

Yavapai College
District Governing Board
Regular Board Meeting

Tuesday, March 3, 2020

1:00 p.m. – 4:00 p.m.

Sedona Center, Room #34

4215 Arts Village Drive

Sedona, AZ 86336

Pursuant to Arizona Revised Statutes (A.R.S.) §38-431.02, notice is hereby given to the members of the Yavapai College District Governing Board and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of items on the agenda. One or more members of the Board may participate in the meeting by telephonic communication.

Pursuant to A.R.S. §38-431.03.A.2, A.3 and A.4, the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda to review, discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law; or to consult with and instruct its attorneys regarding its position on contracts, litigation or settlement discussions. If indicated in the agenda, the Board may also vote to go into executive session, which will not be open to the public, to discuss specific agenda items.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Executive Assistant at (928)776-2307. Requests should be made as early as possible to allow time to arrange the accommodation.

Please note that meeting conclusion time is included for planning purposes only and does not necessarily reflect the actual time of the agenda item. When regular board meetings, public hearings (both truth in taxation and budget adoption public hearings) and budget adoption special meetings are scheduled for the same date, each hearing or meeting will begin immediately upon adjournment of the preceding hearing or meeting. Members of the public wishing to attend those subsequent hearings or meetings are advised to arrive at the time that the first hearing or meeting is scheduled to begin.

AGENDA

- 1.0 General Functions: Procedural (Reference: Board Policy 3.4 Agenda Planning)
 - 1.1 Call to Order (Reference: Board Policy 3.4 Agenda Planning)
 - 1.2 Pledge of Allegiance (Reference: Board Policy 3.4 Agenda Planning)
 - 1.3 Adoption of Agenda – **DECISION** (Reference: Board Policy 3.4 Agenda Planning)
 - 1.4 Board Minutes Approval – **DISCUSSION AND DECISION** (Reference: Board Policy 3.5.4 Secretary)
 - 1.4.1 Public Session Meeting Minutes – Tuesday, February 3, 2020 (*Attached*)
 - 1.4.2 Executive Session Confidential Minutes – Monday, January 27, 2020
 - 1.4.3 Executive Session Confidential Minutes – Monday, February 3, 2020
 - 1.4.4 Regular Board Meeting Minutes – Tuesday, February 11, 2020 (*Attached*)
 - 1.5 Welcome to Guests (Reference: Board Policy 3.4 Agenda Planning)
 - 1.5.1 Open Call
- 2.0 New Business: (Reference: Board Policy 3.2.1 Ownership Linkage)
 - 2.1 Consent Agenda – **DECISION** (Reference: Board Policy 3.4.3.4 Consent Agenda)
 - 2.1.1 Receipt of Report on Revenues and Expenditures for January 2020 (*Attached*)
 - 2.1.2 2020-2021 Faculty Sabbatical Requests (*Attached*)

- 2.1.3 Curriculum Changes: Summary of New Program Proposal (*Attached*)
 - 2.1.3.a Basic Residential Trades Certificate
 - 2.1.3.b Brewing Technology Certificate

- 2.2 President's Monitoring Reports –**MONITORING, DISCUSSION, AND DECISION** (Reference: Board Policy 3.4.4 President Monitoring)
 - 2.2.1 Policy 2.2 Treatment of Students (*Attached*)
 - 2.2.2 Policy 2.5 Financial Condition and Activities (*Attached*)

- 2.3 2020-2021 District Governing Board Budget Proposal – Dr. Clint Ewell – **DISCUSSION AND DECISION** (Reference: Board Policy 3.7.1 Budget) (*Attached*)

- 2.4 2020-2021 Preliminary Capital Budget Review – Dr. Clint Ewell – **DISCUSSION AND DECISION** (Reference: Board Policy 3.7.1 Budget) (*Attached*)

- 3.0 Information Business: (Reference: Board Policy 3.2.1 Ownership Linkage) – **INFORMATION AND DISCUSSION**
 - 3.1 President's Report (Reference: Board Policy 2.8 Communication and Support to the Board)
 - 3.1.1 Presentation on Open Education Resources – Drs. Rhine and Ryan (*Attached*)
 - 3.1.2 Budget to Actual Monthly Report and Cash Reserves Monthly Report (*Attached*)
 - 3.1.3 Wine Making Program

 - 3.2 Vice President of Instruction – Dr. Diane Ryan (Reference: Board Policy 2.8 Communication and Support to the Board)
 - 3.2.1 Introduction of Dr. Tina Redd, Verde Valley Campus Dean
 - 3.2.2 Faculty Senate – Dr. Jennifer Jacobson (*Attached*)

 - 3.3 Vice President of Student Development – Mr. Rodney Jenkins (Reference: Board Policy 2.8 Communication and Support to the Board)
 - 3.3.1 Strategic Enrollment Management (*Attached*)

 - 3.4 Board Self-Evaluation of Board Policies (Reference: Board Policy 3.1.5 Self-Evaluation)
 - 3.4.1 Review Board Policy 3.1 Governing Focus and Style (*Attached*)
 - 3.4.2 Review Board Policy 3.3 Board Member Code of Conduct and Ethics (*Attached*)
 - 3.4.3 Review Board Policy 3.5 Board Chair and Other Officer Roles (*Attached*)
 - 3.4.4 Evaluate Board Policy 4.4 Monitoring President Performance (*Attached*)

 - 3.5 Board Liaisons Reports (Reference: Board Policy 3.4 Agenda Planning)
 - 3.5.1 Board Spokesperson – Board Chair McCasland
 - 3.5.2 Arizona Association of Community College Trustees (AACCT) – Board Chair McCasland and Member Sigafos
 - 3.5.3 Yavapai College Foundation – Member McCarver and Board Chair McCasland

 - 3.6 Dates and Time of Future Meetings and Events (Reference: Board Policy 3.4 Agenda Planning)

3.6.1 2019-2020 Dates, Times, and Places of Future Meetings (*Attached*)

3.6.2 2019-2020 Dates, Times, and Places of Future Events (*Attached*)

4.0 Adjournment of Regular Meeting: Procedural - **DECISION** (Reference: Board Policy 3.4
Agenda Planning)