

Yavapai College
District Governing
Board Regular Meeting

Tuesday, April 12, 2022
1:00 p.m.

The Rock House
1100 E. Sheldon Drive
Prescott, AZ 86301

Members Present

Ms. Deb McCasland, Board Chair
Mr. Ray Sigafoos, Secretary
Mr. Paul Chevalier, Board Member
Mr. Mitch Padilla, Board Member
Mr. Chris Kuknyo, Board Member

Administration Present

Dr. Lisa B. Rhine, President
Atty. Lynne Adams
Ms. Yvonne Sandoval, Executive Assistant
Ms. Beckey Massey, Coordinator to the District Governing Board

MINUTES

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=eb791564-f715-4a4f-a8cf-ae75018937c0>

1. General Functions: Procedural
 - a. Call to Order {Time: 1} **(Recording at 0:08)**
Chair McCasland called the meeting to order at 1:00 p.m.
 - b. Pledge of Allegiance: Procedural {Time: 1} **(Recording at 0:16)** **Member Kuknyo led the Pledge of Allegiance.**
 - c. Adoption of Agenda - **DECISION** {Time: 1} **(Recording at 0:40)**
Member Sigafoos moved, seconded by Member Kuknyo, to adopt the agenda.
Mr. Chevalier asked to make a comment before the vote. He stated that at the last meeting he had requested that the ideas presented at the open call be placed on the agenda for discussion and possible action.
Chair McCasland responded by confirming that she had considered his request and had determined that the agenda was full of Board matters and that the majority of the items raised in open call were not Board business. The motion passed unanimously (Ayes: McCasland, Sigafoos, Chevalier, Padilla, and Kuknyo

2. Study Session

- a. Open Call- **INFORMATION** {Time: 10} (**Recording at 2:45**)
There were no requests to speak during Open Call.
- b. Arizona Auditor General Report- Mr. Frank D'Angelo, Director of Business Services & Controller {Time:10}, **INFORMATION** {Time: 10} (**Recording at 3:05**)
Mr. Frank D'Angelo introduced members from the Arizona Auditor General's Office. Donna Miller, Director, Financial Audit Division, David Glennon, Financial Audit Manager and Stephanie Gerber, Financial Audit Manager. The Auditors shared the 2021-22 Audit report with the Yavapai College District Governing Board.
- c. President's Reports- Dr. Lisa Rhine -**INFORMATION** {Time:60} (**Recording at 17:24**)
Dr. Diane Ryan, Vice President of Academic Affairs, introduced the new interim Dean for the Verde Valley Campus, Dr. Karen Reed.
 - i. President's Report on Board Policy 101, College Priorities – Dr. Diane Ryan, Vice-President of Academic Affairs and Mr. Rodney Jenkins, Vice-President of Student Development and Community Affair {Time:30} (**Recording at 20:25**)
Dr. Diane Ryan and Mr. Rodney Jenkins presented the President's Report on Board Policy 101 College Priorities.
 - ii. College Council – Dr. Diane Ryan, Dr. Emily Weinacker, and Mr. Rodney Jenkins
 1. Faculty Senate - Dr. Karen Palmer (**Recording at 41:12**)
Dr. Ryan introduced Dr. Karen Palmer to provide a Faculty Senate update.
 2. Student Government Association – Jamie Oltersdorf, YCSGA Online Senator, Prescott Campus (**Recording at 45:30**)
Mr. Rodney Jenkins introduced Jamie Oltersdorf to present the Student Government Association presentation.
 3. Staff Association – Karen Anderson (**Recording at 52:09**)
Dr. Emily Weinacker introduced Karen Anderson to give the update for Staff Association
 - iii. Yavapai College Legislative Report- Mr. Rodney Jenkins (**Recording at 55:50**)
Mr. Rodney Jenkins updated the Governing Board on the latest Legislative happenings. Mr. Jenkins asked Dean Morgan to speak on H2034: CTED Associate Degrees. Mr. Morgan explained that this will not likely impact our local CTEDs' operations and was requested by CTEDs in the more metropolitan areas of the state.
 - iv. Budget to Actual Monthly Report and Cash Reserves Monthly Report (**Recording at 1:11**)
Dr. Rhine indicated this information was provided in the Board Packet.

Chair McCasland called for a five-minute break.

Chair McCasland moved item 3a up on the agenda.

3. Board Business

- a. Consent Agenda – **DECISION** {Time: 5} (**Recording at 1:12**)
 - i. Board Regular Meeting Minutes – Tuesday, March 22, 2022
 - ii. Receipt of Report on Revenues and Expenditures for February 2022 (*Attached*)
 - iii. Intergovernmental Agreement with Charter Schools for 2022-2024 Academic Year
 - iv. Intergovernmental Agreement with School District for 2022-2024 Academic School Year
 - v. Intergovernmental Agreement with School District with Computer Network Technologies 2022-2024 Academic Year
 - vi. Acceptance of President’s Report on Board Policy 101 College Priorities

Mr. Sigafos asked that item 3.a.i Regular Board Meeting Minutes be removed from the consent agenda for comment.

