

Yavapai College
District Governing Board
Board Workshop

Wednesday, September 8, 2021
9:00 a.m.

Prescott Valley Center
3800 North Glassford Hill Road
Prescott Valley, Arizona 86314

Please note: This meeting of the District Governing Board is scheduled to be held over three days – on September 7, 8 and 9, 2021. Although the Board has attempted to allocate the items that it will address to a specific day, it may address the agenda items that appear on any of the three day’s agendas at any time during its three day meeting. For example, it may not have ample time to address all of the items on the September 7 meeting agenda and will address them instead on September 8 or 9. It may also move items from the September 8 or 9 agendas to be considered on September 7. **The meeting is a continuing meeting, and items appearing on any of the agendas may be considered by the Board at any time during the meeting.**

Pursuant to Arizona Revised Statutes (A.R.S.) §38-431.02, notice is hereby given to the members of the Yavapai College District Governing Board and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of items on the agenda. One or more members of the Board may participate in the meeting by telephonic communication.

Pursuant to A.R.S. §38-431.03.A.2, A.3 and A.4, the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda to review, discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law; or to consult with and instruct its attorneys regarding its position on contracts, litigation or settlement discussions. If indicated in the agenda, the Board may also vote to go into executive session, which will not be open to the public, to discuss specific agenda items.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter or closed caption, by contacting the Executive Assistant at (928)776-2307. Requests should be made as early as possible to allow time to arrange the accommodation.

Please note that meeting conclusion time is included for planning purposes only and does not necessarily reflect the actual time of the agenda item. When regular board meetings, public hearings (both truth in taxation and budget adoption public hearings) and budget adoption special meetings are scheduled for the same date, each hearing or meeting will begin immediately upon adjournment of the preceding hearing or meeting.

AGENDA

1. General Functions: Procedural
 - a. Call to Order {Time: 1}
 - b. Adoption of Agenda – **DECISION** {Time: 1}

2. Board Business

a. District Governing Board Policy Manual Edits –

- i. 305 Board Governance Focus & Style - **DISCUSSION AND DECISION** *(Attached)* {Time: 5}
- ii. 306 Board Member Ethics & Code of Conduct - **DISCUSSION AND DECISION** *(Attached)* {Time: 5}
- iii. 307 Board Member Obligation - **DISCUSSION AND DECISION** *(Attached)* {Time: 5}
- iv. 308 Board Planning & Agenda - **DISCUSSION AND DECISION** *(Attached)* {Time: 5}
- v. 309 Board Responsibilities - **DISCUSSION AND DECISION** *(Attached)* {Time: 5}
- vi. 310 Board Secretary - **DISCUSSION AND DECISION** *(Attached)* {Time: 5}
- vii. 401 Delegation to & Accountability of President - **DISCUSSION AND DECISION** *(Attached)* {Time: 5}
- viii. 402 Monitoring Presidential Performance - **DISCUSSION AND DECISION** *(Attached)* {Time: 5}
- ix. 404 Conferral of President Emeriti Status - **DISCUSSION AND DECISION** *(Attached)* {Time: 5}
- x. 405 President Succession - **DISCUSSION AND DECISION** *(Attached)* {Time: 5}

3. Study Session

- a. Regional Economic Development Presentation – Mr. Richard Hernandez {Time: 30}

Note: This presentation is time-sensitive and will begin immediately following lunch, which is anticipated to be at 1:00 p.m.

4. Board Business – Continued

a. Consent Agenda – **DECISION** {Time: 5}

- i. Budget Public Hearing Minutes – Tuesday, May 18, 2021 *(Attached)*
- ii. Budget Adoption Meeting Minutes – Tuesday, May 18, 2021 *(Attached)*
- iii. Regular Board Meeting Minutes – Tuesday, May 18, 2021 *(Attached)*
- iv. Executive Session Confidential Minutes – Tuesday, May 18, 2021
- v. Executive Session Confidential Minutes – Tuesday, May 18, 2021
- vi. Board Workshop Minutes – Wednesday, June 2, 2021 *(Attached)*
- vii. 2021-2022 Dates, Times, and Places of Future Board Meetings, Workshops, and Retreats *(Attached)*

5. Adjournment of Board Workshop: Procedural - **DECISION** {Time: 1}

GOVERNANCE

Current Status: Active	Policy Stat ID:
	Effective: June 2, 2021 Last Revised: Next Review: Owner: Secretary to the Board/ YC District Governing Board
	Area: 300 Governance Policy Number(s): 305
<h2 style="margin: 0;">Board Governing Focus & Style</h2>	
<p>The Board shall govern Yavapai College proactively rather than reactively. The Board shall stay adequately informed by incorporating reports from the President on strategic issues in Board meetings. The Board shall engage in strategic thinking with a style which emphasizes:</p> <ol style="list-style-type: none"> 1. Outward vision rather than an internal preoccupation; 2. Diversity in viewpoints; 3. Strategic leadership derived from future rather than past or present thinking; 4. Clear distinction of Board and Staff roles; 5. Collective rather than individual decisions; and 6. Intended long-term impacts on the communities, not on the administrative or programmatic means of attaining those effects. 	
<p>Attachments:</p>	
<p>Approvals: Board Approval on Wednesday, June 2, 2021</p>	

GOVERNANCE

Current Status: Active	Policy Stat ID:
	Effective: June 2, 2021
	Last Revised:
	Next Review:
	Owner: Secretary to the Board/ YC District Governing Board
	Area: 300 Governance
	Policy Number(s): 306

Board Member Code of Conduct & Ethics

The Board expects of itself, as a whole and of its individual members, ethical and professional conduct. This commitment includes proper use of authority and appropriate decorum in group and individual behavior when acting as Board members. The Board shall:

1. Enforce upon itself whatever discipline is needed to govern with excellence. Discipline will apply to matters such as abiding by Board Policy, respect of roles, abiding by the majority’s decisions and adherence to ethical practices.
2. Avoid any situation that may constitute a conflict of interest or the appearance of a conflict of interest with respect to fiduciary responsibility to the College’s ownership. Any question as to whether a potential conflict of interest exists shall be referred to legal counsel for the Board.
3. Not conduct private business or self-dealing or provide personal services between any Board member(s) and the organization except as allowed by law, to ensure openness, competitive opportunity, and equal access to information.
4. Not use their positions to obtain employment in the College for themselves, family members or close associates.
 - a. Should a Board member or the Board member’s spouse be considered for employment by the College, the Board member must withdraw from any deliberations and voting on any matter that pertains to such employment consideration and shall have no access to applicable Board information. If a Board member or the Board member’s spouse accepts employment from the College, the Board member must resign his/her Board position in accordance with AZ statute.
5. Refrain from using their Board position for personal or partisan gain, take no private or individual action that will compromise the Board or administration, and will respect the confidentiality of information that is privileged from disclosure under applicable law.

