



Presidential Search Committee Meeting

Agenda Summary

Presidential Search Committee Meeting #2 REVISED

Tuesday, November 06, 2018

8:00 AM

Rock House, Prescott Campus
 1100 E. Sheldon Street
 Prescott , AZ 86301

Pursuant to Arizona Revised Statutes (A.R.S.) §38-431.02, notice is hereby given to the members of the Yavapai College District Governing Board and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of items on the agenda. One or more members of the Board may participate in the meeting by telephonic communication.

Pursuant to A.R.S. §38-431.03.A.2 and A.3, the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda or to review, discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law. As indicated in the agenda, the Board may also vote to go into executive session, which will not be open to the public, to discuss specific agenda items.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Karen Jones at (928)776-2307. Requests should be made as early as possible to allow time to arrange the accommodation.

Please note that agenda item times are for planning purposes only and do not necessarily reflect the actual time of the agenda item. When regular board meetings, public hearings (both truth in taxation and budget adoption public hearings) and budget adoption special meetings are scheduled for the same date, each hearing or meeting will begin immediately upon adjournment of the preceding hearing or meeting. Members of the public wishing to attend those subsequent hearings or meetings are advised to arrive at the time that the first hearing or meeting is scheduled to begin.

Item No.	Item	Time Req.	Start Time	Ref No.
1	CALL TO ORDER - HEADING	0	8:00 AM	797360
2	Call to Order - PROCEDURAL	1	8:00 AM	797361
3	Welcome to Committee Members, Guests, and Staff	1	8:01 AM	797362
4	Approval of August 28, 2018 Presidential Search Committee Minutes From Meeting 1 - DECISION	2	8:02 AM	807562
5	Review of Logistics and Schedule - INFORMATION AND/OR DISCUSSION	15	8:04 AM	809368
6	EXECUTIVE SESSION - Pursuant to A.R.S. §38-431.03(A)(1), Review of Applications and Selection of Prospects for the Position of President - INFORMATION AND/OR DISCUSSION	110	8:19 AM	797368
7	SHORT RECESS - PROCEDURAL	10	10:09 AM	797371
8	EXECUTIVE SESSION (CONTINUED) - Pursuant to A.R.S. §38-431.03(A)(1), Review of Applications and Selection of Prospects for the Position of President - INFORMATION AND/OR DISCUSSION	110	10:19 AM	797373

Item No.	Item	Time Req.	Start Time	Ref No.
9	RECESS AND LUNCH - PROCEDURAL	30	12:09 PM	797372
10	EXECUTIVE SESSION (CONTINUED) - Pursuant to A.R.S. §38-431.03(A)(1), Review of Applications and Selection of Prospects for the Position of President - INFORMATION AND/OR DISCUSSION	120	12:39 PM	797375
11	SHORT RECESS - PROCEDURAL	10	2:39 PM	797374
12	EXECUTIVE SESSION (CONTINUED) - Pursuant to A.R.S. §38-431.03(A)(1), Review of Applications and Selection of Prospects for the Position of President - INFORMATION AND/OR DISCUSSION	85	2:49 PM	797376
13	SHORT RECESS - PROCEDURAL	15	4:14 PM	797377
14	EXECUTIVE SESSION (CONTINUED) - Pursuant to A.R.S. §38-431.03(A)(1), Review of Applications and Selection of Prospects for the Position of President - INFORMATION AND/OR DISCUSSION	30	4:29 PM	809369
15	Convene in Public Session with Possible Action RE: Selection of Presidential Prospects as a Result of Executive Session - DISCUSSION and/or DECISION	60	4:59 PM	797370
16	ADJOURNMENT - PROCEDURAL	1	5:59 PM	797365

Presenter : Patricia McCarver **Start Time :** 8:00 AM **Item No :** 1
Proposed By : Patricia McCarver **Time Req :** 0
Proposed : 8/31/2018 **Item Type :** Heading

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : CALL TO ORDER - HEADING

Details :

Attachments :

No Attachments

Presenter : Patricia McCarver **Start Time :** 8:00 AM **Item No :** 2
Proposed By : Patricia McCarver **Time Req :** 1
Proposed : 8/31/2018 **Item Type :** Procedure Item

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : Call to Order - PROCEDURAL

Details :

Attachments :

No Attachments

Presenter : Patricia McCarver
Proposed By : Patricia McCarver
Proposed : 8/31/2018

Start Time : 8:01 AM
Time Req : 1
Item Type : Procedure Item

Item No : 3

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : Welcome to Committee Members, Guests, and Staff

Details : Presidential Search Committee Chair, McCarver will welcome committee members, guests, and staff.

