

Yavapai College
District Governing Board
Regular Board Meeting

Tuesday, February 21, 2023
1:00 PM

Chino Valley Campus
2275 Old Home Manor Drive
Chino Valley, Arizona 86323

Members Present:

Ms. Deb McCasland, Board Chair
Mr. Chris Kuknyo, Secretary
Mr. Ray Sigafos, Board Member
Mr. Steve Bracety, Board Member

Administration Present:

Dr. Lisa B. Rhine, President
Atty. Lynne Adams, Board Attorney
Ms. Yvonne Sandoval, Executive Assistant
Ms. Deanne Petty, DGB Coordinator

MINUTES

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=30d9724e-4420-42f3-a4b8-afb0016495dd>

1. General Functions: Procedural
 - a. Call to Order {Time: 1}
Chair McCasland called the Yavapai College District Governing Board Meeting to order at 1:00 p.m.
 - b. Pledge of Allegiance: Procedural {Time: 1}
The Pledge of Allegiance was led by Board Member Bracety.
 - c. Adoption of Agenda – **DECISION** {Time: 1}
Secretary Kuknyo moved, seconded by Member Bracety, to adopt the agenda. Motion carried unanimously (Ayes: McCasland, Kuknyo, Sigafos, and Bracety).
 - d. Open Call - **INFORMATION** {Time: 10}
No community members registered for open call.
2. Study Session
 - a. President's Reports – Dr. Lisa Rhine - **INFORMATION** {Time: 60}
 - i. Chino Valley Program Highlights – Dr. Diane Ryan
 1. 3D Concrete Printing at Yavapai College – Mr. John Morgan (*Attached*)
Recorded discussion and comments are available and begin at 01:25.

Dr. Ryan, Mr. Morgan, and Mr. Mintzmyer presented an update on our 3D Concrete Printing at Yavapai College. They went over their timeline on

where they started to current date, University and private partnerships that they created, and research & data collection. In January 2021, we received our the first 3-D printer, which was a 30 ft by 30 ft print volume. Later in that summer, we received a second 3-D printer, which was a 10 ft by 10 ft print volume. In the Fall, we started our first pilot class for 3-D Printing. In the Spring of 2022, we had our first class to start 3-D Printing with concrete, which made us the first college in the nation to teach 3-D Printing with concrete. In the Summer of 2022, we designed and created our own 3-D Printer, which has roughly a 15 ft by 15 ft print volume. In the Fall of 2022, we designed and created our second 3-D Printer, which was capable of a 50 ft by 50 ft print volume.

Mr. Morgan discussed how much they had to research and learn, including how the printer runs to the mixes that work best based on your region you are printing in. YC has gone to the concrete companies to partner with them to develop concrete mixes for this area. Mr. Morgan reviewed some of the projects that have been completed in class, which has mostly been for landscaping. They believe they may create an additional class that is strictly focused on ornamental uses for the 3-D printer.

Member Sigafos asked if the original 3-D printers were still working or what was the reason we created our own. Mr. Morgan indicated that the College wanted to make a 3-D printer to better accommodate our needs. The College is working with universities, including Iowa State University. We are also partnering with private companies to assist with the concrete mixes. There are currently eleven 3-D Concrete Printing Machines in Arizona.

Member Sigafos asked what kind of educational benefit this program has and/or do we have any kind of IP that we can transfer for profit. Mr. Morgan explained that our primary function is to teach students how to get into this industry and either become entrepreneurs or go work for the upstart companies in the state.

After the meeting, the board was shown a demonstration of our 3-D Concrete Printer.

ii. College Council – Dr. Diane Ryan, Dr. Janet Nix and Mr. Rodney Jenkins

1. Faculty Senate – Dr. Karen Palmer (*Attached*)

Recorded discussion and comments are available and begin at 28:10.

Dr. Karen Palmer presented faculty updates to the Board. She shared where one of our dual enrollment students found an inconsistency in an author's text and wrote to the author explaining what he found. The author wrote back very highly praising the student. The author wrote, "Tell your very attentive and bright student that I am indebted to him and appreciate this very much. That individual may be nobly acknowledged as an esteemed modern day founding father. That is the kind of curiosity and exploration by the rising generation that will save our constitution from further dismissal and violation."

