

**Board Retreat  
Agenda Summary  
Monday, September 08, 2014  
9:00 AM**

Rock House, Prescott Campus  
1100 E. Sheldon Street  
Prescott , AZ 86301

*Pursuant to Arizona Revised Statutes (A.R.S.) §38-431.02, notice is hereby given to the members of the Yavapai College District Governing Board and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of items on the agenda. One or more members of the Board may participate in the meeting by telephonic communication.*

*Pursuant to A.R.S. §38-431.03.A.2 and A.3, the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda or to review, discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law. As indicated in the agenda, the Board may also vote to go into executive session, which will not be open to the public, to discuss specific agenda items.*

*Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Karen Jones at (928)776-2307. Requests should be made as early as possible to allow time to arrange the accommodation.*

*Please note that agenda item times are for planning purposes only and do not necessarily reflect the actual time of the agenda item. When regular board meetings, public hearings (both truth in taxation and budget adoption public hearings) and budget adoption special meetings are scheduled for the same date, each hearing or meeting will begin immediately upon adjournment of the preceding hearing or meeting. Members of the public wishing to attend those subsequent hearings or meetings are advised to arrive at the time that the first hearing or meeting is scheduled to begin.*

Item No.	Item	Time Req.	Start Time	Ref No.
1	CALL TO ORDER - HEADING	0	9:00 AM	517265
2	Call to Order - PROCEDURAL	1	9:00 AM	517266
3	Pledge of Allegiance - PROCEDURAL	1	9:01 AM	517267
4	Welcome to Guests and Staff - PROCEDURAL	2	9:02 AM	517268
5	Adoption of Agenda - DECISION	1	9:04 AM	517269
6	OWNERSHIP LINKAGE - HEADING	0	9:05 AM	517270
7	Review and Development of Yavapai College District Governing Board Ownership Linkage and Outreach Plan - INFORMATION AND/OR DISCUSSION	70	9:05 AM	517271
8	SHORT RECESS - PROCEDURAL	15	10:15 AM	517272
9	Review and Development of the Yavapai College District Governing Board Ownership Linkage and Outreach Plan - Continued - INFORMATION AND/OR DISCUSSION	120	10:30 AM	517273
10	SHORT RECESS AND POSSIBLE WORKING LUNCH - PROCEDURAL	45	12:30 PM	517274

Item No.	Item	Time Req.	Start Time	Ref No.
11	Review and Development of the Yavapai College District Governing Board Ownership Linkage and Outreach Plan - Continued - INFORMATION AND/OR DISCUSSION	90	1:15 PM	517275
12	SHORT RECESS - PROCEDURAL	15	2:45 PM	517276
13	Explore Yavapai College District Governing Board Ownership Linkage Feasibilities - INFORMATION AND/OR DISCUSSION	60	3:00 PM	517277
14	ADJOURNMENT OF BOARD RETREAT MEETING - PROCEDURAL	1	4:00 PM	517278

**Presenter :** Ray Sigafoos

**Start Time :** 9:00 AM

**Item No :** 1

**Proposed By :** Ray Sigafoos

**Time Req :** 0

**Proposed :** 6/16/2014

**Item Type :** Heading

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	26041

**Description :** CALL TO ORDER - HEADING

**Details :**

**Attachments :**

No Attachments

**Presenter :** Ray Sigafoos

**Start Time :** 9:00 AM

**Item No :** 2

**Proposed By :** Ray Sigafoos

**Time Req :** 1

**Proposed :** 6/16/2014

**Item Type :** Procedure Item

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	26041

**Description :** Call to Order - PROCEDURAL

**Details :**

**Attachments :**

No Attachments

**Presenter :** Ray Sigafoos

**Start Time :** 9:01 AM

**Item No :** 3

**Proposed By :** Ray Sigafoos

**Time Req :** 1

**Proposed :** 6/16/2014

**Item Type :** Procedure Item

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	26041

**Description :** Pledge of Allegiance - PROCEDURAL

**Details :**

**Attachments :**

No Attachments

**Presenter :** Ray Sigafoos

**Start Time :** 9:02 AM

**Item No :** 4

**Proposed By :** Ray Sigafoos

**Time Req :** 2

**Proposed :** 6/16/2014

**Item Type :** Procedure Item

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	26041

**Description :** Welcome to Guests and Staff - PROCEDURAL

**Details :** Chair Sigafoos will welcome all guests and staff and introduce Stacey Sjorgen, Principal Consultant, Out of the Woods Consulting.

