August 2019

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SUPPORT COLLABORATION COMMUNICATION INFLUENCE

YCSA President's Welcome

s the new YCSA President, I'd like to introduce myself and share a bit of my background. I began working at the YC Prescott Campus in August 2014 for the Regional Economic Development Center and Small Business Development Center (REDC/SBDC). Last fall, my department relocated out to the Prescott Valley Center. I feel fortunate to have had the opportunity to build relationships with staff and students at both locations. This December, I will graduate from NAU with my Masters in Educational Technology, with an Adult Learning and Training Emphasis. I am counting down the days! On a personal note, this week, my youngest daughter began her junior year at AAEC High School. My oldest daughter will be giving me the best Christmas present this year — my first grandchild! December will bring many happy moments and events to celebrate.

In June, I participated with many YC staff and faculty in the Arbinger Training on the Outward Mindset. I found this training to be very informative and enlightening! At Convocation on August 12, more information will be shared on the Outward Mindset and the YC Way.

I would like to thank the former YCSA President, Lisa Schlegel, for all her hard work and leadership over the last two years. Under her leadership, the YCSA Board made great progress in updating the YCSA model. Do you remember the YCSA Extreme Makeover? It all began with an array of color dots at Convocation one year ago. At the YCSA meeting on Convocation day next week, we will provide an update on what happened with all those dots, our new committees, and what will happen next. Please plan on attending for this very informative update.

Hope you have a wonderful fall semester. See you at Convocation!

Sincerely, Katherine Anderson YCSA President

New YCSA Officers for 2019-2020

E lected President for the 2019-2020 years, Katherine Anderson brings several years of experience with YCSA including being the current Chair of the YCSA newsletter. Katherine is the Programs Specialist for the Regional Economic Development Center (REDC) and Small Business Development Center (SBDC). In this role at YC, she provides a bridge between education and employment, including planning YC job fairs, Future Leaders Town Halls, and Lunch n' Learns. The YCSA president's role is to preside at all meetings, prepare meeting agendas and act as an official member of all YCSA committees. Katherine looks forward to her new leadership role working with the YCSA team. Lisa Schlegel will continue as Past President for YCSA.

Karen Smith was elected as Treasurer for 2019-2020. She serves as Instructional Support Specialist for the Career and Technical Education Division, offering faculty and student support. She has been the purchasing liaison at the Chino Valley Center for 12 years. Karen was the treasurer the past two years and has also served as secretary. The treasurer position serves as the purchasing liaison for the YCSA.

Congratulations to our newly elected President and Treasurer.

Calendar Reminders

Aug 5-9 Return to 40 Hour / Week Work Schedule

Convocation — All Campuses Closed Aug 12

Aug 12-16 Faculty Activities Week Fall 2019 Semester Begins Aug 19

Sept 2 Labor Day Holiday — All Campuses Closed

YC's Hidden Gym: The Fitness Center

I f you have worked for Yavapai College for awhile you hopefully know about our hidden gem in Building 2 known as the Fitness Center. If you are new to the college, come and visit us and see what I mean by "hidden gem!" Located on the first floor in room 139, the YC Fitness Center is the perfect place to work off job-related stress, meet up with friends for a workout, or maybe make new ones. It is light and spacious, always has great music playing and is the cleanest fitness center in Yavapai County! Oh yeah, while you are working off that stress and socializing you're also getting into shape, but that can be our little secret!

We are open as early as 6:00am, stay open until as late as 7:00pm and are even open on Saturdays. That means you can come workout before work, during your lunch break, or after work. Whichever one fits into your schedule best, we are here for you. We have extremely qualified Fitness Center Instructors on duty every hour that we are open that would love to help you to reach your fitness goals all you have to do is ask. If you decide you want personal training we offer that as well. When you are done with your workout we have locker room facilities with showers and plenty of locker space. Lockers can be used for the day or you can rent a locker AT NO CHARGE. The best part of all is that as a full time staff member you can purchase a pass to the Fitness Center for only \$12.50 a month or \$125 a year. If you are afraid of commitment, you can pay a \$2/day pass. Again, whatever works best for you, we've got you covered! If you're still not sold, come by the Fitness Center and see for yourself all that we have to offer.

