

Yavapai College
District Governing Board
Board Workshop

January 28, 2022
9:00 a.m. – 4:00 p.m.

Prescott Valley Campus
3800 N. Glassford Hill Road
Prescott Valley, AZ 86314

Members Present

Ms. Deb McCasland, Board Chair
Mr. Ray Sigafoos, Secretary
Mr. Paul Chevalier, Board Member
Mr. Mitch Padilla, Board Member
Mr. Chris Kuknyo, Board Member

Administration Present

Dr. Lisa B. Rhine, President
Atty. Lynn Adams, Board Attorney
Ms. Yvonne Sandoval Executive Assistant
Mrs. Beckey Massey, Coordinator to the District Governing Board

Minutes

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?tid=3e2c86da-9b87-4662-923d-ae2e010c9a3a>

1. General Functions: Procedural
 - a. Call To Order {Time: 1} **(Recording at 52:54)**
Chair McCasland called the Yavapai College Governing Board Workshop to order at 9:00 a.m.
 - b. Election of Board Officers - **DECISION - (Recording at 53:04)**
 - i. Board Chair – **Paul Chevalier nominated Ray Sigafoos as the 2022 District Governing Board Chair. Mr. Sigafoos declined the nomination. Member Sigafoos nominated Deb McCasland as the 2022 District Governing Board Chair. Member Sigafoos moved to approve Deb McCasland as the Board Chair for 2022. Member Chevalier seconded the motion. The motion passed unanimously (Ayes: McCasland, Sigafoos, Padilla, Chevalier, Kuknyo).**

- ii. Board Secretary – **Member Padilla moved to approve Ray Sigafos as the 2022 District Governing Board Secretary. Board Chair McCasland seconded the motion. The motion passed unanimously (Ayes: McCasland, Sigafos, Chevalier, Padilla, Kuknyo).**
 - iii. Board Member Liaison Committee – **Chair McCasland will remain the Board representative on for the AACCT, with Members Kuknyo and Padilla assisting. Chair McCasland will continue as the College Foundation representative, with all other Board members attending meetings and events with Chair McCasland. Chair McCasland will continue as Board Spokesperson.**
- c. Adoption of Agenda – **DECISION - {Time:5} (Recording at 1:08:14)**
Member Sigafos moved to adopt the agenda. Member Chevalier seconded the motion. The motion passed unanimously (Ayes: McCasland, Sigafos, Chevalier, Padilla, Kuknyo)

2. Study Session

- a. Policies Role & Direction – **INFORMATION (Recording at 1:09)**

Dr. David Borofsky led a discussion among the Board members regarding the results of their assessment of their performance as a board, including their roles and their knowledge as board members. Discussion and comments are available on the recording.

- b. Community & Student Relations – **INFORMATION, DISCUSSION AND DECISION**

- i. Investing in the Verde Valley- Dr. Lisa Rhine – **(Recording at 2:28:46)** Discussion and comments are available on the recording.
- ii. District Governing Board Relations within the Verde Valley – **(Recording at 3:07:43)** Member Chevalier asked that the title of his presentation be changed to “District Governing Board Relations on the East Side of the Mountain.” Discussion and comments are available on the recording.

- c. Tour of the Rad Tech Program – **INFORMATION {Time: 30}**
Ms. Shellie Son and Angela Rey gave a tour of the Rad Tech lab to the Yavapai College District Governing Board. (The tour was not recorded.)

- d. Regional Economic Development Center Presentation – Mr. Richard Hernandez – Director of Regional Economic Development Center – **INFORMATION {Time:30} (Recording at 5:18:31)**

- e. Yavapai College District Governing Board Code of Ethics – **INFORMATION, DISCUSSION AND DECISION (Recording at 5:50:58)**

Section A – Member Chevalier moved that the current language of Section A be deleted and that the Section be amended to read: A Board’s primary responsibility is to represent the needs and interests of his or her district. Member Padilla seconded the motion for discussion.

Mr. Sigafos recommended keeping Section A but changing the word “create” to “nurture.”

Member Chevalier withdrew his first motion. He then moved to revise Section A to read: A primary focus of the Board is to nurture a learning environment that welcomes and promotes the success of a diverse student body. Member Padilla accepted the withdrawal of the motion and Mr. Chevalier’s revised motion.

Member Chris Kuknyo suggested that the words “through the President” be added to the motion after “that” and before “welcomes.” Member Chevalier made the revised motion, and Member Padilla approved of the revision. The motion failed 1-4 (Aye: Chevalier, Nays: McCasland, Sigafos, Padilla, Kuknyo).

Member Sigafos moved that Section A be amended to read: The primary focus of the Board is to nurture a learning environment that, through the President, welcomes and promotes the success of a diverse student body. Member Padilla seconded the motion. The motion passed 4-1 (Ayes: McCasland, Sigafos, Padilla, Kuknyo; Nay: Chevalier).

