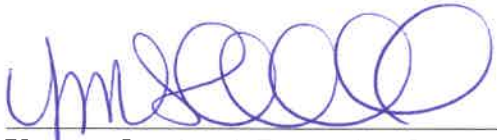
Member McCarver agreed that the College's re-opening plan looked good and reasonable. It is a good way to protect everyone and try to meet the needs of the community, in particularly those in the community that need the training for jobs to get the economy going.

**Motion was carried unanimously.**

3.0 Adjournment of Special Session: Procedural - **DECISION** (Reference: Board Policy 3.4 Agenda Planning) {Time: 1}  
Member Sigafos moved, seconded by Member McCarver, to adjourn the special session. Motion carried unanimously.

Special Session adjourned at 4:26 p.m.

Respectfully submitted:

  
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Yvonne Sandoval, Recording Secretary

9/14/2020  
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Date:

  
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Ms. Deb McCasland, Board Chair

  
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Dr. Patricia McCarver, Secretary