

Yavapai College
District Governing Board
Regular Board Meeting
Tuesday, January 12, 2021
1:00 p.m.

Online Only

Link: <https://www.youtube.com/user/YavapaiCollege>

Member Present:

Ms. Deb McCasland, Board Chair
Mr. Ray Sigafos, Secretary
Mr. Paul Chevalier, Board Member
Mr. Mitch Padilla, Board Member
Mr. Chris Kuknyo, Board Member

Administration Present:

Dr. Lisa B. Rhine, President
Atty. Lynne Adams, Board Attorney
Ms. Yvonne Sandoval, Executive Assistant

MINUTES

- 1.0 General Functions: Procedural (Reference: Board Policy 3.4 Agenda Planning)
 - 1.1 Call to Order (Reference: Board Policy 3.4 Agenda Planning) {Time: 1}
Chair McCasland called the Yavapai College District Governing Board Meeting to order at 1:00 p.m.
 - 1.2 Pledge of Allegiance (Reference: Board Policy 3.4 Agenda Planning) {Time: 1}
The Pledge of Allegiance was led by Member Kuknyo.
 - 1.3 Adoption of Agenda – **DECISION** (Reference: Board Policy 3.4 Agenda Planning) {Time: 5}
Secretary Sigafos moved, seconded by Member Padilla, to adopt the District Governing Board Agenda with the edit to agenda item 2.1.4.1, changing Mr. Jeb Bevers to Dr. Jeb Bevers. Motion carried unanimously.
 - 1.4 Board Minutes Approval – **DISCUSSION AND DECISION** (Reference: Board Policy 3.5.4 Secretary) {Time: 5}
 - 1.4.1 Regular Board Meeting Minutes – Tuesday, November 17, 2020 (*Attached*)
 - 1.4.2 Executive Session Confidential Minutes – Tuesday, November 17, 2020
Secretary Sigafos moved, seconded by Member Padilla, to approve both the Regular Board Meeting Minutes and the Executive Session Confidential Minutes for Tuesday, November 17, 2020. Motion was carried with 4 Ayes (Ayes: McCasland, Sigafos, Chevalier, and Padilla) and 1 Abstention (Kuknyo).
 - 1.5 Open Call - **INFORMATION** (Reference: Board Policy 3.1.1 Trustee Obligation and Board Policy 3.2.1 Ownership Linkage) {Time: 10}
No community member registered for open call.

- 2.0 New Business: (Reference Board Policy 3.2.1 Ownership Linkage)
- 2.1 Consent Agenda – **DECISION** (Reference Board Policy 3.4.3.4 Consent Agenda)
{Time: 5}
- 2.1.1 Receipt of Report on Revenues and Expenditures for September 2020
(Attached)
- 2.1.2 Receipt of Report on Revenues and Expenditures for November 2020
(Attached)
- 2.1.3 Yavapai College Academic Program Proposals
- 2.1.3.1 Summary of New Program Proposal for Technical Theater Certificate in Stagecraft (Attached)
- 2.1.3.2 Summary of Program Deletion Proposal for Hotel and Restaurant Management Certificate (Attached)
- 2.1.4 Fiscal Year 2021 Faculty Sabbatical Requests for Approval (Attached)
- 2.1.4.1 Dr. Jeb Bevers – Biology Department
- 2.1.4.2 Dr. Karly Way Schauwecker – Social & Behavioral Science Department
- 2.1.4.3 Dr. Suzanne Waldenberger – Humanities Department
- Member Chevalier requested that Consent Agenda item 2.1.2 Receipt of Report on Revenues and Expenditures for November 2020 be removed for discussion. Member Kuknyo requested that Consent Agenda item 2.1.3.2 Summary of Program Deletion Proposal for Hotel and Restaurant Management Certificate be removed for discussion.

Member Chevalier moved, and seconded by Secretary Sigafos, to approve the Consent Agenda with the exceptions of agenda items 2.1.2 (Receipt of Report on Revenues and Expenditures for November 2020) and 2.1.3.2 (Summary of Program Deletion Proposal for Hotel and Restaurant Management Certificate), which were removed from the consent agenda for discussion. Motion was carried unanimously.

Regarding Consent Agenda item 2.1.2, Member Chevalier asked questions about the data on the report. Mr. D'Angelo provided a response to the question. The Board had a discussion regarding the relevance of Member Chevalier's questions to the Board's policy function, including a discussion of applicable Board Policy. Chair McCasland and Secretary Sigafos expressed their opinions that Member Chevalier was delving into administrative issues and therefore was violating Board Policy. Member Chevalier disagreed.

Regarding Consent Agenda item 2.1.3.2, Member Kuknyo asked about the students who are currently enrolled in the program that was being deleted from the curriculum. Dr. Ryan answered the question and noted that the College would ensure that the students could finish the program.

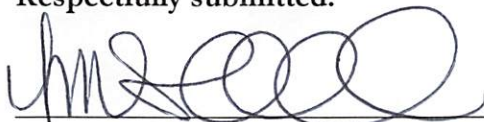
Member Kuknyo moved, seconded by Member Padilla, to approve Consent Agenda items 2.1.2 (Receipt of Report on Revenues and Expenditures for November 2020) and 2.1.3.2 (Summary of Program Deletion Proposal for Hotel and Restaurant Management Certificate). Motion was carried unanimously.