Paula Tomitz Fitness Facilities Coordinator Bldg 2-139A Ext. 2238

Be the Celebrity in Your Own Life: Discover the Other Side of Communication

- Find More Meaning in Listening
- Interact with Caring and Love
- Make Communication Fun
- Be a Part of Something Bigger than Yourself



Presented by: Curtis Henson, Inspirational Speaker

August 29, 2019 12:00pm to 1:30pm

Yavapai College Building 3, Room 119

Snacks will be provided

Sponsored by Ft. Whipple Toastmasters at Yavapai College

All are welcome to attend

Email <u>katherine.anderson@yc.edu</u> for more info about Fort Whipple Toastmasters at YC



Meet Kelsey English, Manager, Special Events Community Relations Division

YCSA: Do you have pets?

KE: You mean my babies?!? Yes I do. Dog, Lady Belle, and a cat, Layla (as in the Eric Clapton Song). You'll often see Lady Belle with me out and about in town.

YCSA: What is your favorite sport?

KE: I love football and grew up in a baseball family. Worked in minor league baseball for a little bit.

YCSA: What is your favorite book?

KE: Don't know that I have a favorite. Right now I'm reading "I Declare War" by Levi Lusko.

YCSA: What is your favorite electronic device?

KE: This is stereotypical of my generation, but my phone is basically attached to my hand. I try my best to remain connected with my family and friends who are all over the country.

YCSA: Do you prefer to go to the theater or a movie? **KE:** I love movies, every movie is worth seeing once.

YCSA: Hike or bike?

KE: I prefer glorified walks; I haven't gotten to hiking status yet. (I grew up in Nebraska, it's flat there.)

YCSA: Travel by plane, train, or automobile?

KE: Automobile. I love to drive. I'd own a classic car if it was practical.

YCSA: Swim in a pool, lake or the ocean?

KE: I don't swim in anything I can't see the bottom of.

YCSA: What does your perfect day look like?

KE: This is like a date question.

YCSA: What is your favorite season and why?

KE: Fall. I just love leaves changing, comfy clothes, boots, etc.

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YCSA: What is your favorite home cooked meal?

KE: Anything I make [©] I'm a decent cook.

YCSA: What is your favorite sandwich?

KE: Pulled Pork, smothered in bbq sauce, topped with coleslaw.

YCSA: If you could go anywhere in the world where would you go?

KE: I'm DYING to go to Rome! The food, the culture, architecture, history, what's not to love?

YCSA: Where is the furthest you have ever traveled to? KE: I lived in China for three months...ask me about it sometime.

YCSA: If you could go back in time, what year would you travel to and why?

KE: I like to think of myself as an old soul. 1977. I use to

live in San Bernardino, California and that year it was the All American City. It has since had lots of issues and I've always wondered what it would have been like back then.

YCSA: If you could have a meal and conversation with someone from history, who would it be?

KE: Jackie Kennedy Onasis. She is a true figure of grace and class. She publically went through troubles and chaos but remained true to her family, her kids and held her class through it all.

YCSA: What is your biggest success up until now? **KE:** I have had to make some hard life decisions to better myself professionally and personally. I feel like I have done a good job of coming out of hard times as a confident and strong woman. That is a big success to me.

YCSA: What do you miss most from your childhood? **KE:** I miss knowing your neighbors, playing on the street corner as a kid and overall that Midwest hospitality, though I have come to find that it does exist in some ways in Prescott.

YCSA: What is something you have always wanted to do but have not?

KE: I own a ukulele and I do not know how to play. I told myself when I turned 30 I was going to learn and years later I still haven't done it. (I do hear there is a ukulele group in town and I need to get connected with them.)

Celebrating Our Employees

Welcome to our new employees!

