

**Yavapai College**  
District Governing Board  
Budget Work Session  
Tuesday, January 12, 2021  
9:00 a.m.

**Online Only**

**Link:** <https://www.youtube.com/user/YavapaiCollege>

**Member Present:**

Ms. Deb McCasland, Board Chair  
Mr. Ray Sigafos, Secretary  
Mr. Paul Chevalier, Board Member  
Mr. Mitch Padilla, Board Member  
Mr. Chris Kuknyo, Board Member

**Administration Present:**

Dr. Lisa B. Rhine, President  
Atty. Lynne Adams, Board Attorney  
Ms. Yvonne Sandoval, Executive Assistant

**MINUTES**

- 1.0 General Functions: Procedural (Reference: Board Policy 3.4 Agenda Planning)
  - 1.1 Call to Order (Reference: Board Policy 3.4 Agenda Planning) {Time: 1}  
Chair McCasland called the Yavapai College District Governing Board Workshop Session to order at 9:00 a.m.
  - 1.2 Oath of Office for New Board Members – Mr. Tim Carter, *Yavapai County School Superintendent* (Reference Board Policy: 3.1.1. Trustee Obligations) {Time: 20}  
Mr. Tim Carter, Yavapai County School Superintendent, administered the oath of office to Mr. Mitch Padilla and Mr. Chris Kuknyo. Mr. Padilla will serve District 5, and Mr. Kuknyo will serve District 4.
  - 1.3 Election of Board Officers – Chair, Secretary, and Board Member Liaison Committee Appointments for 2021 - **DISCUSSION AND DECISION** (Reference: Board Policy 3.4.5 Elections/Appointments) {Time: 20}  
Chair McCasland called for nominations for Yavapai College District Governing Board Chair for this year.

Member Sigafos nominated Member Deb McCasland for Board Chair.  
No other nominations were made.

**Member Sigafos moved, seconded by Member Chevalier, to re-elect Member Deb McCasland as Board Chair for 2021. Motion carried unanimously.**

Chair McCasland called for nominations for Yavapai College District Governing Board Secretary.

Chair McCasland nominated Member Sigafos for Board Secretary.  
No other nominations were made.

**Chair McCasland moved, seconded by Member Padilla, to elect Member Ray Sigafos as Board Secretary for 2021. Motion carried unanimously.**

The Board Liaisons appointments are as follows:

- Board Spokesperson is Chair McCasland
- Arizona Association of Community College Trustees (AACCT) are Chair McCasland and Secretary Sigafos
- Yavapai College Foundation are Chair McCasland and alternating with Member Padilla and Member Kuknyo

- 1.4 Adoption of Agenda – **DECISION** (Reference: Board Policy 3.4 Agenda Planning) {Time: 5}

**Secretary Sigafos moved, seconded by Member Padilla, to adopt the Budget Work Session Agenda. Motion was carried unanimously.**

- 2.0 New Business: (Reference Board Policy 3.2.1 Ownership Linkage)

- 2.1 The Shifting Educational Landscape and Fiscal Responsibility – **INFORMATION AND/OR DISCUSSION** (Reference Board Policy 2.5 Financial Conditions & Activities) {Time: 150} (*Attached*)

Dr. Lisa Rhine, the College Vice Presidents, and staff gave a presentation on College's Timeline, Governmental Finance Officers Association Standards, Environmental Highlights, College's Organizational Structure.

**Short Recess – Meeting recessed at 10:26 a.m.; reconvened at 10:35 a.m.**

Dr. Rhine, the College Vice Presidents, and staff continued the presentation focusing on background information regarding the College's Budget.

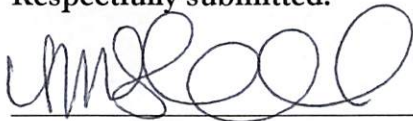
Member Chevalier requested that a discussion of the information included at pages 25-29 in the board materials for the Workshop be placed on the February board agenda.

- 3.0 Adjournment of Budget Work Session: Procedural - **DECISION** (Reference: Board Policy 3.4 Agenda Planning) {Time: 1}

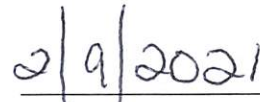
**Secretary Sigafos moved, seconded by Chair McCasland, to adjourn the Budget Work Session. Motion carried unanimously.**

Budget Work Session adjourned at 12:09 p.m.

Respectfully submitted:



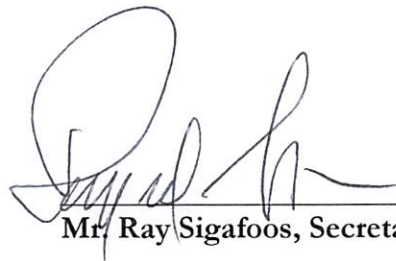
Yvonne Sandoval, Recording Secretary



Date:



Ms. Deb McCasland, Board Chair



Mr. Ray Sigafos, Secretary