- 2.2 President's Monitoring Reports – **MONITORING, DISCUSSION, AND DECISION** (Reference: Board Policy 3.4.4 President Monitoring) {Time: 10}
- 2.2.1 Policy 2.4 Planning (*Attached*)
Chair McCasland expressed her opinion that Member Chevalier was violating Board Policy and acting inappropriately by evaluating the President's performance against a budget presentation standard that had been formally rejected by the Board at a previous meeting. The issue was discussed between Member Chevalier and Board legal counsel, Lynne Adams.
- Secretary Sigafos moved, seconded by Member Padilla, we have read the President's Monitoring Report regarding Policy 2.4 and its sub-policies, we believe that the interpretation of the policy provided is reasonable, and we believe that there is sufficient evidence to support the conclusion of compliance with the policy. Therefore, I move that we accept the Monitoring Report for Policy 2.4 and its sub-policies. Motion was carried unanimously.**
- 2.2.2 Policy 2.8 Communication and Support to the Board (*Attached*)
Secretary Sigafos moved, seconded by Member Padilla, we have read the President's Monitoring Report regarding Policy 2.8 and its sub-policies, we believe that the interpretation of the policy provided is reasonable, and we believe that there is sufficient evidence to support the conclusion of compliance with the policy. Therefore, I move that we accept the Monitoring Report for Policy 2.8 and its sub-policies. Motion was carried unanimously.
- 2.3 Refresher on Open Meeting Law and Conflict of Interest Requirements and Annual Conflict of Interest Declaration from Board Members – Attorney Lynne Adams
INFORMATION AND DISCUSSION (Reference Board Policy 3.1.1.1 Open Meeting Law and Board Policy 3.3.2 Conflict of Interest) {Time: 5} (*Attached*)
Atty. Lynne Adams provided the Board with a refresher on Open Meeting Law, Conflict of Interest Requirements, and the Annual Conflict of Interest Declarations from the District Governing Board Members.
- 3.0 Information Business: (Reference: Board Policy 3.2.1 Ownership Linkage) –
- 3.1 Board Self-Evaluation and Review of Board Policies - **INFORMATION AND DISCUSSION** (Reference: Board Policy 3.1.5 Self-Evaluation) {Time: 10}
- 3.1.1 Review Board Policy 3.7 Cost of Governance (*Attached*)
The Board discussed many of the comments included in the report. Several of the comments related to potential revisions to current policy language, which may be considered at a future board meeting.
- 3.2 President's Report - **INFORMATION** (Reference: Board Policy 2.8.1 Information to the Board) {Time: 45}
- 3.2.1 Update on the College – Dr. Lisa Rhine
Dr. Rhine provided an update on the College's operation.
- 3.2.1.1 Fundraising Update – Mr. Rodney Jenkins (*Attached*)
Yavapai College Foundation Board Chair Valerie Wood and Mr. Mary Talosi, Interim Executive Director of Yavapai College Foundation gave a presentation on the Foundation's Fundraising.
- 3.2.1.2 Budget to Actual Monthly Report and Cash Reserves Monthly Report for September 2020 (*Attached*)

- 3.2.1.3 Budget to Actual Monthly Report and Cash Reserves Monthly Report for November 2020 (*Attached*)
- 3.2.2 Faculty Senate Report – Dr. Jennifer Jacobson (*Attached*)
Dr. Jacobson provided an update on the Faculty Senate.
- 3.3 Board Liaisons Reports – **INFORMATIONAL AND DISCUSSION** (Reference: Board Policy 3.4 Agenda Planning) {Time: 10}
 - 3.3.1 Board Spokesperson – Board Member Deb McCasland
Chair McCasland provided no public comments.
 - 3.3.2 Arizona Association of Community College Trustees (AACCT) – Board Member Deb McCasland and Board Member Ray Sigafos
Chair McCasland reported that the AACCT hired Dr. David Borofsky, Director on Monday, January 18, 2021 and they are developing a training for Board members.
 - 3.3.3 Yavapai College Foundation – Board Member Deb McCasland
Chair McCasland reported that the next Yavapai College Foundation meeting will be Wednesday, January 20, 2020 at 12:00 p.m.
- 3.4 Dates and Time of Future Meetings and Events (Reference: Board Policy 3.4 Agenda Planning) {Time: 5}
 - 3.4.1 2020-2021 Dates, Times, and Places of Future Meetings (*Attached*)
 - 3.4.1.1 Board Regular Meeting on Tuesday, February 9, 2021 – **INFORMATION** (*Attached*)
 - 3.4.2 2020-2021 Dates, Times, and Places of Future Events (*Attached*)
- 4.0 Adjournment of Regular Meeting: Procedural - **DECISION** (Reference: Board Policy 3.4 Agenda Planning) {Time: 1}
Secretary Sigafos moved, seconded by Chair McCasland, to adjourn the District Governing Board Meeting. Motion carried unanimously.

Regular meeting adjourned at 3:11 p.m.

Respectfully submitted:



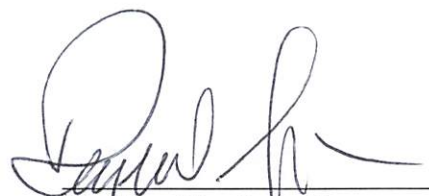
Yvonne Sandoval, Recording Secretary

2/9/2021

Date:



Ms. Deb McCasland, Board Chair



Mr. Ray Sigafos, Secretary