Dr. Palmer shared some faculty highlights. In Computer Science, Philip Reid partnered with Yavapai County Health Department and some students to

create a hiking app. It was created to help people feel more confident on hiking trails. Jeff Bevers is presenting at the Wallace Symposium this year. One of the Faculty Association Committees, Pro-grow Committee, is moving to a Dynamic Form Application for funds to simplify the process. At Christmas time, the Association was able to donate \$500 to the Staff Association Food & Toy Drive. On April 22nd, we have faculty and volunteer setting out boot for the Unheard 22. They will provide a little donation for purchasing 988 stickers, which is the National Suicide Hotline. Dr. Palmer explained they are still working on their Faculty Service Document and updating the Constitution. They will have elections for next year coming up, so new officers will be announced soon for next year.

2. Staff Association – Ms. Ginney Bilbray (*Attached*)
Recorded discussion and comments are available and begin at 34:34.

Ms. Ginney Bilbray presented updates from the Staff Association to the Board. She shared that the YCSA will be supporting the Student Government Association with the 22-a-Day project. In the months of February and July, Association members will take on the responsibility of setting up and taking down the display. Recently, the YCSA advocated for a change of the bereavement policy 2.16. The policy stated that bereavement time must be taken consecutively. YCSA listed to its constituents and their needs for more flexibility during a difficult time, and they proposed a more adaptive use of that time. YCSA hosts the Staff Professional Development Day, which is an entire day set aside by the college for staff development. This year's Professional Development Day is themed, "Learning keeps you growing." It will be held on June 1st via zoom, and the committee is working diligently to secure keynote speakers and arrange training in a variety of areas.

Secretary Kuknyo asked what was the change to the bereavement policy. Ms. Bilbray answered that the change was instead of having to take time off consecutively, employees can take those 5 days as they need.

3. Student Government Association – Mr. Clay Christensen (*Attached*)
Recorded discussion and comments are available and begin at 39:03.

Ms. Jamie Oltersdorf presented updates from Student Government Association to the Board. She discussed the DC trip where the SGA Executive Team was able to travel to Washington, DC with members of the DGB, the ELT and other members of YC. They were among 100 students in attendance. While there they discussed the 2023 Community College Federal Legislative priorities, one of which was enacting the Dream Act. They also discussed ending the taxation on the PELL Grants. Not only was YC represented, but Arizona was very well represented. SGA wanted to thank the Board for allowing them to go with them on the DC trip. SGA has been working diligently on the first initiative which is the Unheard 22, they started on November 11th and have been successfully executing to initiative so far. SGA has begun the launch of the second initiative which is the 988 stickers. The SGA Senate has been working diligently on different projects as well. The Student Governance is accepting executive board applications. The Equity and Diversity Committee is expanding the "You Belong" stickers.

The Marketing and Public Engagement Committee will be expanding on the QR Code that was created for students to give their concerns, complaints, or comments. SGA is launching the Pop-up Closet, which will consist of business attire for students who need the appropriate clothing for interviews, graduation or work. The first Pop-up Closet will be held on March 24th at the lead conference, and the next one will be prior to graduation. They will be looking for donations starting in March.

Dr. Rhine encouraged those that are doing spring cleaning to find clothes that they would like to donate to the Pop-up Closet.

Chair McCasland thanked Mr. Jenkins and the SGA for joining the DGB in DC. She stated that it was so impactful to have them there and words from a student are much more appreciated and impactful.

- iii. 2022-2023 Continuous Status Faculty – Dr. Diane Ryan (*Attached*)
Recorded discussion and comments are available and begin at 47:31.

Dr. Ryan notified the board of faculty who are being placed on Continuous Status. YC has 6 faculty that are moving from Provisional Status to Continuing Status. They are Spencer Coffin, Jason Ebersole, William Hamm, Crystal McCarthy, Philip Reid, and Mark Whiteley.

- iv. Budget to Actual Monthly Report and Cash Reserves Monthly Report (*Attached*)
Recorded discussion and comments are available and begin at 50:09.

