



**Board Retreat
Agenda Summary
District Governing Board Retreat
Tuesday, February 26, 2019
8:30 AM**

Prescott Campus, Building 32, Room 119
1100 E. Sheldon St.
Prescott, AZ 86301

Pursuant to Arizona Revised Statutes (A.R.S.) §38-431.02, notice is hereby given to the members of the Yavapai College District Governing Board and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of items on the agenda. One or more members of the Board may participate in the meeting by telephonic communication.

Pursuant to A.R.S. §38-431.03.A.2, A.3 and A.4, the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda to review, discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law; or to consult with and instruct its attorneys regarding its position on contracts, litigation or settlement discussions. If indicated in the agenda, the Board may also vote to go into executive session, which will not be open to the public, to discuss specific agenda items.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Executive Assistant at (928)776-2307. Requests should be made as early as possible to allow time to arrange the accommodation.

Please note that agenda item times are for planning purposes only and do not necessarily reflect the actual time of the agenda item. When regular board meetings, public hearings (both truth in taxation and budget adoption public hearings) and budget adoption special meetings are scheduled for the same date, each hearing or meeting will begin immediately upon adjournment of the preceding hearing or meeting. Members of the public wishing to attend those subsequent hearings or meetings are advised to arrive at the time that the first hearing or meeting is scheduled to begin.

Item No.	Item	Time Req.	Start Time	Ref No.
1	CALL TO ORDER - HEADING	0	8:30 AM	822467
2	Call to Order - PROCEDURAL	0	8:30 AM	822468
3	Welcome to Guests and Staff - PROCEDURAL	1	8:30 AM	822469
4	OWNERSHIP LINKAGE - HEADING	0	8:31 AM	822471
5	Governance Process - INFORMATION AND/OR DISCUSSION	89	8:31 AM	822473
6	SHORT RECESS - PROCEDURAL	10	10:00 AM	823640
7	Governance Process - INFORMATION AND/OR DISCUSSION	50	10:10 AM	823641
8	RECESS AND LUNCH - PROCEDURAL	90	11:00 AM	822474
9	OWNERSHIP LINKAGE (CONTINUED) - HEADING	0	12:30 PM	822475
10	Governance Process - INFORMATION AND/OR DISCUSSION	90	12:30 PM	822476

Item No.	Item	Time Req.	Start Time	Ref No.
11	SHORT RECESS - PROCEDURAL	10	2:00 PM	822477
12	OWNERSHIP LINKAGE (CONTINUED) - HEADING	0	2:10 PM	822478
13	Governance Process- INFORMATION, DISCUSSION AND/OR DECISION	110	2:10 PM	822481
14	ADJOURNMENT OF BOARD RETREAT MEETING - PROCEDURAL	1	4:00 PM	822483

Presenter : Ray Sigafoos

Start Time : 8:30 AM

Item No : 1

Proposed By : Ray Sigafoos

Time Req : 0

Proposed : 12/10/2018

Item Type : Heading

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : CALL TO ORDER - HEADING

Details :

Attachments :

No Attachments

Presenter : Ray Sigafoos

Start Time : 8:30 AM

Item No : 2

Proposed By : Ray Sigafoos

Time Req : 0

Proposed : 12/10/2018

Item Type : Procedure Item

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : Call to Order - PROCEDURAL

Details :

Attachments :

No Attachments

Presenter : Ray Sigafoos

Start Time : 8:30 AM

Item No : 3

Proposed By : Ray Sigafoos

Time Req : 1

Proposed : 12/10/2018

Item Type : Procedure Item

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : Welcome to Guests and Staff - PROCEDURAL

Details : Chair Sigafoos will welcome all guests and staff, and introduce AJ Crabril, Governance Coach.

Attachments :

No Attachments

Presenter : Ray Sigafoos

Start Time : 8:31 AM

Item No : 4

Proposed By : Ray Sigafoos

Time Req : 0

Proposed : 12/10/2018

Item Type : Heading

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : OWNERSHIP LINKAGE - HEADING

Details :

Attachments :

No Attachments

Presenter : Ray Sigafoos

Start Time : 8:31 AM

Item No : 5

Proposed By : Ray Sigafoos

Time Req : 89

Proposed : 12/10/2018

Item Type : Discussion

Policy No.	Description	Ref No
3.2.1	And its Ownership Linkage shall be the link between the organization and its owners, who are residents of Yavapai County and those who are affected by Yavapai College.	560671

Description : Governance Process - INFORMATION AND/OR DISCUSSION

Details : AJ Crabrill, Governance Coach, will lead the Board in a discussion of Board role and responsibilities, effectiveness, and best practices.