When voting on a matter under consideration that involves or appears to involve a conflict of interest, the member shall declare the conflict at the beginning of discussion on an issue and will not vote on, participate in discussion regarding, or attempt to influence votes on any matter related to the conflict. To assist in identifying any potential conflicts, each Board member shall complete and submit a Conflict of Interest form, in a format determined by the Board, at least one time each year.

Chair McCasland's Proposed Board Policy Edits

Such form shall require the submission by the Board member of information relating to any potential conflicts of interest or shall affirm that no such potential conflict currently exists.

Attachments:

Approvals: **Board Approval on Wednesday, June 2, 2021**

GOVERNANCE

Current Status: Active	Policy Stat ID:
	Effective: June 2, 2021 Last Revised: Next Review: Owner: Secretary to the Board/ YC District Governing Board
	Area: 300 Governance Policy Number(s): 307

Board Member Obligations

District Governing Board members shall operate in ways mindful of its civic trustee obligation to all residents of the county and its lawful obligations in compliance with Title 15, Chapter 12 Community Colleges of the Arizona Revised Statutes and all other applicable federal and state statutes and regulations.

Board members shall:

1. Adhere to Open Meeting Law requirements by only taking legal action on matters only at a properly noticed Board meeting and only when the specific matters are included on the agenda.
2. In addition to any other requirements under the Open Meeting Law for any type of communications between the Board and the College administration, Board members will comply with the following electronic communication directives to protect the Board from inadvertent violations of the Open Meeting Law:
 - a. Board members may not use electronic messages of any kind (email, text messages etc.) to communicate with another Board member or members about any matter than may foreseeably come before the Board at a future date for Board action
 - b. Board members may use electronic messages to communicate with College administration regarding College or Board business, including requests for factual information related to the College or Board, as long as no other Board members are copied on such message
 - c. Board members may not forward electronic messages that received from College administration to any other Board member, regardless of whether the Board member forwarding the message adds a personal comment to the forwarded message or not
 - d. Board members may use an electronic message to communicate a request to the Board Chairperson that a matter be placed on a future Board meeting agenda if no other Board members are copied on such messages
 - e. College administration may use electronic messages to communicate with a quorum of the Board about College and Board business, including requests for factual information, as long as the messages from administration blind copy the Board

Chair McCasland's Proposed Board Policy Edits

members and do not communicate the opinion of any Board member regarding the subject matter(s) addressed in the message.

3. Direct, control and inspire the College through the establishment of written policies that clearly define the College's values.
4. Use the expertise of individual members to enhance the ability of the Board as a body, rather than to substitute his/her individual values for the group's values.
5. Ensure the continual development of governance capability, including periodic Board trainings and discussions of process improvement.
6. Ensure an officer, individual or committee of the Board does not hinder the fulfillment of his or her commitments to the Board.
7. Not attempt to exercise individual authority over the organization except as explicitly set for in Board policies.
 - a. In interactions with President or staff, Board members' interaction with the President or staff must recognize and actively communicate that authority rests only with the Board in a legally constituted meeting, and not with any individual Board member or group of Board members except as noted in these governance policies.
 - b. Board members may share their personal views on College or Board issues with the public, press or other entities, but in doing so, they must recognize and acknowledge that unless they are authorized by these governance policies or the Board, they do not and cannot speak for the entire Board.
8. Make no formal evaluations of the President's performance except in compliance with the official evaluation process, and the President's performance shall be assessed only against explicit presidential responsibilities and performance on annual goals included in the presidential evaluation instrument.
9. Exercise authority over the organization and the President only as they operate with one voice as a whole. Individual Board members will abide by and uphold majority decisions of the Board.
10. Seek to represent the ownership as a whole rather than the people of an individual district. Therefore, Board discussions will focus on the welfare to the entire Yavapai College District.
11. Work carefully with the public to ensure use of standard College procedures for handling community complaints or grievances. When individual Board members receive complaints from members of their constituency, the following process shall be followed:
 - a. The Board member will encourage the individual(s) to contact an appropriate College staff member, and the Board member will also contact the President. The President will let the Board member know when the College processes have been followed and the complaint addressed.
 - b. The Board supports the faculty and employee grievance policy and recognizes that this process was derived through a joint deliberative process resulting in a rational approach to resolving an employee grievance. The Board encourages employees to use this process, which may ultimately lead to a direct appeal to the Board. The Board also recognizes that extreme circumstances may require an employee to seek a direct hearing before the Board. The Board will decide if circumstances warrant a direct appeal or the employee will be referred back to the administrative grievance policy.

Attachments:

Approvals: **Board Approval on Wednesday, June 2, 2021**

Chair McCasland's Proposed Board Policy Edits

--

GOVERNANCE

Current Status: Active	Policy Stat ID:
	Effective: June 2, 2021 Last Revised: Next Review: Owner: Secretary to the Board/ YC District Governing Board
	Area: 300 Governance Policy Number(s): 308

Board Planning & Agenda

To accomplish its job products with a governance style consistent with the Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation. The Board’s planning shall include each year that administrative planning and budgeting can be based on accomplishing a one-year segment of the Board’s most recent statement of long-term priorities. The Board shall start with the Board’s development of its agenda for the next year. Community outreach shall be determined and arranged, to be held each year. Governance education and development (e.g., Board training, demographers, advocacy groups, studying internal and external publications, attending conferences etc.) shall be arranged each year and will be held during the year.

Board agendas will distinguish between items for discussion, items for decision, and items on the Board’s consent agenda.

In distinguishing between matters of the Board or President, any matter that falls outside the scope of the Board’s priorities or President’s Role policies is a matter for Board decision. Any matter that falls within the scope of the Board’s priorities or President’s Role policy is a matter for the President’s decision.

The President and any Board member who wishes to place an item on the agenda should do so the following through the Board Chair:

1. If it is the Board’s issue it will be placed on the next Board agenda.
2. If it is the President’s issue, the Chair will refer it to the President to be addressed in accordance with Board policy and inform any Board member concerned.
3. If the Board member feels that this process has not been followed appropriately, she/he will inform the Chair who will place the matter on the next Board agenda.

