



**Presidential Search Committee
Meeting**

Agenda Summary

Presidential Search Committee Meeting #3

Monday, November 19, 2018

7:30 AM

Prescott Resort

1500 E. AZ Highway 69

Prescott, AZ 86301

Pursuant to Arizona Revised Statutes (A.R.S.) §38-431.02, notice is hereby given to the members of the Yavapai College District Governing Board and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of items on the agenda. One or more members of the Board may participate in the meeting by telephonic communication.

Pursuant to A.R.S. §38-431.03.A.2 and A.3, the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda or to review, discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law. As indicated in the agenda, the Board may also vote to go into executive session, which will not be open to the public, to discuss specific agenda items.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Karen Jones at (928)776-2307. Requests should be made as early as possible to allow time to arrange the accommodation.

Please note that agenda item times are for planning purposes only and do not necessarily reflect the actual time of the agenda item. When regular board meetings, public hearings (both truth in taxation and budget adoption public hearings) and budget adoption special meetings are scheduled for the same date, each hearing or meeting will begin immediately upon adjournment of the preceding hearing or meeting. Members of the public wishing to attend those subsequent hearings or meetings are advised to arrive at the time that the first hearing or meeting is scheduled to begin.

Item No.	Item	Time Req.	Start Time	Ref No.
1	CALL TO ORDER - HEADING	0	7:30 AM	807700
2	Call to Order - PROCEDURAL	1	7:30 AM	807701
3	Welcome to Committee Members, Guests, and Staff	1	7:31 AM	807702
4	Approval of the Presidential Search Committee November 6, 2018 Meeting #2 and Executive Session Minutes - DECISION	3	7:32 AM	807703
5	Review of Logistics and Schedule - INFORMATION AND/OR DISCUSSION	25	7:35 AM	809676
6	EXECUTIVE SESSION - Pursuant to A.R.S. §38-431.03(A)(1), Interviews of Prospects for Yavapai College's President Position - INFORMATION AND/OR DISCUSSION	135	8:00 AM	807704
7	SHORT RECESS - PROCEDURAL	15	10:15 AM	807707
8	EXECUTIVE SESSION (CONTINUED) - Pursuant to A.R.S. §38-431.03(A)(1), Interviews of Prospects for Yavapai College's President Position - INFORMATION AND/OR DISCUSSION	135	10:30 AM	807708

Item No.	Item	Time Req.	Start Time	Ref No.
9	RECESS FOR LUNCH - PROCEDURAL	45	12:45 PM	807714
10	EXECUTIVE SESSION (CONTINUED) - Pursuant to A.R.S. §38-431.03(A)(1), Interviews of Prospects for Yavapai College's President Position - INFORMATION AND/OR DISCUSSION	135	1:30 PM	810687
11	SHORT RECESS - PROCEDURAL	15	3:45 PM	810690
12	EXECUTIVE SESSION (CONTINUED) - Pursuant to A.R.S. §38-431.03(A)(1), Interviews of Prospects for Yavapai College's President Position - INFORMATION AND/OR DISCUSSION	60	4:00 PM	810688
13	RECESS FOR DINNER - PROCEDURAL	30	5:00 PM	810692
14	EXECUTIVE SESSION (CONTINUED) - Pursuant to A.R.S. §38-431.03(A)(1), Discussion and Evaluation of Prospects for Yavapai College's President Position - INFORMATION AND/OR DISCUSSION	60	5:30 PM	810693
15	Convene in Public Session with Possible Action RE: Selection of Presidential Candidates as a Result of Executive Session - DISCUSSION and/or DECISION	30	6:30 PM	807712
16	ADJOURNMENT - PROCEDURAL	1	7:00 PM	807713

Presenter : Patricia McCarver

Start Time : 7:30 AM

Item No : 1

Proposed By : Patricia McCarver

Time Req : 0

Proposed : 10/19/2018

Item Type : Heading

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : CALL TO ORDER - HEADING

Details :