Attachments :

No Attachments

Presenter : Ray Sigafoos

Start Time : 10:00 AM

Item No : 6

Proposed By : Ray Sigafoos

Time Req : 10

Proposed : 1/18/2019

Item Type : Procedure Item

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : SHORT RECESS - PROCEDURAL

Details :

Attachments :

No Attachments

Presenter : Ray Sigafoos

Start Time : 10:10 AM

Item No : 7

Proposed By : Ray Sigafoos

Time Req : 50

Proposed : 1/18/2019

Item Type : Discussion

Policy No.	Description	Ref No
3.2.1	And its Ownership Linkage shall be the link between the organization and its owners, who are residents of Yavapai County and those who are affected by Yavapai College.	560671

Description : Governance Process - INFORMATION AND/OR DISCUSSION

Details : AJ Crabrill, Governance Coach will continue the Board in a discussion of Board role and responsibilities, effectiveness, and best practices

Attachments :

No Attachments

Presenter : Ray Sigafoos

Start Time : 11:00 AM

Item No : 8

Proposed By : Ray Sigafoos

Time Req : 90

Proposed : 12/10/2018

Item Type : Procedure Item

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : RECESS AND LUNCH - PROCEDURAL

Details : The Board will have a recess for lunch.

Attachments :

No Attachments

Presenter : Ray Sigafoos

Start Time : 12:30 PM

Item No : 9

Proposed By : Ray Sigafoos

Time Req : 0

Proposed : 12/10/2018

Item Type : Heading

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : OWNERSHIP LINKAGE (CONTINUED) - HEADING

Details :

Attachments :

No Attachments

Presenter : Ray Sigafoos

Start Time : 12:30 PM

Item No : 10

Proposed By : Ray Sigafoos

Time Req : 90

Proposed : 12/10/2018

Item Type : Discussion

Policy No.	Description	Ref No
3.2.1	And its Ownership Linkage shall be the link between the organization and its owners, who are residents of Yavapai County and those who are affected by Yavapai College.	560671

Description : Governance Process - INFORMATION AND/OR DISCUSSION

Details : AJ Crabrill, Governance Coach, will continue to lead the Board in a discussion of Board role and responsibilities, effectiveness, and best practices.

Attachments :

No Attachments

Presenter : Ray Sigafoos

Start Time : 2:00 PM

Item No : 11

Proposed By : Ray Sigafoos

Time Req : 10

Proposed : 12/10/2018

Item Type : Procedure Item

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : SHORT RECESS - PROCEDURAL

Details :

Attachments :

No Attachments

Presenter : Ray Sigafoos

Start Time : 2:10 PM

Item No : 12

Proposed By : Ray Sigafoos

Time Req : 0

Proposed : 12/10/2018

Item Type : Heading

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : OWNERSHIP LINKAGE (CONTINUED) - HEADING

Details :

Attachments :

No Attachments

Presenter : Ray Sigafoos

Start Time : 2:10 PM

Item No : 13

Proposed By : Ray Sigafoos

Time Req : 110

Proposed : 12/10/2018

Item Type : Discussion

Policy No.	Description	Ref No
3.4.2	The cycle shall start with the Board's development of its agenda for the next year.	429143
3.4.2.1	Consultations with selected groups in the ownership or other methods of gaining ownership input shall be determined and arranged in September and October, to be held during the balance of the cycle.	558931
3.4.2.2	Governance education and education related to Ends' determination (e.g., Board training, presentations by futurists, demographers, advocacy groups and staff, studying internal and external publications, attending conferences, etc.) shall be arranged in September and October, and will be held during the balance of the cycle.	560676

Description : Governance Process- INFORMATION, DISCUSSION AND/OR DECISION

Details : A.J. Crabill, Governance Coach, will continue to lead the Board in a discussion of Board role and responsibilities, effectiveness and best practices.

Attachments :

No Attachments

Presenter : Ray Sigafoos

Start Time : 4:00 PM

Item No : 14

Proposed By : Ray Sigafoos

Time Req : 1

Proposed : 12/10/2018

Item Type : Procedure Item

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : ADJOURNMENT OF BOARD RETREAT MEETING - PROCEDURAL

Details :

Attachments :

No Attachments