The Board shall use a consent agenda to a comply with its legal and contractual obligations on matters which it has otherwise delegated to the President and to enable efficient decision making. Therefore, the consent agenda will be used to:

Chair McCasland's Proposed Board Policy Edits

1. Deal with items which the Board has delegated but is required to review or receive by relevant law or contract.
2. To escalate the processing of Board decisions which the Chair believes the Board may not need further deliberation.

Attachments:

Approvals: **Board Approval on Wednesday, June 2, 2021**

GOVERNANCE

Current Status: Active	Policy Stat ID:
	Effective: June 2, 2021 Last Revised: Next Review: Owner: Secretary to the Board/ YC District Governing Board
	Area: 300 Governance Policy Number(s): 309

Board Responsibilities

The Board’s specific job outputs are those that are unique to its trusteeship role and necessary to ensure appropriate organizational performance. Accordingly, the Board shall:

1. Be the link between the organization and residents of Yavapai County and those who are affected by Yavapai College.
2. Strive to appropriately balance the importance of local responsiveness and control within the context of statewide needs and issues and commits to cooperating with all other Arizona community colleges through meaningful dialogue and open sharing of information to:
 - a. Align the goals of Yavapai College with effort to meet the learning needs of all Arizona’s communities efficiently and effectively.
 - b. Assist one another in meeting high standards of accountability.
 - c. Build the capacities of all of our locations and in all of our operations.
3. Produce written governing policies which address the broadest levels of all organizational decisions and situations via the following:
 - a. Board Goals-policies 100: Define which organizational products/impacts/benefits/outcomes, Yavapai College should be producing for which recipients/beneficiaries, and their relative worth in cost or priority.
 - b. Presidential Role-policies 200: Ensure executive authority within boundaries of ethics and prudence.
 - c. Governance Process-policies 300: Specify how the Board conceives, carries out and monitors its own tasks.
 - d. Board-President Relationship-policies 400: Determine how the Board delegates power to the President and monitors its proper use.
4. Monitor the President’s performance in order to ensure successful fulfillment of Board goals.
5. Approve names for district real property, as recommended by the President.

The version of the policies most recently adopted by the Board replace and supersede all prior versions and is the only version that is binding on the College.

Attachments:

Approvals: **Board Approval on Wednesday, June 2, 2021**

GOVERNANCE

Current Status: Active	Policy Stat ID:
	Effective: June 2, 2021
	Last Revised:
	Next Review:
	Owner: Secretary to the Board/ YC District Governing Board
	Area: 300 Governance
	Policy Number(s): 310
<h2 style="margin: 0;">Board Secretary’s Role</h2>	
<p>Unless the Chair has delegated her/his authority otherwise pursuant to the Board policy on Chair delegation, the Yavapai College District Governing Board Secretary fulfills the duty of Chair in the absence of the Chair, including chairing Board meetings and signing documents on behalf of the Board and/or Yavapai College.</p> <p>The Secretary assures the accuracy of the Board documents. The Board has its own documents, so the accuracy of Board records is critical for historical purposes. The Secretary attests to the Board’s adoption of policy.</p>	
Attachments:	
Approvals: Board Approval on Wednesday, June 2, 2021	

BOARD-PRESIDENT RELATIONSHIP

Current Status: Active	Policy Stat ID:
	Effective: June 2, 2021 Last Revised: Next Review: Owner: Secretary to the Board/ YC District Governing Board
	Area: 400 Board-President Relationship Policy Number(s): 401

Delegation to and Accountability of President

1. The Board’s sole official connection to the operational organization, its achievements, and conduct shall be through the College President.
2. Only officially passed motions of the Board shall be binding on the President. Accordingly, decisions or instructions of individual Board members, officers or committees shall not be binding on the President except in rare instances when the Board has specifically authorized such exercise of authority.
3. The President shall be the Board’s only link to operational achievement and conduct, so that all authority and accountability of staff, as far as the Board is concerned, shall be considered the authority and accountability of the President. Accordingly,
 - a. Pursuant to ARS 15-1444(A)(6) & (B)(4), the Board hereby delegates to the College President all of its authority to employ, specifically, it delegates all of its authority to enter into, amend, or terminate all employee contracts on behalf of the College, without the need for the Board to approve such actions before they are effective, except for any actions taken with regard to a contract of employment for the position of College President. The College President may designate others serving under the President to assist with the duty; however, the College President shall continue to be responsible to the Board for the satisfactory execution of the delegated duty. This delegation may be rescinded in whole or in part at any time by the Board.
 - b. The Board shall not evaluate, either formally or informally, any staff other than the President.
4. In the case of Board members or Board committees requesting information or assistance without authorization, the President shall refuse such requests that require, in the President’s opinion, a material amount of staff time or funds or are disruptive.
5. The Board shall instruct the President through written policies which prescribe the organizational priorities to be achieved, allowing the President to use any reasonable interpretation of these policies. Accordingly,
 - a. Board Priorities-The Board shall develop policies instructing the President to achieve certain results for certain recipients at a specified cost. These policies shall be developed systematically from the broadest, most general level to more defined levels, and shall be called Board Priorities.

BOARD-PRESIDENT RELATIONSHIP

Current Status: Active	Policy Stat ID:
	Effective: June 2, 2021
	Last Revised:
	Next Review:
	Owner: Secretary to the Board/ YC District Governing Board
	Area: 400 Board-President Relationship
	Policy Number(s): 402

Monitoring Presidential Performance

Monitoring of the President’s job performance shall be solely against the only expected job outputs: ratings on organizational functions included in the Board approved Presidential Evaluation Instrument and performance on Annual Presidential Goals approved by the Board. Accordingly,

- a. The President shall regularly present data to the Board by using one or more of three methods: 1) by internal report (President discloses compliance information), 2) by external report (third-party assesses compliance), or 3) direct Board inspection, in which a designated member or members of the Board assess compliance with the appropriate compliance criteria.
- b. In every case, the standard for compliance shall be any reasonable President interpretation of the Board policy being monitored.
- c. All policies which guide the President shall be monitored at a frequency and by a method chosen by the Board. The Board shall monitor any policy at any time by any method, but shall ordinarily depend on a routine schedule following the monitoring schedule in the Board’s Annual Agenda Calendar.

Attachments:

Approvals: **Board Approval on Wednesday, June 2, 2021**

BOARD-PRESIDENT RELATIONSHIP

Current Status: Active	Policy Stat ID:
	Effective: June 2, 2021 Last Revised: Next Review: Owner: Secretary to the Board/ YC District Governing Board
	Area: 400 Board-President Relationship Policy Number(s): 404

Conferral of President Emeritus/a Status

Excellence at Yavapai College requires the understanding and support of leaders who participate in defining the mission and goals of the College, and devote time, talent, and resources toward their fulfillment. Certain of these leaders have distinguished themselves in service to the College and higher education. Accordingly, the District Governing Board may recognize a retiring President at the conclusion of their service through the conferral of Emeritus Status.