Attachments :

No Attachments

Presenter : Patricia McCarver

Start Time : 7:30 AM

Item No : 2

Proposed By : Patricia McCarver

Time Req : 1

Proposed : 10/19/2018

Item Type : Procedure Item

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : Call to Order - PROCEDURAL

Details :

Attachments :

No Attachments

Presenter : Patricia McCarver
Proposed By : Patricia McCarver
Proposed : 10/19/2018

Start Time : 7:31 AM
Time Req : 1
Item Type : Procedure Item

Item No : 3

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : Welcome to Committee Members, Guests, and Staff

Details : Presidential Search Committee Chair, McCarver will welcome committee members, guests, and staff.

Attachments :

No Attachments

Presenter : Patricia McCarver
Proposed By : Patricia McCarver
Proposed : 10/19/2018

Start Time : 7:32 AM
Time Req : 3
Item Type : Decision Item

Item No : 4

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : Approval of the Presidential Search Committee November 6, 2018 Meeting #2 and Executive Session Minutes - DECISION

Details : To affirm discussion and record of actions and motions made and approved by the Presidential Search Committee at the November 6, 2018 meeting and Executive Session minutes. As part of the Presidential Search Committee Agenda, the record of the proceedings of the previous meeting is presented to the Presidential Committee approval, reporting the kind of meeting, date, and place of the meeting, participants present, approval of consent items, and all the main motions, the hours of the meeting, and the adjournment. The approved minutes are used to establish a permanent record of decisions approved by the Presidential Search Committee.

Attachments :

Title	Created	Filename
Unapproved Presidential Search Committee Meeting 11-6-18.pdf	Nov 16, 2018	Unapproved Presidential Search Committee Meeting 11-6-18.pdf



**Yavapai College District Governing Board
 Presidential Search Committee Meeting
 In Accordance with A.R.S §15-1461.01(A)
 Unapproved Minutes of Special Meeting
 Tuesday, November 6, 2018
 8:00 AM**

Prescott Campus – Building Rock House
 1100 E. Sheldon Street, Prescott, Arizona

The District Governing Board agenda, packet materials, handouts, and minutes are on file in the District Office and posted on the College website along with regular board meeting recordings posted approximately 12 days after each meeting at <http://www.yc.edu/v5content/district-governing-board/>.

Members Present:

Dr. Patricia McCarver, Committee Chair Dr. Connie Harris, Board Member

Committee Members Present:

Tom Reilly, Business Owner, Renovation
 Carolyn Fisher, Director of the Sedona Literacy Center
 Mike Paredes, Executive Director, Prescott Valley Economic Development Foundation
 Don Michelman, President, YC Foundation
 Dr. Matt Percy, President for Faculty Senate & Biology Professor – departed at 1:45 p.m. and returned at 3:33 p.m.
 Dr. Selina Bliss, Nursing Professor
 Dr. Peter Mueller, Performing Art Professor, Adjunct
 Santana Alvarado, Financial Aid Advisor
 Robb Ferguson, Director for Disability Resources and Learning Center
 Zeke Turpin, Facilities Project Scheduler
 Diana Dowling, Associate Dean for Student Development
 Scott Farnsworth, Associate Vice President for Student Success & Dean of Science & Engineering
 Rodney Jenkins, Vice President for Community Relations
 Kennan King, Student Representative – arrived at 8:08 and departed at 5:30 p.m.
 Shanandoah Sterling, Student Representative – arrived at 8:08 am

Presidential Search Consultant:

Dr. Pam Fisher, Senior Associate for Association of Community College Trustees

1. CALL TO ORDER – HEADING

2. Call to Order - PROCEDURAL

Dr. McCarver called the Presidential Search Committee meeting to order at 8:03 a.m.

3. Welcome to Committee Members, Guests, and Staff - PROCEDURAL

Dr. McCarver welcomed all members, and along with Dr. Pam Fisher, Senior Associate for Association of Community College Trustees reviewed logistics and schedule.