Mr. Sigafos moved, seconded by Member Padilla, to approve the remainder of the consent agenda. The motion passed unanimously (Ayes: McCasland, Sigafos, Padilla, Chevalier, Kukyno).

Regarding item 3.a.i, Mr. Sigafos indicated that he does not like the current meeting minutes format because it refers to the meeting recording for details regarding discussions that took place. Attorney Adams expressed that the minutes meet all legal requirements, and this format makes the minutes easier to create. Mr. Sigafos suggested that at a future meeting this be a topic of discussion.

Mr. Sigafos moved, seconded by Member Kukyno, to approve the Regular Board Meeting minutes from March 22, 2022. Member Kukyno asked where the minutes were stored and how long are they required to be stored for. Attorney Adams said this information can be provided at the next meeting. The motion passed unanimously (Ayes: McCasland, Sigafos, Padilla, Chevalier, and Kukyno).

2. Study Session – Continued

- d. 2022-2023 Yavapai College Preliminary Budget – Dr. Clint Ewell, Vice President of Finance, **INFORMATION AND DISCUSSION** {Time: 120} (**Recording at 1:17**)
Dr. Clint Ewell presented the Board with the 2022-2023 Yavapai College Preliminary Budget.

Chair McCasland proposed a round table for questions by each Board member and these questions and answers are provided on the recording.

3. Board Business – Continued

- b. Report on Board Self-Assessment-Board Chair McCasland, **INFORMATION, AND DISCUSSION** {Time:10} (**Recording at: 2:38**)

Chair McCasland reviewed the top three categories the Board members identified for further discussion at a future workshop on the report on the Board Self-Assessment: 1. Policy Role & Direction 2. Board Leadership 3. Advocating for the Board

Member Chevalier asked to make a comment about comments that he assumed were made about him on one of the Board Self-Assessment forms submitted by another board member. (Recording at 2:39)

- c. 2022-2023 Yavapai College District Governing Board Schedule, Board Chair McCasland, **INFORMATION, DISCUSSION AND DECISION** {Time:10} **(Recording at 2:44)**

- i. 2022-2023 Board Policy Review/Edit Schedule
- ii. 2022-2023 District Governing Board Calendar Meeting Dates

Chair McCasland and the Board discussed the dates, times, and locations of the 2022-2023 Governing Board meetings.

Member Chevalier moved, seconded by Member Padilla, to approve the 2022-2023 calendar dates and locations as proposed. The motion passed unanimously (Ayes: McCasland, Sigafos, Padilla, Chevalier and Kukyno).

4. Study Session – Continued

- a. Board Liaison's Reports- **INFORMATION AND DISCUSSION** {Time: 10} **(Recording at 2:53)**
 - i. Board Spokesperson – Board Chair McCasland
 - ii. Arizona Association of Community College Trustee (ACCT) Board Chair McCasland
 - iii. Yavapai College Foundation- Board Chair McCasland

Chair McCasland gave the Board an update on these committee events.

- b. Dates and Times of Future Meetings and Events – **INFORMATION AND DISCUSSION** {Time:5} **(Recording at 2:56)**
 - i. 2021-2022 Dates, Times, and Places of Future Board Meetings, Workshops, and Retreats
 - ii. 2021-2022 Dates, Times, and Places of Future College Events
 - iii. 2021-2022 Dates, Times and Places of Future National, State and Local Conferences

All remaining dates were reviewed for this fiscal year.

(Recording at 3:00) Member Padilla asked that at a future board meeting, the College administration provide an initial report on how to obtain data county-wide regarding meeting the needs of all County areas, including a timeline for obtaining the date and the scope of what data would be obtained.

At a future meeting, he would also like the College to provide information regarding private individuals' or groups' use of all College facilities, including the tennis/pickle ball courts. Member Chevalier asked that the Sedona Performing Arts Center be included in this request.

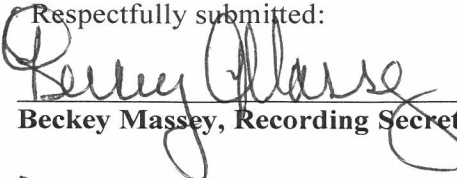
Chair McCasland reminded the Board that what goes on the agenda is what has an impact on Board decisions and not operational issues. She will determine whether this issue will be placed on the agenda.

5. Adjournment of Board Regular Meeting: Procedural **DECISION** {Time: 1} **(Recording at 3:02)**

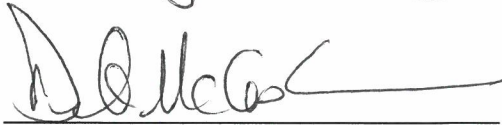
Member Sigafos moved, seconded by Member Padilla, to adjourn the meeting. The motion passed unanimously (Ayes: McCasland, Sigafos, Chevalier, Padilla, Kukyno).

Meeting Adjourned: 4:26 p.m.

Respectfully submitted:


Becky Massey, Recording Secretary

5-17-2022
Date


Ms. Deb McCasland, Board Chair


Mr. Ray Sigafos, Board Secretary