Name	Position	
Paula Dunn	Custodian	
Kelsey English	Manager, Special Events	
Kay Rollis	Specialist	
Maria Kirwin	Specialist	
Richard Pierce	Senior Specialist, PTSS	



YCSA Vision and Mission

YCSA Vision

We foster unity and a sense of identity among the YC staff, and advance college-wide collaboration and communication.

YCSA Mission

- We are the voice of the Yavapai College staff.
- We strive to enhance the work experience for YC staff.
- We promote professional development.

YCSA Board 2019

Katherine Anderson — President	928-776-2008	katherine.anderson@yc.edu (Communications Comm.)
Lisa Schlegel — Past President	928-776-2257	<u>lisa.schlegel@yc.edu</u> (Professional Development Comm.)
Julie Galgano — Vice President	928-776-2146	julie.galgano@yc.edu (Employee Engagement Comm.)
Gwen Payne — Secretary	928-776-2149	gwen.payne@yc.edu (Communications Comm.)
Karen Smith — Treasurer	928-717-7760	karen.smith@yc.edu (Employee Recognition Comm.)
Linda Brannock — Committee Chair	928-776-2170	linda.brannock@yc.edu (Employee Recognition Comm.)
Janice Soutee — Committee Chair	928-776-2126	janice.soutee@yc.edu (Communications Comm.)
Alexandra Helm — Committee Chair	928-634-6511	<u>alexandra.helm@yc.edu</u> (Professional Development Comm.)
Jane Hersh — Committee Chair	928-776-2091	jane.hersh@yc.edu (Professional Development Comm.)

YCSA Committee Updates

Employee Recognition

he new Employee Recognition Team has been hard at work creating positive ways to serve and honor our fellow staff and faculty members. Team members are co-leads Linda Brannock and Karen Smith, Sean Hagan, Amber Lillie, Zachary Wigle, Jeanette Zimmerman and Emily Weinacker. This year, the new Employee Recognition Team will work with staff and faculty to plan the YC Winter Celebration and the YC Employee Years of Service Awards. In addition, the team will be working on updating the YCSA Service Excellence for a Yavapai College Peer Award Certificate. This award is open to all staff members, full or part-time. If you would like to recognize a fellow staff member, please visit www.yc.edu/YCSA to submit your nomination. The team is also developing new awards called the YC Way Trailblazer Awards. These awards will be awarded at the January 2020 Convocation—more info coming soon. The YC Employee Recognition Team will be presenting information at the YC Staff Convocation meeting on Monday August 12, so please attend and support your new YCSA Teams.

Employee Engagement

The Employee Engagement Committee is working with HR to chose an Employee Satisfaction Survey that will help define The YC Way; the timeline for the survey is Fall Semester 2019. The committee will also take part in actively promoting staff participation in the survey. Once the surveys is complete, they will review the results to determine steps that can be taken to help keep YCSA employees engaged in their work, the college, and with our students.

Communication

The Communication Committee has met several times over the last couple of months. Exciting changes are in the works. Join us at Convocation on August 12 for a complete update!

Professional Development and Training

S ince the YCSA Kick-Off on June 24, the committee has met three times. During the first meeting, the committee reviewed the mission and goals for the next year. Documents are available on the newly updated YCSA website.

Mission: Improve staff engagement and job satisfaction through training and professional development opportunities.

Strategy: Make recommendations to the college for training and professional development opportunities for staff.

Goals developed thus far for 2019-2020:

A1: Develop a budget proposal for staff professional development funds.

A2: Develop policy and process to allocate funds for outside staff professional development.

Committee is in the research phase; looking at past expenditures and well as faculty Pro Gro funding. Would like to submit a budget proposal for the 2020-2021 budget cycle.

B: Ascertain staff's training and professional needs for this fiscal year.

This goal will be addressed at 8/23 meeting. We will survey everyone at meeting to help identify training staff would be interested in having offered. In partnership with HR, we developed a "Talent Management" document to identify different training options for all staff and targeted employee groups who may need specialized training.

C. Investigate options for creating a venue or repository for a variety of training topics.

The committee is working closely with HR in looking at electronic options for both mandatory and optional training,