4. Approval of August 28, 2018 Presidential Search Committee Minutes From Meeting 1 – DECISION

Dr. Harris moved, seconded by Don Michelman, to approve the August 28, 2018 minutes as written. Motion carried unanimously.

5. Review of Logistics and Schedule - INFORMATION AND/OR DISCUSSION

Dr. Fisher instructed the committee regarding application review and ranking.

6. EXECUTIVE SESSION - Pursuant to A.R.S. §38-431.03(A)(1), Review of Applications and Selection of Prospects for the Position of President - INFORMATION AND/OR DISCUSSION

Scott Farnsworth moved, seconded by Rodney Jenkins, to move into Executive Session. Motion carried unanimously.

Executive Session convened at 8:26 a.m.

Executive Session recessed at 6:50 p.m.; Regular session reconvened at 6:50 p.m.

7. Convene in Public Session with Possible Action RE: Selection of Presidential Prospects as a Result of Executive Session - DISCUSSION and/or DECISION

Dr. Harris moved, seconded by Don Michelman, to move the following prospects forward to the interview: # 37; #47; #54; #59; #61; #65; and #70 with #40 as first alternate and #60 second alternate. Motion carried unanimously.

8. ADJOURNMENT OF PRESIDENTIAL SEARCH COMMITTEE MEETING - PROCEDURAL

Tom Reilly moved, seconded by Scott Farnsworth, to adjourn. Motion carried unanimously.

Dr. McCarver adjourned the meeting at 6:58 p.m.

Respectfully submitted:

_____/S/_____
 Ms. Karen Jones, Recording Secretary

Date: November 19, 2018

Presenter : Patricia McCarver **Start Time :** 7:35 AM **Item No : 5**
Proposed By : Patricia McCarver **Time Req :** 25
Proposed : 11/1/2018 **Item Type :** Discussion

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : Review of Logistics and Schedule - INFORMATION AND/OR DISCUSSION

Details : Under the direction of Dr. Pam Fisher, the consultant from Association of Community College Trustees, the committee will review the logistics and schedule of the interview and selection process.

Attachments :
No Attachments

Presenter : Patricia McCarver **Start Time :** 8:00 AM **Item No : 6**
Proposed By : Patricia McCarver **Time Req :** 135
Proposed : 10/19/2018 **Item Type :** Procedure Item

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : EXECUTIVE SESSION - Pursuant to A.R.S. §38-431.03(A)(1), Interviews of Prospects for Yavapai College's President Position - INFORMATION AND/OR DISCUSSION

Details : Under the direction of Dr. Pam Fisher, the consultant from Association of Community College Trustees, the committee will interview Prospects for Yavapai College's President Position.

Attachments :
No Attachments

Presenter : Patricia McCarver
Proposed By : Patricia McCarver
Proposed : 10/19/2018

Start Time : 10:15 AM
Time Req : 15
Item Type : Procedure Item

Item No : 7

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : SHORT RECESS - PROCEDURAL

Details : The Committee will have a recess.

Attachments :

No Attachments

Presenter : Patricia McCarver
Proposed By : Patricia McCarver
Proposed : 10/19/2018

Start Time : 10:30 AM
Time Req : 135
Item Type : Procedure Item

Item No : 8

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : EXECUTIVE SESSION (CONTINUED) - Pursuant to A.R.S. §38-431.03(A) (1), Interviews of Prospects for Yavapai College's President Position - INFORMATION AND/OR DISCUSSION

Details : Under the direction of Dr. Pam Fisher, the consultant from Association of Community College Trustees, the committee will interview Prospects for Yavapai College's President Position.

Attachments :

No Attachments

Presenter : Patricia McCarver
Proposed By : Patricia McCarver
Proposed : 10/19/2018

Start Time : 12:45 PM
Time Req : 45
Item Type : Procedure Item

Item No : 9

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : RECESS FOR LUNCH - PROCEDURAL

Details : The Committee will have a recess for lunch.

