

MINUTES
CURRICULUM COMMITTEE MEETING

3:30 pm – 5:00 pm

Zoom

September 19, 2023

Voting Members Present:

Liz Peters, Patti Schlosberg, Andrea Riffel, Jennifer Ritter, Tiffany Kragnes, Lindsay Masten, Mark Muchna, Sarah Southwick, Kathie Peterson, Stacey Hilton, Charles Lohman, Tania Sheldahl, Jacqueline Mench, Sheila Jarrell and Cassi Gibson

Non-Voting Members Present:

Leslie Sparkman, Emily Peek, Ustadza White, Diana Dowling and Dean Holbrook

Guests:

Kelsey Rumsey & Meghan Paquette

Absent:

- I. Approval of Minutes September 5, 2023
Motioned and seconded to approve the minutes; vote taken; motion approved.

- II. Old Business – Discussion
 - A. Update on procedures for program deletion and creation
The committee will be able to move forward once the specific metrics and timelines from the ELT are submitted.

 - B. Policies for Curriculum 3.41 and Independent Study 3.10

Liz reminded committee members that an email was sent regarding the two policies under review. She clarified that this discussion does not require a formal vote and that Stacey would be responsible for conveying the committee's feedback to the Policy Review Committee.

Proposed changes for Curriculum 3.41

- Remove references to the Vice President of Academic Affairs.
- Delete the last three sentences concerning timelines.

Action Item for Independent Study 3.10

- Stacey will work with Leslie, Patti, and Shelia to create a draft and present it to the committee.

III. New Business – Discussion

- A. Liz reviewed Curriculog with the committee, providing an overview of the system's features and functionalities. She encouraged committee members to reach out if they have any questions about using Curriculog.

IV. Adjournment