

**Yavapai College**  
District Governing Board  
Workshop

Tuesday, January 31, 2023  
9:00 a.m.

**Career and Technical Education Center**  
**220 Ruger Road**  
**Prescott, Arizona 86301**

Pursuant to Arizona Revised Statutes (A.R.S.) §38-431.02, notice is hereby given to the members of the Yavapai College District Governing Board and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of items on the agenda. One or more members of the Board may participate in the meeting by telephonic communication.

Pursuant to A.R.S. §38-431.03.A.2, A.3 and A.4, the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda to review, discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law; or to consult with and instruct its attorneys regarding its position on contracts, litigation or settlement discussions. If indicated in the agenda, the Board may also vote to go into executive session, which will not be open to the public, to discuss specific agenda items.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter or closed caption, by contacting the Executive Assistant at (928)776-2307. Requests should be made as early as possible to allow time to arrange the accommodation.

Please note that meeting conclusion time is included for planning purposes only and does not necessarily reflect the actual time of the agenda item. When regular board meetings, public hearings (both truth in taxation and budget adoption public hearings) and budget adoption special meetings are scheduled for the same date, each hearing or meeting will begin immediately upon adjournment of the preceding hearing or meeting.

**AGENDA**

1. General Functions: Procedural
  - a. Call to Order {Time: 1}
  - b. Election of Board Officers (Chair, Secretary) and Board Member Liaison Committee Appointments by Chair for 2023 – **DISCUSSION AND DECISION** {Time: 20}
  - c. Adoption of Agenda – **DECISION** {Time: 1}

***SHORT RECESS***

2. Study Session
  - a. Executive Session – Pursuant to A.R.S. Section 38-431.03(A)(9), Discussion Regarding the College’s Information Technology Security Plans, Procedures, Assessments, Measures or Systems – Mr. Patrick Burns, Chief Information Officer **PROCEDURAL** {Time: 60}

- b. Reconvene in Public Session – Attorney Lynne Adams
- c. Possible Action RE: Yavapai College’s Information Technology Security Systems and Plans as a result of Executive Session – Attorney Lynne Adams – **DECISION** {Time: 5}
- d. Revision to Yavapai College District Governing Board Policy 302 – Board Chairperson Role & Authority #6 - **INFORMATION, DISCUSSION, AND DECISION** – Board Member Deb McCasland {Time: 20} (*Attached*)
- e. Discussion on Individual Yavapai College District Governing Board Policies – **INFORMATION AND DISCUSSION** – Dr. David Borofsky, Director of the Arizona Association of Community Colleges Trustee {Time: 120}
  - i. Board Policy 401 Delegation to and Accountability of President
  - ii. Board Policy 402 Presidential Monitoring
  - iii. Board Policy 307 Board Member Responsibilities

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- f. 2023 Board Member Conflict of Interest Forms – **INFORMATION AND DISCUSSION** – Attorney Lynne Adams {Time: 5}
3. Board Business
- a. Yavapai College District Governing Board Code of Ethics - **INFORMATION, DISCUSSION, AND DECISION** {Time: 15} (*Attached*)
  - b. Consent Agenda – **DECISION** {Time: 5}
    - i. Board Workshop Minutes – Monday, November 14, 2022 (*Attached*)
    - ii. Board Executive Session Confidential Minutes – Monday, November 14, 2022
    - iii. Board Regular Minutes – Tuesday, November 15, 2022 (*Attached*)
    - iv. Intergovernmental Agreement Northern Arizona Regional Training Academy (NARTA) Academy Sergeant (*Attached*)
    - v. Intergovernmental Agreement Amendment Arizona Department of Economic Security (*Attached*)
    - vi. Letter for Alternate to Service on Yavapai Combined Trust Board (*Attached*)
    - vii. Yavapai College Summary of Program Deletion Proposals
      - 1. Early Childhood Education – AAS
      - 2. Windows Server Administrator Certificate
      - 3. Industrial Machine Mechanic (IMM) Certificate
      - 4. Advanced Electronics Certificate
      - 5. IMM – Hydro Utility Tech Certificate
      - 6. IMM – Mechanic Assistant Certificate
      - 7. IMM – Machine Fabrication Tech Certificate
      - 8. Integrated Systems Engineering Technician Certificate
    - viii. Yavapai College Summary of New Program Proposals
      - 1. Bachelor of Science in Business – Accounting Concentration
      - 2. Bachelor of Science in Business – Entrepreneurship Concentration
      - 3. Automated Industrial Technology Certificate

4. Licensed Practical Nursing (LPN) Certificate
5. Community Health/Critical Care Paramedic Certificate

4. Adjournment of Board Workshop: Procedural - **DECISION** {Time: 1}