Attachments :

No Attachments

Presenter : Patricia McCarver
Proposed By : Patricia McCarver
Proposed : 10/11/2018

Start Time : 8:02 AM
Time Req : 2
Item Type : Decision Item

Item No : 4

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : Approval of August 28, 2018 Presidential Search Committee Minutes From Meeting 1 - DECISION

Details : To affirm discussion and record of actions and motions made and approved by the Presidential Search Committee at the August 27, 2018 meeting minutes. As part of the Presidential Search Committee Agenda, the record of the proceedings of the previous meeting is presented to the Presidential Committee approval, reporting the kind of meeting, date, and place of the meeting, participants present, approval of consent items, and all the main motions, the hours of the meeting, and the adjournment. The approved minutes are used to establish a permanent record of decisions approved by the Presidential Search Committee.

Attachments :

Title	Created	Filename
Unapproved Presidential Search Committee Meeting 8-28-18.pdf	Oct 22, 2018	Unapproved Presidential Search Committee Meeting 8-28-18.pdf



Yavapai College District Governing Board

**Presidential Search Committee Meeting
In Accordance with A.R.S §15-1461.01(A)
Unapproved Minutes of Special Meeting
Tuesday, August 28, 2018
10:00 AM**

Prescott Campus – Building Rock House
1100 E. Sheldon Street
Prescott, Arizona

The District Governing Board agenda, packet materials, handouts, and minutes are on file in the District Office and posted on the College website along with regular board meeting recordings posted approximately 12 days after each meeting at <http://www.yc.edu/v5content/district-governing-board/>.

Members Present:

Dr. Patricia McCarver, Committee Chair Dr. Connie Harris, Board Member

Committee Members Present:

- Mike Paredes, Executive Director, Prescott Valley Economic Development Foundation
- Don Michelman, President, YC Foundation
- Dr. Matt Percy, President for Faculty Senate & Biology Professor
- Dr. Selina Bliss, Nursing Professor
- Dr. Peter Mueller, Performing Art Professor, Adjunct
- Santana Alvarado, Financial Aid Advisor
- Robb Ferguson, Director for Disability Resources and Learning Center
- Zeke Turpin, Facilities Project Scheduler
- Diana Dowling, Associate Dean for Student Development
- Scott Farnsworth, Associate Vice President for Student Success & Dean of Science & Engineering
- Rodney Jenkins, Vice President for Community Relations
- Kennan King, Student Representative
- Shanandoah Sterling, Student Representative

Committee Members Absent:

- Tom Reilly, Business Owner, Renovation
- Carolyn Fisher, Director of the Sedona Literacy Center

1. CALL TO ORDER – HEADING

2. Call to Order - PROCEDURAL

Dr. McCarver called the Presidential Search Committee meeting to order at 10:00 a.m.

3. Welcome to Committee Members, Guests, and Staff - PROCEDURAL

Dr. McCarver welcomed all guests and staff, and introduced Dr. Pam Fisher, Senior Associate for Association of Community College Trustees.

4. OWNERSHIP LINKAGE – HEADING

5. Presidential Search Committee - DISCUSSION AND/OR DECISION

Dr. Pam Fisher, the consultant from Association of Community College Trustees, led the discussion on the items below:

- 1. Welcome and Introductions
- 2. District Governing Board’s Charge to the Search Committee
- 3. Confidentiality and Open Meeting Laws
- 4. Overview of the Search Process and Project Schedule
- 5. EEO Training
- 6. Evaluating Applicants’ Materials and Qualifications
- 7. The Position Profile
- 8. Review of Search Committee Responsibilities and Key Dates

6. ADJOURNMENT OF PRESIDENTIAL SEARCH COMMITTEE MEETING - PROCEDURAL

Dr. McCarver adjourned the meeting at 11:54 p.m.

Respectfully submitted:

_____/S/_____
Ms. Karen Jones, Recording Secretary

Date: September 11, 2018

*Board agenda, packet materials, handouts from meeting are on file in the District Office and posted on the College website: www2.yc.edu.
The mission of Yavapai College is to provide cost-effective, convenient learning opportunities for the diverse populations of Yavapai County.*

Presenter : Patricia McCarver

Start Time : 8:04 AM

Item No : 5

Proposed By : Patricia McCarver

Time Req : 15

Proposed : 10/31/2018

Item Type : Discussion

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : Review of Logistics and Schedule - INFORMATION AND/OR DISCUSSION

Details : Under the direction of Dr. Pam Fisher, the consultant from Association of Community College Trustees, the committee will review the logistics and schedule of the selection process.