Criteria for emeriti status designation shall include:

1. An exemplary record of service through demonstrated commitment of time, talent, and resources.
2. Documented leadership in advancing the District Governing Board Priorities in its service to Yavapai College.

Authority to Confer Emeriti Status:

1. The District Governing Board of Yavapai College may confer emeriti status to a retired president after waiting a full year following active duty.
2. Any current District Governing Board Member may nominate a retiring or retired president of emeritus status, but the actual conference would not be effective until one year following the end of active duty.
3. Designation will require approval of the District Governing Board.

Rights and Privileges that may be conferred:

1. The District Governing Board may grant non-monetary rights and privileges to emeriti designees so long as such benefits do not interfere with other College policies.
2. Emeriti may receive regular notifications and materials related to meetings of the College, at which the designee emeriti will be a welcomed member in the audience.

Attachments:

Approvals: **Board Approval on Wednesday, June 2, 2021**

BOARD-PRESIDENT RELATIONSHIP

Current Status: Active	Policy Stat ID:
	Effective: June 2, 2021
	Last Revised:
	Next Review:
	Owner: Secretary to the Board/ YC District Governing Board
	Area: 400 Board-President Relationship
	Policy Number(s): 405

President Succession

In order to protect the College from sudden loss of Presidential services, the President shall have a written plan to address the President’s short-term or long-term absences from the College. The plan shall be shared with the College administration and the Board. The President’s plan shall include at least the following provisions:

1. For planned short-term absences out of state, at least one other senior member of the executive leadership team who is familiar with Board and Presidential issues and processes shall be available at the College during the absence. Prior to the President’s absence, the President will identify the Administrator on Duty and empower that individual to take whatever action is necessary during that absence.
2. During planned short-term absences out of state, the President’s whereabouts shall be available through the President’s Executive Assistant and known by all members of the Executive Leadership Team and the Board.
3. For an unplanned long-term absence, the Board shall appoint one senior member of the executive leadership team to serve as Acting President during the President’s absence.
4. In the event that an absence becomes permanent, the Board shall select the President’s replacement after a widely advertised search, according to such terms as are approved by the Board.

Attachments:

Approvals: **Board Approval on Wednesday, June 2, 2021**

Yavapai College
District Governing Board
Budget Public Hearing

Agenda Item: **4.a.i.**

Tuesday, May 18, 2021
1:00 p.m.

Community Online Only

Link: <https://www.youtube.com/user/YavapaiCollege>

Members Present:

Ms. Deb McCasland, Board Chair
Mr. Ray Sigafoos, Secretary
Mr. Paul Chevalier, Board Member
Mr. Mitch Padilla, Board Member
Mr. Chris Kuknyo, Board Member

Administration Present:

Dr. Lisa B. Rhine, President
Atty. Lynne Adams, Board Attorney
Ms. Yvonne Sandoval, Executive Assistant

MINUTES

At 1:00 p.m. Chair McCasland made an announcement that the meeting would begin late to allow Board Member Padilla to participate in the meeting.

- 1.0 General Functions: Procedural
 - 1.1 Call to Order {Time: 1}
Chair McCasland called the Yavapai College Budget Public Hearing to order at 1:07 p.m.

- 2.0 New Business:
 - 2.1 2021-2022 Yavapai County Community College District Budget – Dr. Clint Ewell – **INFORMATION** (*Attached*) {Time: 8}
Dr. Ewell presented on the 2021-2022 Yavapai College Budget with the Budget-in-Brief for the fiscal year 2021-22. He provided an overview on the College Operations Plans, Budget Achievements, and State Budget forms.

 - 2.2 Public Comments – **INFORMATION** {Time: 10}
Although members of the public were provided with the opportunity to comment on the proposed budget, no public comments were received.

- 3.0 Adjournment of Budget Public Hearing: Procedural - **DECISION** {Time: 1}
Secretary Sigafoos moved, seconded by Member Padilla, to adjourn the Budget Public Hearing. Motion carried unanimously. (Ayes: McCasland, Sigafoos, Chevalier, Padilla, and Kuknyo)

Budget Public Hearing adjourned at 1:37 p.m.

Respectfully submitted:

Yvonne Sandoval, Recording Secretary

Date:

Ms. Deb McCasland, Board Chair

Mr. Ray Sigafos, Secretary

Yavapai College
District Governing Board
Budget Adoption Meeting

Agenda Item: **4.a.ii.**

Tuesday, May 18, 2021

Immediately after adjournment of public budget hearing (estimated time 1:20 p.m.)

Community Online Only

Link: <https://www.youtube.com/user/YavapaiCollege>

Members Present:

Ms. Deb McCasland, Board Chair
Mr. Ray Sigafoos, Secretary
Mr. Paul Chevalier, Board Member
Mr. Mitch Padilla, Board Member
Mr. Chris Kuknyo, Board Member

Administration Present:

Dr. Lisa B. Rhine, President
Atty. Lynne Adams, Board Attorney
Ms. Yvonne Sandoval, Executive Assistant

MINUTES

1.0 General Functions: Procedural

1.1 Call to Order {Time: 1}

Chair McCasland called the Yavapai College District Budget Adoption meeting to order at 1:37 p.m.

2.0 New Business:

2.1 Comments from Board Chair McCasland {Time: 5}

Chair McCasland provided comments regarding the 2021-2022 Yavapai College Proposed Budget and the state of the College under the leadership of Dr. Lisa Rhine, President. She also reminded the Board of its responsibilities: protecting the College, carrying out the College's mission, and planning for the College's future.

Secretary Sigafoos provided comments on the Board's role. He noted that the Board hired Dr. Lisa Rhine to run the College, including managing the budget that is adopted by the Board. He reminded the Board that Yavapai College is one community college.

Member Chevalier commented on what he perceives as inequities between the east and west side of the County and the impact of the Proposed Budget. He provided statistics regarding the population on the east side and College funding for academics, athletics, and the performing arts on the east side.

Member Kuknyo indicated that he believes Dr. Lisa Rhine is moving the College in the right direction. He provided information about tax issues and spending using a visual chart. He commented on the raises for the College employees, and he indicated that instead of across-the-board employee raises, he is in favor of merit raises.

Member Padilla noted that Board and the College always need to keep in mind the impact of spending and the budget on taxpayers. He believes that under Dr. Rhine's

leadership, the College successfully delivered education to the County, including through the Dual Enrollment partnerships with high schools.