Secretary Kuknyo asked what the traffic light method was. Dr. Ewell answered, “if we expect to end the year over-budget, then we would be moving to a different color other than green. Right now, it just has to deal with timing issues. So, if we’ve made a commitment, and it’s going to be paid out over the next 6 months, but we still end our budget on budget, then we’re good.”

- b. Board Liaisons’ Reports - **INFORMATION AND DISCUSSION** {Time: 10}
 - i. Board Spokesperson – Board Chair McCasland
 - ii. Arizona Association of Community College Trustee (AACCT) – Board Chair McCasland
 - iii. Yavapai College Foundation – Board Member Sigafos
Recorded discussion and comments are available and begin at 51:58.

Chair McCasland and Board Member Sigafos gave an update on the various liaison events they attended as representatives of the board. Chair McCasland is now the Board Chair of AACCT. She had the opportunity to meet with Senator Kelly and representatives from the Department of Education. Member Bracety will be taking over the Foundation Meeting, but Member Sigafos filled in at the last meeting. He indicated it was a quiet meeting, and they are on target for their budget for fundraising.

- c. Dates and Time of Future Meetings and Events - **INFORMATION AND DISCUSSION** {Time: 5}
 - i. 2022-2023 Dates, Times, and Places of Future Board Meetings, Workshops, and Retreats (*Attached*)

- ii. 2022-2023 Dates, Times, and Places of Future College Events (*Attached*)
- iii. 2022-2023 Dates, Times, and Places of Future National, State, and Local Conferences (*Attached*)

Recorded discussion and comments are available and begin at 55:23.

Chair McCasland reviewed the future meeting and event dates. She brought up the upcoming Workshop on Friday potentially needing to be rescheduled or done via Zoom due to inclement weather.

Member Sigafos moved, seconded by Secretary Kuknyo, to continue with the scheduled Workshop. Board Members and Presenters who cannot make the meeting due to weather may attend via Zoom, or if the college closes, the meeting will be via Zoom for all. A livestream link will be provided for the public regardless if it's via Zoom or in person. Motion carried unanimously (Ayes: McCasland, Kuknyo, Sigafos, and Bracety).

SHORT RECESS

3. Board Business

- a. Request to Name the Performance Art Center/Building – Mr. Rodney Jenkins
INFORMATION, DISCUSSION, AND DECISION {Time: 15} (*Attached*)
Recorded discussion and comments are available and begin at 01:03:45.

Mr. Jenkins presented the request to name the Performance Art Center/Building “Jim and Linda Lee Performing Arts Center” for an exchange of a significant gift to the College to be used toward the Performing Arts.

Member Bracety moved, seconded by Secretary Kuknyo, to accept the gift and name the building the “Jim and Linda Lee Performing Arts Center.” Motion carried unanimously (Ayes: McCasland, Kuknyo, Sigafos, and Bracety).

- b. Consent Agenda – **DECISION** {Time: 5}
 - i. Board Workshop Meeting Minutes- January 31, 2023 (*Attached*)
 - ii. Board Executive Session Confidential Minutes – January 31, 2023
 - iii. Receipt of Report on Revenues and Expenditures for December 2022 (*Attached*)
 - iv. Sabbatical Leave Request
 - 1. Nichole Guzzo (*Attached*)

Recorded discussion and comments are available and begin at 1:07:39.

Secretary Kuknyo moved, seconded by Member Sigafos, to approve the Consent Agenda. Motion carried unanimously (Ayes: McCasland, Kuknyo, Sigafos, and Bracety).

4. Adjournment of Board Regular Meeting: Procedural - **DECISION** {Time: 1}

Secretary Kuknyo moved, seconded by Member Bracety, to adjourn the Workshop Board Meeting. Motion carried unanimously (Ayes: McCasland, Kuknyo, Sigafos, and Bracety).

Regular Meeting adjourned at 2:29 p.m.

Respectfully submitted:


Deanne K. Petty, Recording Secretary


Date


Ms. Deb McCasland, Board Chair


Mr. Chris Kuknyo, Secretary