



**Yavapai College District Governing Board
Regular Board Meeting
Unapproved Minutes of Regular Meeting
Tuesday, February 26, 2019
8:30 AM
Prescott Campus – Rock House
Prescott, Arizona**

District Governing Board meeting recordings may be viewed on CableOne Access 13 or the Yavapai College Website. CableOne Access 13 records all regular board meetings for subsequent broadcast and the schedule is available on the Access 13 website at <http://www.access13.org>. The District Governing Board agenda, packet materials, handouts, and minutes are on file in the District Office and posted on the College website along with regular board meeting recordings posted approximately 12 days after each meeting at <http://www.yc.edu/v5content/district-governing-board/>.

Members Present:

Mr. Ray Sigafoos, Chair	Mr. Steve Irwin, Secretary
Mr. Paul Chevalier, Board Member	Dr. Patricia McCarver, Board Member
Ms. Deb McCasland, Board Member	

Administration Present:

Dr. Lisa Rhine, President	Lynne Adams, Board Attorney
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Other staff attending are on file in the District Office

1. CALL TO ORDER - HEADING

2. Call to Order – PROCEDURAL

Chair Sigafoos called the Yavapai College District Governing Board meeting to order at 8:36am

3. Welcome to Guests and Staff – PROCEDURAL

Chair Sigafoos welcomed introduced Governance Coach, A.J Crabill.

4. OWNERSHIP LINKAGE

Governance Coach A.J. Crabill provided a summary of details regarding the facilitation of Governance Processes, interpersonal grievances, establishing trust, and effectiveness. Each member was asked to identify themselves and state why they are here.

5. Governance Process – INFORMATION AND/OR DISCUSSION

The District Governing Board were given a five step process:

Part 1: Overview of the Governance policy identified four general areas 1. What are the students outcomes that are most important for YC to create 2) what are three adult outputs that most important for YC to avoid 3) Imagine that the board meets for exactly 100 minutes each month. Of those 100 minutes, how many should it invest into monitoring progress regarding student performance 4) How many of those minutes should it invest into monitoring college operation 5) Into what else should the board invest any remaining minutes

The Board addressed policies as described between the college and the Board. Identifying who should report to the Board, which employees of YC should the board conduct an annual evaluation, what the board’s relationships with employees who don’t report directly to the board, and how much daily operational responsibility should the board delegate to the president.

Part 2: The relationship between the board and college: 6) Which employees of YC should report directly to the board? Another way of asking this is: for which employees of YC should the board conduct an annual evaluation 7) what should be the board’s relationship with employees who don’t report directly to the board 8) how much of daily operational responsibility should the board delegate to the president.

Part 3: Board Policies. (#9-#13) Scaled inquiries were measured on the board policies regarding student outcomes, finances, personnel, infrastructure, facilities and physical plant operations.

Part 4: Final decisions. 14) Which party or parties should have input into the goals regarding student performance and the conditions under which those goals are achieved by the college 15) which party

should be responsible for making the final decision about which goals regarding student performance should be set for the entire college: the board or the president? 16) Which party should be responsible for making the final decision about which courses are offered by the college the board or the president? 17) Which party should be responsible for making the final decisions about which department heads to hire or terminate, the board or the president.

Part 5: Regarding board and board member roles and behavior. 18) What are the boards most important obligations to students 19) what are the boards most important obligations to board members 20) what are the boards most important obligations to the president 21) what are the boards most important obligations to the board 22) what are the boards most important obligations to stakeholders 23) Under what conditions should board decisions be made by majority or by consensus 24) If board members or the board do not honor their policies or obligations, who is most responsible for addressing the situation 25) what should addressing board members or the board not honoring their policies or obligation look like.

Discussions occurred on what the Board wanted for outputs such as ability to lead our community, closing achieving gaps, growth measurements, and enrollment achievement, provide a hub of lifelong learning to support the community and culture enrichment.

Community benefit quality of life for arts and culture, quality of lifelong learning, and quality of life in economic development. 31 percent of population, taxes, 39% of business in the Verde valley. There is a belief that money is being sent to Prescott and less to the Verde. Member Chevalier would like to see the budget and if it is broken down in terms of where the money is going.

The Board can offer direction to the President to identify the data. Some programs are going to be geographically area specific and Gen Ed core courses that should be complete able and attainable at all campuses and online.

Concerns about a Career Technical Edu in the Verde Valley. Expansion of courses and facilities and what is that process. Committed to the process and not the product to determine how to best expand courses.

Area of Consensus: Student success at Yavapai College, student growth, student performance throughout the count is first priority, resource allocation, pursue equity across the county not equality. Second priority is community benefit such as Economic Development, Cultural and Lifelong learning.

Sources: Internal sources of information for the purpose of making a decision: budget; External source state, audit. Students know about President but do not know board. How beneficial is it and what is the purpose to lift up faculty and staff. The Board members were recommended to travel to both sides of the mountain. Give up campaign visits and incorporate multi visits with two board members attending events. The Faculty Senate report is not ideal to cut from the meeting.

Avoid: Enrollment in courses that don't support the student outcomes that the board wants. Spending on student outcomes that are not sustainable, unethical operating procedures even if they support the outcomes, unreasonable debt, and unreasonable jumps in tuition.

The Board needs to be informed versus Calendar of events, monthly reporting to the Board. A rich online portal is recommended for the Administration to keep Board Members informed. . Recommendation is that the President is to inform the Board about issues via email. The Board should be informed of program reports and future focused material. The natural orientation of history isn't to look in the past. It is intended for 5 year forward thinking. Time utilization in the Board Meetings should be decision based and less information.

1) The Board discussed board member behavior by identifying the board's most important obligations to students (access, affordability, access quality, hire a great president, keep tuition low, provide scholarship, provide a safe environment for learning and success), board members (To be heard and to hear all board members, provide meaningful discussion, respect differences), and president (set/clear expectations, respect support, freedom to lead, loyalty, should be loyal to her, be honest and candid, transparency), board (being informed and prepared, provide input, respect the chair and follow the rule of law, cooperation and listening, follow through and work to meet ends, come prepared,, and stakeholders (respect and transparent, mindful of their needs/wants, taxpayers, students, diverse stakeholders to provide a viable college and education the public. To keep an open mind as a board not members decisions made by a majority or consensus. (Ideally should be made by consensus some things cannot reach consensus because they are binary. If board members do not honor their policies or obligations who is most responsible for addressing the situation.

1) ADJOURNMENT OF REGULAR MEETING - PROCEDURAL

Chair Sigafos adjourn the meeting at 4:34 p.m..

Respectfully submitted:

_____/S/_____
Ms. Cindy Pemberton, Recording Clerk

Date: February 12, 2019

*Board agenda, packet materials, handouts from meeting are on file in the District Office and posted on the College website: www.yc.edu.
The mission of Yavapai College is to provide quality higher learning and cultural resources for the diverse populations of Yavapai County.*