- 2.2 Roll Call to Adopt 2021-2022 Yavapai County Community College District Budget as Proposed at the Budget Public Hearing – **DECISION** (*Attached*) {Time: 5}
This is the Roll Call vote to adopt the Proposed 2021-2022 Yavapai County Community College District Budget.

Board Secretary Ray Sigafos from District 1 voted to approve.

Board Chair Deb McCasland from District 2 voted to approve.

Board Member Paul Chevalier from District 3 voted to approve.

Board Member Chris Kuknyo from District 4 voted not to approve.

Board Member Mitch Padilla from District 5 voted to approve.

The 2021-2022 Yavapai County Community College District Budget adoption carried with four votes to approve and one not to approve.

- 3.0 Adjournment of Budget Adoption Meeting: Procedural - **DECISION** {Time: 1}
Secretary Sigafos moved, seconded by Member Padilla, to adjourn the Budget Adoption meeting. Motion carried unanimously. (Ayes: McCasland, Sigafos, Chevalier, Padilla, and Kuknyo).

Budget Adoption meeting adjourned at 2:11 p.m.

Respectfully submitted:

Yvonne Sandoval, Recording Secretary

Date:

Ms. Deb McCasland, Board Chair

Mr. Ray Sigafos, Secretary

Yavapai College
District Governing Board
Regular Board Meeting

Agenda Item: **4.a.iii.**

Tuesday, May 18, 2021

Immediately after adjournment of budget adoption meeting (estimated time 1:30 p.m.)

Community Online Only

Link: <https://www.youtube.com/user/YavapaiCollege>

Members Present:

Ms. Deb McCasland, Board Chair
Mr. Ray Sigafoos, Secretary
Mr. Paul Chevalier, Board Member
Mr. Mitch Padilla, Board Member
Mr. Chris Kuknyo, Board Member

Administration Present:

Dr. Lisa B. Rhine, President
Atty. Lynne Adams, Board Attorney
Ms. Yvonne Sandoval, Executive Assistant

MINUTES

- 1.0 General Functions: Procedural
- 1.1 Call to Order {Time: 1}
Chair McCasland called the Yavapai College District Governing Board Meeting to order at 2:20 p.m.
- 1.2 Pledge of Allegiance {Time: 1}
The Pledge of Allegiance was led by Member Chevalier.
- 1.3 Adoption of Agenda – **DECISION** {Time: 1}
Ms. Sandoval indicated that Agenda item 3.2.2.1, Nursing 2020-2021 Pandemic Outcomes, will be presented by a different member of the faculty.

Secretary Sigafoos moved, seconded by Member Padilla, to adopt the District Governing Board Agenda with a change to agenda item 3.2.2.1, Nursing 2020-2021 Pandemic Outcomes, to note that Dr. Selina Bliss will present the agenda item. Motion carried unanimously. (Ayes: McCasland, Sigafoos, Chevalier, Padilla, and Kuknyo)

- 1.4 Board Minutes Approval – **DISCUSSION AND DECISION** {Time: 5}
- 1.4.1 Regular Board Meeting Minutes – Tuesday, April 20, 2021 (*Attached*)
Member Kuknyo moved, seconded by Secretary Sigafoos, to approve the District Governing Board Minutes for Tuesday, April 20, 2021. Motion carried unanimously. (Ayes: McCasland, Sigafoos, Chevalier, Padilla, and Kuknyo)

2.0 New Business:

- 2.1 Consent Agenda – **DECISION** {Time: 10}
 - 2.1.1 Receipt of Report on Revenues and Expenditures for March 2021 (*Attached*)
 - 2.1.2 Yavapai County Treasurer’s Waiver of Conflict of Interest (*Attached*)
 - 2.1.3 Fifth Amendment to Intergovernmental Agreement between Valley Academy for Career and Technology Education and Yavapai College for Educational Programs (*Attached*)
 - 2.1.4 Lease Agreement between Yavapai College and Valley Academy for Career and Technology Education (*Attached*)
 - 2.1.5 Seventh Amendment to Intergovernmental Agreement between Mountain Institute Career and Technical Education District and Yavapai College for Educational Program (*Attached*)
 - 2.1.6 First Amendment to Intergovernmental Agreement between Yavapai College and the City of Prescott (*Attached*)
 - 2.1.7 Fourth Amendment to Joint Use Agreement Intergovernmental Agreement between the City of Prescott and Yavapai College (*Attached*)

Member Kuknyo moved, seconded by Secretary Sigafos, to approve the Consent Agenda. Motion carried unanimously. (Ayes: McCasland, Sigafos, Chevalier, Padilla, and Kuknyo)

- 2.2 District Governing Board Resolution 2021-05 – Dr. Clint Ewell - **INFORMATION, DISCUSSION, AND DECISION** (*Attached*) {Time: 10}
Dr. Ewell provided background information regarding the Resolution, noting that it is required by the Arizona Auditor General’s office.

Secretary Sigafos moved, seconded by Member Padilla, to approve District Governing Board Resolution 2021-05. Motion carried unanimously. (Ayes: McCasland, Sigafos, Chevalier, Padilla, and Kuknyo)

- 2.3 Exploration of Arizona Senate Bill 1453 Community Colleges; Four-Year Degrees – Dr. Lisa Rhine - **INFORMATION, DISCUSSION, AND DECISION** (*Attached*) {Time: 10}

Dr. Rhine provided background information on the legislation that was passed during this legislative session that will allow community colleges to offer four-year degrees, under certain circumstances. She also provided a summary of the College’s proposal to study offering four-year degrees when allowed under the new statutory provision.

Secretary Sigafos moved, seconded by Member Chevalier, to proceed with conducting an exploratory study on which four-year degrees the College should offer. Motion carried unanimously. (Ayes: McCasland, Sigafos, Chevalier, Padilla, and Kuknyo)

3.0 Information Business:

- 3.1 Board Self-Evaluation of Board Policies - **INFORMATION AND DISCUSSION** {Time: 5}
 - 3.1.1 Evaluation Board Policy 4.5 President Compensation and Benefits
No comments from the Board.
- 3.2 President’s Report **INFORMATION** {Time: 30}
 - 3.2.1 Update on the College - Dr. Lisa Rhine
 - 3.2.1.1 2021 Commencement
Dr. Rhine gave a presentation on the 2021 Commencement. The College held five commencements ceremonies this year: Three

ceremonies in Sedona, Arizona and two in Prescott Valley, Arizona.