Section B – No change

Section C – No change

Section D – Member Chevalier moved that Section D read: The Board is responsible for creating and maintaining a spirit of cooperation and a mutually supportive relationship with its president. Yavapai College District Governing Board will promote a healthy working relationship with the college president through respect, supportive, open, and honest communication. Board members will refer contacts from employees, students, and community residents to the President. Member Sigafos seconded the motion. The motion carried unanimously (Ayes: McCasland, Sigafos, Padilla, Chevalier, Kuknyo).

Section E - Member Sigafos moved that Section E read: Authority rests with the entire board. The Board’s voice is expressed through policies and actions it takes in the official meetings. Once the Board has decided on a policy or

position, the Board must be prepared to honor the Board's decision. As individuals, Board members have no legal authority to determine policies, programs, or procedures or to direct staff. Member Chevalier seconded the motion. The motion carried unanimously (Ayes: McCasland, Sigafos, Padilla, Chevalier, Kuknyo).

Section F – Member Sigafos moved that Section F read: Board members will demonstrate a commitment to informed ethical decision-making by reviewing Board materials provided, attending scheduled meetings, and requesting data and information through protocols established by the Board in conjunction with the president. Member Padilla seconded the motion. The motion passed unanimously (Ayes: McCasland, Sigafos, Padilla, Chevalier, Kuknyo).

Section G – Member Ray Sigafos moved that Section G read: Board members will communicate and promote the needs of the community to the college and the needs of the college to the community. With all communication, Board members will respect established roles and procedures for communication with the media and other community groups. Member Kuknyo seconded the motion. The motion carried unanimously (Ayes: McCasland, Sigafos, Padilla, Chevalier, Kuknyo).

Section H – Member Chevalier moved that Section H read: Board members will devote time to activities that will enhance the knowledge of the college, and higher education issues. Board members will engage in a regular and ongoing process of professional development and continuous improvement and participate in college events as appropriate. Member Sigafos seconded the motion. The motion passed unanimously (Ayes: McCasland, Sigafos, Padilla, Chevalier, Kuknyo).

Member Chevalier moved to add a new Section I to the Code that would read: A Board member's primary responsibility is to represent the needs and interests of his/her district. Board Chair McCasland seconded the motion. The motion failed 1-4 (Aye: Chevalier; Nays: McCasland, Sigafos, Padilla, Kuknyo).

Member Chevalier moved to add a new Section I to the Code that would read: A Board member's responsibility is to represent the needs and interest of his/her district. Board Chair McCasland seconded the motion. The motion failed 1-4. (Aye: Chevalier; Nays: McCasland, Sigafos, Padilla, Kuknyo).

Member Sigafos moved to add a new Section I to the Code that would read: Board members shall operate in ways mindful of the Board's civic trustee obligations to all residents of the county and its lawful obligations in compliance with Title 15, Chapter 12 Community Colleges of the Arizona

Revised Statutes and all other applicable federal and state statutes and regulations. Board Chair McCasland seconded the motion.

Member Sigafos moved to revise his motion to include the new language as Section A and to have all other sections of the Code follow. Board Chair McCasland seconded the revised motion. The motion passed 4-1 (Ayes: McCasland, Sigafos, Padilla, Kuknyo; Nay: Chevalier).

Member Chevalier moved to rename the District Governing Board Code of Ethics the District Governing Board Code of Conduct. Member Sigafos seconded the motion. The motion passed 3-2 (Ayes: Chevalier, Padilla, Sigafos, Nays: Kuknyo, McCasland).

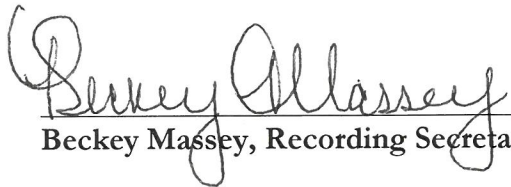
- f. 2022 Conflict of Interest Forms – **INFORMATION** {Time: 5}
Recorded discussion and comments available (Recording at 6:46:20)

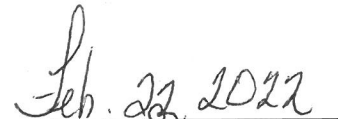
- 3. Board Business
Recorded discussion and comments available (Recording at 6:48:54)


- 4. Adjournment of Board Workshop: Procedural – **DECISION** {Time: 1} (Recording at 6:49:17)
Member Sigafos moved, seconded by Member Kuknyo, to adjourn the Board Workshop. The motion passed unanimously (Ayes: McCasland, Sigafos, Padilla, Kuknyo, Chevalier).

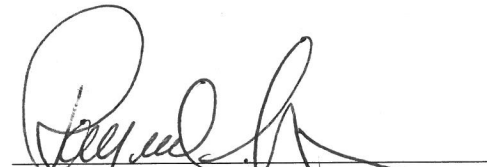
Meeting adjourned at 2:56 p.m.

Respectfully submitted:


Beckey Massey, Recording Secretary


Date:


Ms. Deb McCasland, Board Chair


Mr. Ray Sigafos, Secretary