Attachments :

No Attachments

Presenter : Patricia McCarver

Start Time : 8:19 AM

Item No : 6

Proposed By : Patricia McCarver

Time Req : 110

Proposed : 8/31/2018

Item Type : Procedure Item

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : EXECUTIVE SESSION - Pursuant to A.R.S. §38-431.03(A)(1), Review of Applications and Selection of Prospects for the Position of President - INFORMATION AND/OR DISCUSSION

Details : Under the direction of Dr. Pam Fisher, the consultant from Association of Community College Trustees, the committee will review applications and select prospects for the College's new president.

Attachments :

No Attachments

Presenter : Patricia McCarver
Proposed By : Patricia McCarver
Proposed : 8/31/2018

Start Time : 10:09 AM
Time Req : 10
Item Type : Procedure Item

Item No : 7

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : SHORT RECESS - PROCEDURAL

Details :

Attachments :

No Attachments

Presenter : Patricia McCarver
Proposed By : Patricia McCarver
Proposed : 8/31/2018

Start Time : 10:19 AM
Time Req : 110
Item Type : Procedure Item

Item No : 8

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : EXECUTIVE SESSION (CONTINUED) - Pursuant to A.R.S. §38-431.03 (A)(1), Review of Applications and Selection of Prospects for the Position of President - INFORMATION AND/OR DISCUSSION

Details : Under the direction of Dr. Pam Fisher, the consultant from Association of Community College Trustees, the committee will review applications and select prospects for the College's new president.

Attachments :

No Attachments

Presenter : Patricia McCarver
Proposed By : Patricia McCarver
Proposed : 8/31/2018

Start Time : 12:09 PM
Time Req : 30
Item Type : Procedure Item

Item No : 9

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : RECESS AND LUNCH - PROCEDURAL

Details : The Committee will have a recess for lunch.

Attachments :

No Attachments

Presenter : Patricia McCarver
Proposed By : Patricia McCarver
Proposed : 8/31/2018

Start Time : 12:39 PM
Time Req : 120
Item Type : Procedure Item

Item No : 10

Policy No.	Description	Ref No
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Attachments :

No Attachments

Presenter : Patricia McCarver
Proposed By : Patricia McCarver
Proposed : 8/31/2018

Start Time : 2:39 PM
Time Req : 10
Item Type : Procedure Item

Item No : 11

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : SHORT RECESS - PROCEDURAL

Details :

Attachments :

No Attachments

Presenter : Patricia McCarver
Proposed By : Patricia McCarver
Proposed : 8/31/2018

Start Time : 2:49 PM
Time Req : 85
Item Type : Procedure Item

Item No : 12

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

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Attachments :

No Attachments

Presenter : Patricia McCarver
Proposed By : Patricia McCarver
Proposed : 8/31/2018

Start Time : 4:14 PM
Time Req : 15
Item Type : Procedure Item

Item No : 13

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : SHORT RECESS - PROCEDURAL

Details :

Attachments :

No Attachments

Presenter : Patricia McCarver
Proposed By : Patricia McCarver
Proposed : 10/31/2018

Start Time : 4:29 PM
Time Req : 30
Item Type : Procedure Item

Item No : 14

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

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Attachments :

No Attachments

Presenter : Patricia McCarver
Proposed By : Patricia McCarver
Proposed : 8/31/2018

Start Time : 4:59 PM
Time Req : 60
Item Type : Procedure Item

Item No : 15

Policy No.	Description	Ref No
3.2	As an informed agent of the ownership, the Board's specific job outputs are those that are unique to its trusteeship role and necessary to ensure appropriate organizational performance. Accordingly, the Board:	429130

Description : Convene in Public Session with Possible Action RE: Selection of Presidential Prospects as a Result of Executive Session - DISCUSSION and/or DECISION

Details : Pursuant to A.R.S. §38-431.03(D) - Legal action involving a final vote for decision shall not be taken at an executive session, except that the public body may instruct its attorney or representatives as provided in subsection A, paragraphs 4, 5, and 7 of this section. A public vote shall be taken before any legal action binds the public body.

Attachments :

No Attachments

Presenter : Patricia McCarver
Proposed By : Patricia McCarver
Proposed : 8/31/2018

Start Time : 5:59 PM
Time Req : 1
Item Type : Procedure Item

Item No : 16

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : ADJOURNMENT - PROCEDURAL

Details :

Attachments :

No Attachments