3.2.2 Faculty Senate – Dr. Jennifer Jacobson (*Attached*)
Dr. Jacobson gave a presentation on the Faculty Senate accomplishments for the 2020-2021 academic year.

3.2.2.1 Nursing 2020-2021 Pandemic Outcomes – Dr. Selina Bliss (*Attached*)
Dr. Bliss gave a presentation on the Nursing program during the pandemic.

3.2.3 Budget to Actual Monthly Report and Cash Reserves Monthly Report (*Attached*)

3.3 Board Liaisons' Reports – **INFORMATION AND DISCUSSION** {Time: 10}

3.3.1 Board Spokesperson – Board Chair McCasland
Chair McCasland did a radio interview with KWSA-FM on the four-year degree legislation.

3.3.2 Arizona Association of Community College Trustees (AACCT) – Board Chair McCasland and Member Sigafos
Dr. David Borofsky will be joining the Board for its Board Retreat on June 2, 2021. The AACCT will hold a statewide convention later this year.

3.3.3 Yavapai College Foundation – Board Chair McCasland
The Foundation has its last Board meeting for this year. They had a great student speaker.

3.4 Dates and Time of Future Meetings and Events – **INFORMATION AND DISCUSSION** {Time: 5}

3.4.1 2021-2022 Draft Dates and Times, Future Meetings (*Attached*)

3.4.2 2020-2021 Dates, Times, and Places of Future Events (*Attached*)

4.0 EXECUTIVE SESSION

4.1 A.R.S. § 38-431.03(A)(3) & (4), Discussion and consultation with attorneys for the legal advice and to consider and instruct its attorneys regarding the College's position in *United States ex rel. Daniel Hamilton v. Yavapai County Community College District*, CV12-08193-PCT-PGR - **PROCEDURAL** {Time: 60}

4.2 A.R.S. § 38-431.03(A)(1), Review of President's Annual Evaluation, Compensation, and Employment Agreement – **PROCEDURAL** {Time: 60}
Secretary Sigafos moved, seconded by Member Chevalier, to move into executive session pursuant to A.R.S. § 38-431.03(A)(3) & (4) to discuss and consult with attorneys for the legal advice regarding *United States ex rel. Daniel Hamilton v. Yavapai County Community College District* and pursuant to A.R.S. § 38-431.03(A)(1) to discuss the President's Annual Evaluation, Compensation, and Employment Agreement. Motion carried unanimously. (Ayes: McCasland, Sigafos, Chevalier, Padilla, and Kuknyo)

The Board reconvened in public session at 5:02 p.m.

5.0 Convene in Public Session

5.1 Possible action to confirm instructions provided to the College's attorneys regarding *United States ex rel. Daniel Hamilton v. Yavapai County Community College District*, CV12-08193-PCT-PGR in executive session - **DECISION** {Time: 5}
The Board did not discuss or take any action on this matter.

5.2 Possible Action RE: President’s Evaluation and Consideration of President’s Contract as a Result of Executive Session – **DECISION** {Time: 5}
Secretary Sigafos moved, seconded by Member Chevalier, to increase Dr. Rhine’s base salary by ten percent for next fiscal year, to extend her contract until June 30, 2026, and to direct the Board’s legal counsel to prepare the amended contract to reflect these terms. Motion carried unanimously. (Ayes: McCasland, Sigafos, Chevalier, Padilla, and Kuknyo)

6.0 Adjournment of Regular Meeting: Procedural - **DECISION** {Time: 1}
Secretary Sigafos moved, seconded by Member Chevalier, to adjourn the District Governing Board Meeting. Motion carried unanimously. (Ayes: McCasland, Sigafos, Chevalier, Padilla, and Kuknyo)

Regular meeting adjourned at 5:15 p.m.

Respectfully submitted:

Yvonne Sandoval, Recording Secretary

Date:

Ms. Deb McCasland, Board Chair

Mr. Ray Sigafos, Secretary

Yavapai College
District Governing Board
Board Workshop

Agenda Item: **4.a.vi.**

Wednesday, June 2, 2021
9:00 a.m. – 4:00 p.m.

Sedona Center
4215 Arts Village Drive
Sedona, Arizona 86336

Members Present:

Ms. Deb McCasland, Board Chair
Mr. Ray Sigafoos, Secretary
Mr. Paul Chevalier, Board Member
Mr. Mitch Padilla, Board Member
Mr. Chris Kuknyo, Board Member

Administration Present:

Dr. Lisa B. Rhine, President
Atty. Lynne Adams, Board Attorney
Ms. Yvonne Sandoval, Executive Assistant

MINUTES

1. General Functions: Procedural
 - a. Call to Order {Time: 1}
Chair McCasland called the Yavapai College District Governing Board Workshop to order at 9:00 a.m.
 - b. Adoption of Agenda – **DECISION** {Time: 1}
Member Chevalier moved, seconded by Secretary Sigafoos, to adopt the District Governing Board Agenda. Motion carried unanimously. (Ayes: McCasland, Sigafoos, Chevalier, Padilla, and Kuknyo)
2. New Business:
 - a. State of the College – Dr. Lisa Rhine – **INFORMATION AND DISCUSSION** {Time: 45}
Dr. Rhine gave a presentation on the State of the College. She discussed the College's accomplishments for the 2020-2021 academic year and upcoming initiatives.

Short Recess – Workshop recessed at 9:56 a.m.; reconvened at 10:10 a.m.
 - b. 2021 Association of Community College Trustees Award Nominations – District Governing Board's Support Letters
 - i. Chief Executive Officer Nomination Letter - **INFORMATION, DISCUSSION, AND DECISION** (*Attached*) {Time: 5}

- ii. Faculty Member Nomination Letter - **INFORMATION, DISCUSSION, AND DECISION** (*Attached*) {Time: 5}
Member Kuknyo moved, seconded by Member Chevalier, to approve and sign the two Board letters of support, one for Dr. Rhine's nomination and the other for faculty member Andrea Schaben's nomination for the ACCT awards. Motion carried unanimously. (Ayes: McCasland, Sigafos, Chevalier, Padilla, and Kuknyo)

c. President's New Annual Evaluation Tool– Dr. Lisa Rhine – {Time: 45}

- i. Adoption of Proposed President's Evaluation Tool – **INFORMATION, DISCUSSION, AND DECISION** (*Attached*)

The Board discussed the proposed President's Evaluation tool, a draft of which was included with the meeting materials.

Member Chevalier indicated that he wanted to use specific metrics and objective goals for the President's evaluation, and he recommended that the Board reject the proposed President's Evaluation tool. Chair McCasland stated that the ACCT drafted the proposed Evaluation tool and that it reflected the current Board Policy.