Attachments :

No Attachments

Presenter : Patricia McCarver
Proposed By : Patricia McCarver
Proposed : 11/14/2018

Start Time : 1:30 PM
Time Req : 135
Item Type : Procedure Item

Item No : 10

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : EXECUTIVE SESSION (CONTINUED) - Pursuant to A.R.S. §38-431.03(A) (1), Interviews of Prospects for Yavapai College's President Position - INFORMATION AND/OR DISCUSSION

Details : Under the direction of Dr. Pam Fisher, the consultant from Association of Community College Trustees, the committee will interview Prospects for Yavapai College's President Position.

Attachments :

No Attachments

Presenter : Patricia McCarver
Proposed By : Patricia McCarver
Proposed : 11/14/2018

Start Time : 3:45 PM
Time Req : 15
Item Type : Procedure Item

Item No : 11

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : SHORT RECESS - PROCEDURAL

Details : The Committee will have a recess.

Attachments :

No Attachments

Presenter : Patricia McCarver
Proposed By : Patricia McCarver
Proposed : 11/14/2018

Start Time : 4:00 PM
Time Req : 60
Item Type : Procedure Item

Item No : 12

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : EXECUTIVE SESSION (CONTINUED) - Pursuant to A.R.S. §38-431.03(A) (1), Interviews of Prospects for Yavapai College's President Position - INFORMATION AND/OR DISCUSSION

Details : Under the direction of Dr. Pam Fisher, the consultant from Association of Community College Trustees, the committee will interview Prospects for Yavapai College's President Position.

Attachments :

No Attachments

Presenter : Patricia McCarver
Proposed By : Patricia McCarver
Proposed : 11/14/2018

Start Time : 5:00 PM
Time Req : 30
Item Type : Procedure Item

Item No : 13

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : RECESS FOR DINNER - PROCEDURAL

Details : The Committee will break for dinner.

Attachments :

No Attachments

Presenter : Patricia McCarver
Proposed By : Patricia McCarver
Proposed : 11/14/2018

Start Time : 5:30 PM
Time Req : 60
Item Type : Procedure Item

Item No : 14

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : EXECUTIVE SESSION (CONTINUED) - Pursuant to A.R.S. §38-431.03(A) (1), Discussion and Evaluation of Prospects for Yavapai College's President Position - INFORMATION AND/OR DISCUSSION

Details : Under the direction of Dr. Pam Fisher, the consultant from Association of Community College Trustees, the committee will have a discussion and evaluate the Prospects for Yavapai College's President Position.

Attachments :

No Attachments

Presenter : Patricia McCarver
Proposed By : Patricia McCarver
Proposed : 10/19/2018

Start Time : 6:30 PM
Time Req : 30
Item Type : Procedure Item

Item No : 15

Policy No.	Description	Ref No
3.2	As an informed agent of the ownership, the Board's specific job outputs are those that are unique to its trusteeship role and necessary to ensure appropriate organizational performance. Accordingly, the Board:	429130

Description : Convene in Public Session with Possible Action RE: Selection of Presidential Candidates as a Result of Executive Session - DISCUSSION and/or DECISION

Details : Pursuant to A.R.S. §38-431.03(D) - Legal action involving a final vote for decision shall not be taken at an executive session, except that the public body may instruct its attorney or representatives as provided in subsection A, paragraphs 4, 5, and 7 of this section. A public vote shall be taken before any legal action binds the public body.

Attachments :

No Attachments

Presenter : Patricia McCarver
Proposed By : Patricia McCarver
Proposed : 10/19/2018

Start Time : 7:00 PM
Time Req : 1
Item Type : Procedure Item

Item No : 16

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : ADJOURNMENT - PROCEDURAL

Details :

Attachments :

No Attachments