

**Yavapai College**  
District Governing Board  
Regular Meeting

Tuesday, May 16, 2023

Immediately following adjournment of Budget Adoption Meeting (estimated time 3:00 p.m.)

**Prescott Campus Community Room # 19-147**  
**1100 E. Sheldon Drive**  
**Prescott, Az. 86301**

**Members Present:**

Ms. Deb McCasland, Board Chair  
Mr. Chris Kuknyo, Secretary  
Mr. Ray Sigafos, Board Member  
Mr. Steve Bracety, Board Member  
Mr. Toby Payne, Board Member

**Administration Present:**

Dr. Lisa B. Rhine, President  
Atty. Lynne Adams, Board Attorney  
Ms. Yvonne Sandoval, Executive Assistant  
Ms. Deanne Petty, DGB Coordinator

**MINUTES**

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=bf718bf7-0ee9-4dab-9eed-b00401794023>

1. General Functions: Procedural
  - a. Call to Order {Time: 1}

Chair McCasland called the Yavapai College District Governing Board Meeting to order at 2:59 p.m.

- b. Pledge of Allegiance {Time: 1}

The Pledge of Allegiance was led by Member Bracety.

- c. Adoption of Agenda – **DECISION** {Time: 1}

**Secretary Kuknyo moved, seconded by Member Sigafos, to adopt the agenda. Motion carried unanimously (Ayes: McCasland, Kuknyo, Sigafos, Bracety and Payne).**

2. Study Session
  - a. President's Reports - Dr. Lisa Rhine - **INFORMATION** {Time: 60}

- i. College Council – Dr. Diane Ryan and Dr. Janet Nix
  1. Faculty Senate – Dr. Diane Ryan (*Attached*)

***Recorded discussion and comments are available and begin at 1:33:13.***

Dr. Ryan presented for Dr. Palmer. In April, some faculty members attended the 2023 Arizona Women Higher Education Conference. Dr. Karen Palmer co-presented with Dr. Arezu Corella from U of A on obtaining a doctoral degree with a family. She has served as co-chair for the past two years and led the planning for the first in-person conference since 2019. She will be serving as the Treasurer.

Congratulations to Computer Science Professor Philip Reid for receiving the National Institute for Staff and Organizational Development Excellence Award (NISOD)!

2. Staff Association – Ms. Sara Southwick and Ms. Karen Vail (*Attached*)

***Recorded discussion and comments are available and begin at 1:36:35.***

Ms. Southwick and Ms. Vail presented information about Staff Professional Development Day. June 1<sup>st</sup> will be the 3<sup>rd</sup> annual event. This year's theme is "Learning Keeps You Growing". Keynote speakers are Peter Felten & Christina Waszak.

- ii. 2024 Yavapai College Faculty Emeritus – Dr. Diane Ryan (*Attached*)

***Recorded discussion and comments are available and begin at 1:41:46.***

Dr. Ryan presented biographical information about each of the 2024 Yavapai College Faculty Emeritus:

- David Gorman
- Lauren McCrea

- iii. Budget to Actual Monthly Report and Cash Reserves Monthly Report (*Attached*)

There were no comments or questions about the report.

- b. Board Liaisons' Reports - **INFORMATION AND DISCUSSION** {Time: 10}
  - i. Board Spokesperson – Board Chair McCasland
  - ii. Arizona Association of Community College Trustee (AACCT) – Board Chair McCasland
  - iii. Yavapai College Foundation – Board Member Bracety

*Recorded discussion and comments are available and begin at 1:45:06.*

Chair McCasland indicated that Secretary Kuknyo and she were a part of an onsite College visit with Mr. Jee Hang Lee who is the President and CEO of the American Association of Community Colleges. Everything our College is doing amazed Mr. Lee during his visit.

Chair McCasland listed the various events she attended that support Yavapai College and its students.

AACCT held a conference in Tempe, and it really helped the board members in attendance think about the future of education. It was good for the board members to share ideas with other community colleges and work with Dr. Rhine.

Mr. Bracety was not able to attend the Foundation Meeting so there was no update provided.

c. Dates and Time of Future Meetings and Events - **INFORMATION AND DISCUSSION** {Time: 5}

- i. 2022-2023 Dates, Times, and Places of Future Board Meetings, Workshops, and Retreats (*Attached*)
- ii. 2022-2023 Dates, Times, and Places of Future College Events (*Attached*)
- iii. 2022-2023 Dates, Times, and Places of Future National, State, and Local Conferences (*Attached*)

*Recorded discussion and comments are available and begin at 1:53:21.*

District Governing Board Coordinator, Ms. Deanne Petty, reviewed the future meeting, event, and conference dates.

3. Board Business

a. Consent Agenda – **DECISION** {Time: 5}

- i. Receipt of Report on Revenues and Expenditures for March 2023 (*Attached*)
- ii. Intergovernmental Agreement Yavapai Juvenile Court Center – YCLEA Summer Program (*Attached*)
- iii. Yavapai College Academic Affairs Summary of Program Deletion Proposal (*Attached*)
  1. Criminal Justice and Security Certificate
  2. Athletic Coaching Certificate

**Member Sigafos moved, seconded by Member Bracety, to approve the Consent Agenda. Motion carried unanimously (Ayes: McCasland, Kuknyo, Sigafos, Bracety and Payne).**

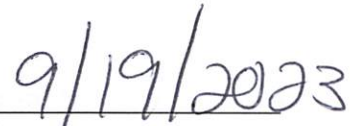
4. Adjournment of Board Regular Meeting: Procedural - **DECISION** {Time: 1}

**Member Sigafos moved, seconded by Secretary Kuknyo, to adjourn the Regular Board Meeting. Motion carried unanimously (Ayes: McCasland, Kuknyo, Sigafos, Bracety, and Payne).**

Regular Meeting adjourned at 3:23 p.m.

Respectfully submitted:

  
Deanne K. Petty, Recording Secretary

  
Date

  
Ms. Deb McCasland, Board Chair

  
Mr. Chris Kuknyo, Secretary