Member Chevalier moved, seconded by Member Padilla, to develop, in conjunction with the President, an objective metric system for the President's annual Evaluation tool.

During discussion on the motion and prior to the vote on the motion, Member Sigafos indicated that the Board does receive objective information during the year about the President's performance. Member Chevalier emphasized that he does not believe that the Board sets metric goals for the President's performance. Other board members provided their perspectives on the need for a change to the current evaluation process and the proposed President's Evaluation tool.

The motion did not pass, with one aye and four nays. (Ayes: Chevalier; Nays: McCasland, Sigafos, Padilla, and Kuknyo)

Chair McCasland moved, seconded by Member Padilla, to adopt the proposed President's Evaluation tool and implement it for the 2021-22 school year.

During discussion on the motion and prior to the vote on the motion, Member Chevalier raised his concerns about specific questions included in the Evaluation tool. Dr. Rhine provided clarification that the Board would also receive additional information about her performance during the President's Reports that will be included in regular Board meetings. She also noted that the Evaluation tool includes goals. Other board members discussed their views of the Evaluation tool and noted that this was a step in the right direction, although it may need to be improved in the future based on next year's experience with the document.

Motion passed with four ayes and one nay. (Aye: McCasland, Sigafos, Padilla, and Kuknyo; Nay: Chevalier)

- ii. Acceptance of Proposed President’s Evaluation Schedule - **INFORMATION, DISCUSSION, AND DECISION** (*Attached*)
Board Chair McCasland discussed the new proposed schedule and the process that the President will follow to inform the Board about her performance. The new schedule will provide supporting information to accompany the new President’s Annual Evaluation tool.

Member Kuknyo moved, seconded by Chair McCasland, to approve the President’s Evaluation Schedule. Motion carried unanimously. (Ayes: McCasland, Sigafos, Chevalier, Padilla, and Kuknyo)

- d. Board Evaluation – Chair Deb McCasland – {Time: 30}
 - i. Adoption of Board Evaluation Tool - **INFORMATION, DISCUSSION, AND DECISION** (*Attached*)
Chair McCasland provided comments regarding the draft Board Evaluation tool, which was created by Association of Community Colleges Trustees (ACCT).

Chair McCasland moved, seconded by Secretary Sigafos, to adopt the ACCT Board-Self-Assessment Evaluation Tool for the next year and will be reevaluated at the end of next year.

During discussion on the motion and prior to the vote on the motion, Member Chevalier indicated that he believed that the board assessment tool should improve Board members’ substantive performance, but that in his opinion, the proposed evaluation tool does not do that. He recommended rejecting the proposed evaluation tool.

Member Kuknyo indicated that he does not like the evaluation process that the Board is currently using. Although some revisions may need to be made, the Board can do that after using this for a year..

Chair McCasland stated that she designed the tool so that board members can better understand their role and confirmed that the Board could use this evaluation tool on a trial basis and make revisions as needed.

Secretary Sigafos provided information about the evolutionary process of the Board’s self-assessment.

In response to concerns raised by Member Chevalier, Member Kuknyo stated that the President is accountable to the Board and the Board is ultimately responsible for performance and compliance.

Member Padilla agreed that the Board needs to move to a new method of evaluating its performance and is not in favor of a monthly Board evaluation. He favors a yearly evaluation.

Motion passed with four ayes and one nay. (Aye: McCasland, Sigafos, Padilla, and Kuknyo; Nay: Chevalier)

- ii. **Acceptance of Board Evaluation Schedule - INFORMATION, DISCUSSION, AND DECISION** (*Attached*)
Secretary Sigafos moved, seconded by Chair McCasland, to adopt the Board Evaluation schedule.

Chair McCasland provided a detailed explanation of the Board Evaluation schedule. The Board would evaluate its performance twice yearly under the proposed schedule. The ACCT would assist the Board with analyzing the evaluation results and proposing recommendations for the Board.

Member Chevalier asked if there was going to be a fee associated with ACCT's proposed work. Chair McCasland stated that there is a \$3,000 fee per evaluation for the ACCT's analysis work.

Member Padilla stated that he would not want to have staff involved in an analysis of the Board's performance. He stated that it is not the best use of their time and allows for any accusation of subjectivity. Member Padilla suggested revising the schedule to shorten the time between the assessment and the Board's discussion of the results and any training that the Board desires, and Members Chevalier and Kuknyo agreed

The Board members discussed whether to perform an evaluation annually or twice per year.

Member Chevalier proposed an amendment to the pending motion, which Chair McCasland did not accept.

Motion did not pass with two ayes and three nays. (Aye: McCasland and Sigafos; Nay: Padilla, Kuknyo, and Chevalier)

Member Kuknyo moved, seconded by Chair McCasland, to instruct the staff to come up with a different timeline that compresses the Board evaluation process, but that will maintain the two Board self-evaluations per year, one in the fall and one in the spring. Motion carried unanimously. (Ayes: McCasland, Sigafos, Chevalier, Padilla, and Kuknyo)

Short Recess – Workshop recessed at 11:27 a.m.; reconvened at 11:33 a.m.

- e. The Arizona Association Community College Trustees - Dr. David Borofsky, Director - **INFORMATION AND DISCUSSION** {Time: 60}
Dr. Borofsky gave a presentation on Arizona Association Community Colleges Trustees' (AACCT) value and opportunities. He discussed relationship-building between the Board and President with communication, understanding the Board's role in College operations, and how AACCT can assist the Board. Dr. Borofsky also provided dates of the AACCT's upcoming events.

Lunch Recess – Workshop recessed at 12:30 p.m.; reconvened at 1:42 p.m.

f. Board Policies – Chair Deb McCasland – {Time: 90}

i. Adoption of Proposed Reformatted Policies - **INFORMATION, DISCUSSION, AND DECISION** (*Attached*)

Chair McCasland provided an explanation on new proposed format of the Board Policy manual. Member Chevalier expressed to the Board that more time is needed to examine the new reformatted Board Policy Manual and to edit the manual. He recommends not adopting the reformatted Board Policies today, but instead waiting until the September Board meeting to approve.

Chair McCasland moved, seconded by Member Padilla, to adopt the reformatted Board Policy Manual.

Member Kuknyo and Secretary Sigafos provided their thoughts on the reformatted policy manual. Secretary Sigafos expressed his concern that there will not be regular monitoring of the policies.

The Board discussed whether to adopt the reformatted policy now and review the language before September or to wait to adopt the reformatted policy in September after the Board has had more time to review the policies.

