

MINUTES
CURRICULUM COMMITTEE MEETING
3:30 pm – 5:30 pm
Zoom
February 7, 2023

Voting Members Present:

Alex Barber, Abigail Boyd, Ed Bushman, Cassi Gibson, Stacey Hilton, Tiffany Kragnes, Charlie Lohman, Lindsay Masten, Mark Muchna, Liz Peters, Kathie Peterson, Andrea Riffel, Jennifer Ritter, Diane Ryan, Karly Schauwecker, Sarah Southwick, Denise Woolsey

Non-Voting Members Present:

Angie Poland, Patti Schlosberg, Leslie Sparkman, Ustadza White

Absent: Diana Dowling, Sheila Jarrell, Tania Sheldahl

Guests: Barbara Durham, Marylou Mercado, Kelsey Rumsey

I. Approval of Minutes January 24, 2023

Motioned and seconded to approve the minutes; vote taken; motion approved with one abstention.

II. Other

A. BSN – Guest Marylou Mercado

Diane Ryan updated the committee on the timeline of the RN to BSN program proposal. The curriculum committee will review courses and the program. HLC would like to see a progression for the entire four years.

Marylou Mercado gave an overview of the RN to BSN. The nursing dept worked with a consultant on curriculum development. There was discussion about the need for a stats course and required vs. recommended gen ed and elective courses. The course requirements must be established before the program proposal is completed.

B. Curriculog Forms

Liz Peters mentioned that it might be worth splitting the forms again (we've done this in the past). We currently have one course proposal form for all course requests (deletions, mods, and new), and one for all program requests (deletions, mods, and new) in Curriculog.

C. Progression Plans

Liz Peters asked the committee if we need progression plans as a part of a program proposal in Curriculog. Stacey Hilton described the current process. The Office of Instruction will still link completed progression plans in the catalog, but with the new method (e.g., the "sandbox" requested by deans to work out details), the progression plans are in various points of development and are not generally ready for program proposal upload. Motioned and seconded to remove the progression plans from Curriculog; vote taken; motion approved.

D. Curriculum Committee meeting minutes

Liz Peters suggested that a member other than Patti Schlosberg take minutes, starting with the next meeting, February 21. This will be on a volunteer basis or could rotate. Other college committees divide this duty.

III. Adjournment