**Attachments :**

No Attachments

**Presenter :** Ray Sigafoos

**Start Time :** 9:04 AM

**Item No :** 5

**Proposed By :** Ray Sigafoos

**Time Req :** 1

**Proposed :** 6/16/2014

**Item Type :** Decision Item

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	26041

**Description :** Adoption of Agenda - DECISION

**Details :**

**Attachments :**

No Attachments

**Presenter :** Ray Sigafoos

**Start Time :** 9:05 AM

**Item No :** 6

**Proposed By :** Ray Sigafoos

**Time Req :** 0

**Proposed :** 6/16/2014

**Item Type :** Heading

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	26041

**Description :** OWNERSHIP LINKAGE - HEADING

**Details :**

**Attachments :**

No Attachments

**Presenter :** Ray Sigafoos

**Start Time :** 9:05 AM

**Item No :** 7

**Proposed By :** Ray Sigafoos

**Time Req :** 70

**Proposed :** 6/16/2014

**Item Type :** Discussion

Policy No.	Description	Ref No
3.2.1	Ownership Linkage shall be the link between the organization and its owners, who are residents of Yavapai County and those who are affected by Yavapai College.	470151

**Description :** Review and Development of Yavapai College District Governing Board Ownership Linkage and Outreach Plan - INFORMATION AND/OR DISCUSSION

**Details :** Stacy Sjogren, Out of the Woods Consulting, will lead the Board in a review and development of the Yavapai College District Governing Board Ownership Linkage and Outreach within a Policy Governance framework.

- Opening - Introductions, housekeeping, ground rules, and focusing activity

- Attend to the Foundation - Review the concept and practice of Ownership Linkage within a Policy Governance framework

**Attachments :**

No Attachments

**Presenter :** Ray Sigafoos

**Start Time :** 10:15 AM

**Item No :** 8

**Proposed By :** Ray Sigafoos

**Time Req :** 15

**Proposed :** 6/16/2014

**Item Type :** Procedure Item

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	26041

**Description :** SHORT RECESS - PROCEDURAL

**Details :** The Board will have a short recess.

**Attachments :**

No Attachments

**Presenter :** Ray Sigafoos

**Start Time :** 10:30 AM

**Item No :** 9

**Proposed By :** Ray Sigafoos

**Time Req :** 120

**Proposed :** 6/16/2014

**Item Type :** Discussion

Policy No.	Description	Ref No
3.2.1	Ownership Linkage shall be the link between the organization and its owners, who are residents of Yavapai County and those who are affected by Yavapai College.	470151

**Description :** Review and Development of the Yavapai College District Governing Board Ownership Linkage and Outreach Plan - Continued - INFORMATION AND/OR DISCUSSION

**Details :** Stacy Sjogren, Out of the Woods Consulting, will lead the Board in a review and development of the Yavapai College District Governing Board Ownership Linkage and Outreach within a Policy Governance framework.

**Attachments :**

No Attachments

**Presenter :** Ray Sigafoos

**Start Time :** 12:30 PM

**Item No :** 10

**Proposed By :** Ray Sigafoos

**Time Req :** 45

**Proposed :** 6/16/2014

**Item Type :** Procedure Item

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	26041

**Description :** SHORT RECESS AND POSSIBLE WORKING LUNCH - PROCEDURAL

**Details :** The Board will have a short recess with a possible working lunch

**Attachments :**

No Attachments

**Presenter :** Ray Sigafoos

**Start Time :** 1:15 PM

**Item No :** 11

**Proposed By :** Ray Sigafoos

**Time Req :** 90

**Proposed :** 6/16/2014

**Item Type :** Discussion

Policy No.	Description	Ref No
3.2.1	Ownership Linkage shall be the link between the organization and its owners, who are residents of Yavapai County and those who are affected by Yavapai College.	470151

**Description :** Review and Development of the Yavapai College District Governing Board Ownership Linkage and Outreach Plan - Continued - INFORMATION AND/OR DISCUSSION

**Details :** Stacy Sjogren, Out of the Woods Consulting, will lead the Board in a review and development of the Yavapai College District Governing Board Ownership Linkage and Outreach within a Policy Governance framework.

**Attachments :**

No Attachments

**Presenter :** Ray Sigafoos

**Start Time :** 2:45 PM

**Item No :** 12

**Proposed By :** Ray Sigafoos

**Time Req :** 15

**Proposed :** 6/16/2014

**Item Type :** Procedure Item

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	26041

**Description :** SHORT RECESS - PROCEDURAL

**Details :** The Board will have a short recess.

**Attachments :**

No Attachments

**Presenter :** Ray Sigafoos

**Start Time :** 3:00 PM

**Item No :** 13

**Proposed By :** Ray Sigafoos

**Time Req :** 60

**Proposed :** 6/16/2014

**Item Type :** Discussion

Policy No.	Description	Ref No
3.1.2	Shall direct, control, and inspire the organization through the establishment of written policies that clearly define the organizations values.	396363

**Description :** Explore Yavapai College District Governing Board Ownership Linkage Feasibilities - INFORMATION AND/OR DISCUSSION

**Details :** Stacy Sjogren, Out of the Woods Consulting, will lead the Board in a discussion of:

- Defining owners' expectations
- Review of the facts
- Study of proposed models
- Developing an Ownership Linkage Plan to be proposed at a future meeting

**Attachments :**

No Attachments

**Presenter :** Ray Sigafoos

**Start Time :** 4:00 PM

**Item No :** 14

**Proposed By :** Ray Sigafoos

**Time Req :** 1

**Proposed :** 6/16/2014

**Item Type :** Procedure Item

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	26041

**Description :** ADJOURNMENT OF BOARD RETREAT MEETING - PROCEDURAL

**Details :**

**Attachments :**

No Attachments