

Yavapai College
District Governing Board
Self-Assessment Workshop

Tuesday, May 24, 2022
9:00 a.m.-4:00 p.m.
The Rock House
1100 E. Sheldon Drive
Prescott, Az. 86301

Members Present

Ms. Deb McCasland, Board Chair
Mr. Ray Sigafoos, Secretary
Mr. Paul Chevalier, Board Member via zoom
Mr. Mitch Padilla, Board Member
Mr. Chris Kuknyo, Board Member

Administration Present

Dr. Lisa B. Rhine, President
Atty. Lynne Adams, Board Attorney
Ms. Yvonne Sandoval, Executive Assistant
Mrs. Becky Massey, Coordinator to the District Governing Board

MINUTES

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=6aa73775-9327-44e4-9dbc-ae9f0179711a>

1. General Functions: Procedural
 - a. Call to Order {Time: 1} (**Recording at: 0:23**)
Chair McCasland called the meeting to order at 9:00 a.m.
 - b. Adoption of Agenda – **DECISION** {Time: 1} (**Recording at: 0:25**)
Mr. Sigafoos moved to adopt the agenda. Member Padilla seconded the motion. The motion passed unanimously (Ayes: McCasland, Sigafoos, Padilla, Kuknyo, Chevalier).
2. Study Session
 - a. Higher Learning Commission Accreditation Information Presentation to the District Governing Board – Dr. Tom Bordenkircher, Vice President of Higher Learning Commission Accreditation - **INFORMATION AND DISCUSSION** {Time: 60} (**Recording at: 0:42**)
Dr. Tom Bordenkircher gave a presentation to the District Governing Board. regarding the Accreditation process and HLC.

Dr. Tom Hughes presented a PowerPoint to the Board regarding the status of the College's accreditation work and upcoming important deadlines and dates. He also discussed anticipated areas of focus by the HLC.

Board members asked questions of Dr. Bordenkircher and Dr. Hughes about the HLC process.

- b. Verde Tech High School -Dr. Trish Alley, Director of Student Supports, Cottonwood Oak-Creek School District, Heather Mulcaire, Assistant Dean – Yavapai College, Verde Valley Campus- **INFORMATION AND DISCUSSION** {Time: 30} **(Recording at: 1:38:12)**

In response to a request by Mr. Kuknyo at a previous Board meeting, Dr. Trish Alley, Heather Mulcaire, Matt Schumacher, and Amy Romero provided information on the collaboration between the schools, including the program they have created for 8th grade students to allow students to study new potential trades. Classes have been offered in Law Enforcement, Construction, Culinary Arts, Nursing, and Agriculture. They also discussed future plans for the program and student pathways from Verde TECH to the College.

Board members provided comments on the program, including potential future plans, and asked questions about the student demographics.

3. Board Business

- d. Arizona Association of Community College Trustees (AACT) Equity Awards Nominations and Letter - Dr. Lisa Rhine **INFORMATION, DISCUSSION, AND DECISION** {Time: 15} **(Recording at: 2:24:12)**

Chair McCasland moved item 3.d up on the agenda. Dr. Lisa Rhine shared with the Board on who she would like to nominate for AACT awards: Trustee of the Year – Mr. Ray Sigafos, Faculty Member of the Year – Karen Palmer, and for Board Support – Yvonne Sandoval.

Chair McCasland moved to approve the nominations of the three people and categories for the AACT awards. The motion was seconded by Mr. Kukyno. The motion passed unanimously 5-0 (Ayes: McCasland, Sigafos, Padilla, Kukyno, Chevalier).

Mr. Chevalier authorized Beckey Massey to sign the letter supporting the nominations on his behalf.

4. Study Session - Continued

- d. Dates and Times of Future Meetings and Events - **INFORMATION AND DISCUSSION** {Time: 5} **Recording at: 2:27:00)**

- i. 2022-2023 Dates, Times, and Places of Future Board Meetings, Workshops, and Retreat
- ii. 2021-2022 Dates, Times, and Places of Future College Events
- iii. 2022-2023 Dates, Times, and Places of Future National, State, and Local Conferences

The Board discussed its policy, processes, and timing for Board self-evaluation, including past practices and the efficacy of those efforts. The Board discussed several options for future self-evaluations, and several members suggested that the board policy be adjusted to move from twice yearly self-evaluations to yearly self-evaluations.

The Board took a short break for lunch, which was not recorded (Recording at: 2:43:08).

- a. Executive Session – Pursuant to A.R.S. §38-431.03(A)(1), Review of President’s Annual Evaluation, Compensation, and Employment Agreement – Attorney Lynne Adams -- **PROCEDURAL** {Time: 60} (Recording at: 2:44:11)

Dr. David Borofsky shared a few words about Dr. Rhine’s performance earlier in the meeting related to the President’s evaluation. (Recording at 2:17:28)

Mr. Kukyno moved to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(1) to review the President’s annual evaluation, compensation, and employment agreement. Mr. Padilla seconded the motion. The motion passed unanimously 4-0 (Ayes: McCasland, Sigafos, Padilla, Kukyno). Mr. Chevalier was not present for the vote to go into executive session.

- b. Reconvene in Public Session – Attorney Lynne Adams (Recording at: 2:45:44)
Chair McCasland called the meeting back into open session at 1:59 p.m.
Mr. Chevalier was present by telephone for the remainder of the meeting.

- c. Possible Action RE: President’s Evaluation and Consideration of President’s Contract as a result of Executive Session – Attorney Lynne Adams - **DECISION** {Time: 5}
Board members indicated that Dr. Rhine’s performance was deemed to be exceptional and outstanding. They also briefly discussed her goals and her accomplishments during the past year.

Mr. Sigafos moved to extend Dr. Rhine’s contract by an additional year. Mr. Kukyno seconded the motion. The motion passed unanimously (Ayes: McCasland, Sigafos, Padilla, Kukyno, Chevalier).

Mr. Sigafos moved to increase Dr. Rhine’s base pay by ten percent as of July 1, 2022. Mr. Padilla seconded the motion. The motion passed unanimously (Ayes: McCasland, Sigafos, Padilla, Kukyno, Chevalier).

4. Study Session – Continued

- c. District Governing Board Self-Assessment Education - Dr. David Borofsky, Director of Arizona Association of Community College Trustees- **INFORMATION AND DISCUSSION** {Time: 60} (Recording at: 2:51:11)
 - a. Policy Role & Direction
 - i. Policy Matters vs. Operation Matters
 - b. Board Leadership
 - c. Advocating for the Board

Dr. Borofsky led a discussion by Board members regarding the role of board members, including improving the leadership of the Board as a unit, advocating positively for the College, and operational v. policy roles. Dr. Borofsky presented some of the Board members' scores on the September 2021 and March 2022 self-evaluations and focused on areas in which scores had varied.

The Board members and Dr. Borofsky discussed their obligations regarding the community and representing their own districts v. the entire county in response to questions raised by Mr. Chevalier.

5. Adjournment of Board Regular Meeting – **DECISION** {Time: 1} (Recording at: 4:08:15)
Chair McCasland moved to adjourn the meeting. Mr. Kukyno seconded the motion. The motion passed 4-0 (Ayes: McCasland, Sigafos, Padilla, Kukyno). Mr. Chevalier was not present for the vote to adjourn the meeting.

Meeting Adjourned: 3:45 p.m.

Respectfully submitted:



Yvonne Sandoval, Recording Secretary

9/27/2022

Date



Ms. Deb McCasland, Board Chair



Mr. Ray Sigafos, Secretary