



Yavapai College District Governing Board

Board Work Study

In Accordance with A.R.S §15-1461.01(A)

Unapproved Minutes of Board Work Study

Tuesday, January 15, 2019

9:00 AM

Prescott Campus – Rock House

1100 E. Sheldon

Prescott, Arizona

District Governing Board meeting recordings may be viewed on CableOne Access 13 or the Yavapai College Website. CableOne Access 13 records all regular board meetings for subsequent broadcast and the schedule is available on the Access 13 website at <http://www.access13.org>. The District Governing Board agenda, packet materials, handouts, and minutes are on file in the District Office and posted on the College website along with regular board meeting recordings posted approximately 12 days after each meeting at <http://www.yc.edu/v5content/district-governing-board/>.

Members Present:

Mr. Ray Sigafoos, Chair

Mr. Steve Irwin, Secretary

Dr. Patricia McCarver, Board Member

Mr. Paul Chevalier, Board Member

Ms. Deb McCasland, Board Member

Guest:

Dr. Penny Wills, President

Lynne Adams, Board Attorney

1. CALL TO ORDER – HEADING

2. Call to Order - PROCEDURAL

Chair Sigafoos called the Work Study Session to order at 9:00 a.m.

3. Welcome to Guests and Staff – PROCEDURAL

4. Adoption of Agenda - DECISION

Member McCarver moved, seconded by Member Irwin, to adopt the agenda as written with the exception of Agenda Item 6, as notated that Mr. Paul Chevalier represents District 3 and not District 5. Motion carried unanimously (Irwin, McCasland, McCarver, and Sigafoos voting in favor).

5. OWNERSHIP LINKAGE - HEADING

6. Oath of Office – Administered to Board Members Ray Sigafoos and Paul Chevalier

Yavapai County, Superintendent, Tim Carter conducted the Oath of Office for the re-election of Mr. Raymond Sigafoos, and the election of Mr. Paul Chevalier.

7. Election of Board Officers – Chair, Secretary, and Board Member Liaison Committee Appointments for 2019 – DISCUSSION AND/OR DECISION

As required by A.R.S. §15-1443(B), the Board will elect a Chairperson and a Secretary every January. The expectation will be that the Chairperson and Secretary will serve a two-year term, but the Board may decide otherwise and elect a new Chairperson and Secretary every January. Mr. Ray Sigafoos, Chair, and Mr. Steve Irwin, Secretary are concluding the second year of their two-year terms.

Member Chevalier moved, seconded by Member McCasland, to appoint Member Irwin to be Chairman of the Board. Motion failed two yes votes and three no votes. (Chevalier and McCasland voting in favor and Irwin, McCarver, Sigafoos voting against.)

Member Irwin stated that he was unable to be chair for the year due to upcoming obligations and suggested Mr. Sigafoos remain Chair as a sense of continuity for the upcoming President.

Member McCarver moved, seconded by Member Irwin, to reappoint Mr. Sigafoos as Chairman. Motion carried with three yes votes and two no votes. (Irwin, McCarver, and Sigafoos voting in favor and McCasland and Chevalier voting against.)

Member Chevalier moved, seconded by Member McCasland, to appoint Ms. Deb McCasland as Secretary. Motion failed with two yes votes and three no votes. (McCasland and Chevalier voting in favor and Irwin, McCarver, Sigafoos voting against.)

Member McCarver moved, seconded by Member Irwin, to reappoint Mr. Irwin as Secretary. Motion carried with three yes votes and two no votes (Irwin, McCarver, and Sigafoos voting in favor and McCasland and Chevalier voting against.)

8. POLICY - HEADING

9. Overview and Environmental Scan of Yavapai County and Yavapai College – INFORMATION AND/OR DISCUSSION

Dr. Clint Ewell, Vice President for Finance and Administrative Services and Dr. Tom Hughes, Director of

Institutional Effectiveness and Research presented the preliminary assumptions for budget planning for the Fiscal Year Ending June 30, 2020.

Environmental Scan includes:

- Social and Political
- Competition
- Demographics
- Economics
- Labor Force
- Education
- Technology
- Internal Scan

10. SHORT RECESS – PROCEDURAL

Meeting recessed at 10:47 a.m.; reconvened at 10:52 a.m.

11. POLICY ISSUES – HEADING – (CONTINUED)

12. ADJOURNMENT OF WORK STUDY MEETING - PROCEDURAL

Chair Sigafoos adjourned the meeting.

Board Special Meeting adjourned at 11:45 a.m.

Respectfully submitted:

_____/S/_____
Ms. Cindy Pemberton, Recording Secretary

Date: February 12, 2019

*Board agenda, packet materials, handouts from meeting are on file in the District Office and posted on the College website: www2.yc.edu.
The mission of Yavapai College is to provide cost-effective, convenient learning opportunities for the diverse populations of Yavapai County.*