

**Yavapai College**  
District Governing Board  
Regular Board Meeting

Tuesday, February 9, 2021  
1:00 p.m.

**Online Only**

Link: <https://www.youtube.com/user/YavapaiCollege>

The College is committed to protecting the health and safety of its students, employees, and other community members during the COVID-19 pandemic. Therefore, until further notice, all College District Governing Board meetings will be held online only via Zoom. For the February Board Meeting, members of the public may provide comments to the Board during Open Call to the Public via Zoom. In order to participate, you will need to register in advance of the Board Meeting. Registration will close on Monday, February 8, 2021 at 5:00 p.m. As with in-person comments, each member of the public will be limited to three (3) minutes. You will need to complete the Yavapai College District Governing Board Request to Speak – OPEN CALL electronic form: <https://yc.jotform.com/203514285068859>

After submitting your completed form, you will automatically receive the zoom link.

Pursuant to Arizona Revised Statutes (A.R.S.) §38-431.02, notice is hereby given to the members of the Yavapai College District Governing Board and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of items on the agenda. One or more members of the Board may participate in the meeting by telephonic communication.

Pursuant to A.R.S. §38-431.03.A.2, A.3 and A.4, the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda to review, discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law; or to consult with and instruct its attorneys regarding its position on contracts, litigation or settlement discussions. If indicated in the agenda, the Board may also vote to go into executive session, which will not be open to the public, to discuss specific agenda items.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter or closed caption, by contacting the Executive Assistant at (928)776-2307. Requests should be made as early as possible to allow time to arrange the accommodation.

Please note that meeting conclusion time is included for planning purposes only and does not necessarily reflect the actual time of the agenda item. When regular board meetings, public hearings (both truth in taxation and budget adoption public hearings) and budget adoption special meetings are scheduled for the same date, each hearing or meeting will begin immediately upon adjournment of the preceding hearing or meeting.

**AGENDA**

- 1.0 General Functions: Procedural (Reference: Board Policy 3.4 Agenda Planning)
  - 1.1 Call to Order (Reference: Board Policy 3.4 Agenda Planning) {Time: 1}
  - 1.2 Pledge of Allegiance (Reference: Board Policy 3.4 Agenda Planning) {Time: 1}
  - 1.3 Adoption of Agenda – **DECISION** (Reference: Board Policy 3.4 Agenda Planning) {Time: 5}
  - 1.4 Board Minutes Approval – **DISCUSSION AND DECISION** (Reference: Board Policy 3.5.4 Secretary) {Time: 5}
    - 1.4.1 Budget Work Session Minutes – Tuesday, January 12, 2021 (*Attached*)
    - 1.4.2 Regular Board Meeting Minutes – Tuesday, January 12, 2021 (*Attached*)

- 1.5 Open Call – **INFORMATION** (Reference: Board Policy 3.1.1 Trustee Obligation and Board Policy 3.2.1 Ownership Linkage) {Time: 10}
  
- 2.0 New Business: (Reference Board Policy 3.2.1 Ownership Linkage)
  - 2.1 Consent Agenda – **DECISION** (Reference Board Policy 3.4.3.4 Consent Agenda) {Time: 5}
    - 2.1.1 Receipt of Report on Revenues and Expenditures for December 2020 (*Attached*)
    - 2.1.2 Northern Arizona Council of Governments Head Start’s Fifth Amendment to Lease Agreement (*Attached*)
    - 2.1.3 Summary of New Program Proposals (*Attached*)
      - 2.1.3.1 Baking and Pastry Certificate
      - 2.1.3.2 Entrepreneurship Principles and Practice Certificate
      - 2.1.3.3 Strategic Leadership Certificate
      - 2.1.3.4 HVAC Service Technician Certificate
      - 2.1.3.5 Plumbing Technician Certificate
      - 2.1.3.6 Residential Electrical Technician Certificate
      - 2.1.3.7 3-D Printing and Manufacturing Certificate
      - 2.1.3.8 Unmanned Aircraft Systems Certificate
    - 2.1.4 Summary of Program Deletion Proposal (*Attached*)
      - 2.1.4.1 Film and Media Animation Certificate
  
  - 2.2 Receipt of the Yavapai College’s Comprehensive Annual Financial Report (CAFR), Independent Auditors’ Report on Internal Controls and Independent Auditors’ Report on Compliance for Each major Federal Program – for the Fiscal Year Ended June 30, 2020 – Dr. Clint Ewell - **INFORMATION AND/OR DISCUSSION** (Reference Board Policy 2.5 Financial Conditions & Activities) {Time: 10} (*Attached*)
  
  - 2.3 President’s Monitoring Reports – **MONITORING, DISCUSSION, AND DECISION** (Reference: Board Policy 3.4.4 President Monitoring) {Time: 10}
    - 2.3.1 Policy 1.0 Ends (*Attached*)
    - 2.3.2 Policy 1.1 Education Ends (*Attached*)
      - 2.3.2.1 Policy 1.1.1 Job Seekers Ends (*Attached*)
      - 2.3.2.2 Policy 1.1.2 Transfer Students Ends (*Attached*)
      - 2.3.2.3 Policy 1.1.3 Lifelong Learners Ends (*Attached*)
  
- 3.0 Information Business: (Reference: Board Policy 3.2.1 Ownership Linkage)
  - 3.1 Board Self-Evaluation and Review of Board Policies – **INFORMATION AND DISCUSSION** (Reference: Board Policy 3.1.5 Self-Evaluation) {Time: 10}
    - 3.1.1 Evaluation Board Policy 3.1 Governing Focus and Style
    - 3.1.2 Evaluation Board Policy 3.5 Board Chair and Other Officer Roles
  
  - 3.2 President’s Report – **INFORMATION** (Reference: Board Policy 2.8.1 Information to the Board) {Time: 60}
    - 3.2.1 Update on the College – Dr. Lisa Rhine
      - 3.2.1.1 Athletics Update Presentation – Mr. Rodney Jenkins
      - 3.2.1.2 Recognition of Faculty Members’ Advancement to Continuing Status – Dr. Diane Ryan (*Attached*)
      - 3.2.1.3 Budget to Actual Monthly Report and Cash Reserves Monthly Report for December 2020 (*Attached*)

- 3.3 Board Liaisons Reports – **INFORMATION AND DISCUSSION** (Reference: Board Policy 3.4 Agenda Planning) {Time: 10}
  - 3.3.1 Board Spokesperson – Board Chair Deb McCasland
  - 3.3.2 Arizona Association of Community College Trustees (AACCT) – Board Chair Deb McCasland and Board Secretary Ray Sigafos
  - 3.3.3 Yavapai College Foundation – Board Chair Deb McCasland and Board Member Kuknyo
  
- 3.4 Dates and Time of Future Meetings and Events (Reference: Board Policy 3.4 Agenda Planning) {Time: 5}
  - 3.4.1 2020-2021 Dates, Times, and Places of Future Meetings (*Attached*)
    - 3.4.1.1 Board Retreat on Friday, February 26 & Saturday, February 27, 2021 – **INFORMATION** (*Attached*)
  - 3.4.2 2020-2021 Dates, Times, and Places of Future Events (*Attached*)
  
- 4.0 Adjournment of Regular Meeting: Procedural - **DECISION** (Reference: Board Policy 3.4 Agenda Planning) {Time: 1}