Chair Sigafos proposed an amendment to the pending motion that was accepted by Chair McCasland and Member Padilla. The amended motion was to adopt the reformatted Board Policy Manual, with the understanding that the Board will consider any additions, deletions or corrections to the policy at its September board meeting. Motion carried unanimously. (Ayes: McCasland, Sigafos, Chevalier, Padilla, and Kuknyo)

ii. Acceptance of Policy Review Schedule - **INFORMATION, DISCUSSION, AND DECISION** (*Attached*)

Chair McCasland noted that the dates may change based on previous changes to the Board's schedule.

Member Padilla stated that he does not think that the Board allocates enough time for its necessary work at workshops. He would rather have a three-day workshop to ensure that the Board is able to accomplish what it needs to.

Member Kuknyo left the Board Meeting at 1:42 p.m.

The Board will take the summer to make their edits to the Board Policy and submit them to the Board's Executive Assistant at least two weeks before the Board meeting.

Secretary Sigafos moved, seconded by Chair McCasland, to adopt the Board Policy Review Schedule, modified to include three days in September for a board meeting/Workshop, to adjust the January Workshop dates as needed, and to adjust the June Workshop dates as needed. Motion carried unanimously. (Ayes: McCasland, Sigafos, Chevalier, and Padilla)

- g. Annual Board Goals – Chair Deb McCasland - {Time: 90}
 - i. Advocacy and Community Relations Plan - **INFORMATION, DISCUSSION, AND DECISION** (*Attached*)

Member Chevalier questioned whether having Board members attend city council meetings is valuable for the College. Dr. Rhine clarified that a member of the College administration and the appropriate Board member will provide a presentation to the city council about the College and be available for questions. Chair McCasland asked that Board members let Yvonne know the dates on which they are available for the council meetings.

Secretary Sigafosos asked for clarification regarding whether the College would be seeking input from the city council or providing information to the city council. He and Member Chevalier noted that the College still needed to do other outreach efforts.

Member Chevalier indicated that County Board of Supervisors’ meetings should be added to the list.

Member Padilla clarified that the Board would attempt meet with each city/town council once during the year.

Secretary Sigafosos moved, seconded by Member Chevalier, to adopt the Advocacy and Community Relations Plan as the Board’s Community Outreach and Ownership Linkage Plan, to direct Board members to provide the Board’s Executive Assistant with their availability, and to add the County Board of Supervisors to the Plan. Motion carried unanimously. (Ayes: McCasland, Sigafosos, Chevalier, and Padilla)

- ii. Professional Development and Board Engagement - **INFORMATION AND DISCUSSION**

Chair McCasland and Secretary Sigafosos discussed the value of attending state and national conferences for the Board Member. Chair McCasland also discussed the importance of attending College events.

3. Information Business:

- a. Dates and Time of Future Meetings and Events - {Time: 5}
 - i. 2021-2022 Dates, Times, and Places of Future Board Meetings, Workshops, and Retreats - **INFORMATION, DISCUSSION, AND DECISION** (*Attached*)

Member Chevalier asked for clarification on the new format of the regular Board Meetings, and Chair McCasland provided her basis for proposing the change. The President will provide the College’s input during the “Study Session” portion of the meeting. The “Business Meeting” portion of the meeting will be for all agenda items that need a motion and Board vote.

Member Chevalier indicated that he would prefer to call the entire meeting a “Business Meeting.”

Member Padilla stated that calling the meeting something different does not change what the Board’s objectives are for the meeting, and that he was fine with the new format.

Chair McCasland moved, seconded by Secretary Sigafos, to adopt the new format for board meetings for the fall regular Board Meetings. Motion passed with three ayes and one nay. (Aye: McCasland, Sigafos, and Padilla; Nay: Chevalier)

- ii. 2021-2022 Dates, Times, and Places of Future College Events - **INFORMATION AND DISCUSSION** (*Attached*)
- iii. 2021-2022 Dates, Times, and Places of Future National, State, and Local Conferences - **INFORMATION AND DISCUSSION** (*Attached*)

- 4. Adjournment of Board Workshop: Procedural - **DECISION** {Time: 1}
Secretary Sigafos moved, seconded by Chair McCasland, to adjourn the District Governing Board Workshop. Motion carried unanimously. (Ayes: McCasland, Sigafos, Chevalier, and Padilla)

Meeting adjourned at 3:01 p.m.

Respectfully submitted:

Yvonne Sandoval, Recording Secretary

Date:

Ms. Deb McCasland, Board Chair

Mr. Ray Sigafos, Secretary

2021-2022
District Governing Board
Calendar Dates

Agenda Item: **4.a.vii.**

Month	Board Study Sessions	Board Meeting Type
Tuesday, September 7, 2021 9:00am-4:00pm Prescott Valley Campus		Policy Workshop
Wednesday, September 8, 2021 9:00am-4:00pm Prescott Valley Campus		Policy Workshop
Thursday, September 9, 2021 9:00am-4:00pm Prescott Valley Campus		Policy Workshop
Tuesday, September 14, 2021 Start Time: 1:00pm Verde Valley Campus	Study Session 1:00-3:00pm	Business Meeting 3:00-4:00pm
Tuesday, October 19, 2021 Start Time: 1:00pm Rock House	Study Session 1:00-3:00pm	Business Meeting 3:00-4:00pm
Tuesday, November 9, 2021 Start Time: 1:00pm Rock House	Study Session 1:00-3:00pm	Business Meeting 3:00-4:00pm
Tuesday, November 16, 2021 9:00am-4:00pm Career & Technical Education Center		Board Self-Assessment Workshop
December 6 – 10, 2021 4:00pm – 6:00pm TBA		Board Dinner
Friday, January 28, 2022 9:00am – 4:00pm Prescott Valley Campus		Board Elections & Policy Workshop
Tuesday, February 8, 2022 9:00am – 4:00pm Rock House	Budget Workshop & Study Session 9:00am - 3:00pm	Business Meeting 3:00-4:00pm
Tuesday, March 22, 2022 Start Time: 1:00pm Sedona Campus	Study Session 1:00-3:00pm	Business Meeting 3:00-4:00pm
Tuesday, April 19, 2022 Start Time: 1:00pm Verde Valley Campus	Study Session 1:00-3:00pm	Business Meeting 3:00-4:00pm
Tuesday, May 17, 2022 Start Time: 1:00pm Prescott Campus Community Room (19-147)		Budget Public Hearing/Adoption Business Meeting
Tuesday, May 24, 2022 9:00am-4:00pm Chino Campus		Board Self-Assessment Workshop