

**Yavapai College**  
District Governing Board  
Regular Meeting

Tuesday, November 28, 2023

1:00 p.m.

The meeting location will be open to the public at 12:45p.m. at the latest.

**Verde Valley Campus**  
**M-137**  
**601 W. Black Hills Dr.**  
**Clarkdale, AZ 86324**

Pursuant to Arizona Revised Statutes (A.R.S.) §38-431.02, notice is hereby given to the members of the Yavapai College District Governing Board and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of items on the agenda. One or more members of the Board may participate in the meeting by telephonic communication.

Pursuant to A.R.S. §38-431.03.A.2, A.3 and A.4, the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda to review, discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law; or to consult with and instruct its attorneys regarding its position on contracts, litigation or settlement discussions. If indicated on the agenda, the Board may also vote to go into executive session, which will not be open to the public, to discuss specific agenda items.

Persons with a disability may request reasonable accommodation, such as a sign language interpreter or closed caption, by contacting the Executive Assistant at (928)776-2307. Requests should be made as early as possible to allow time to arrange the accommodation.

Please note that the meeting conclusion time is included for planning purposes only and does not necessarily reflect the actual time of the agenda item. When regular board meetings, public hearings (both truth in taxation and budget adoption public hearings) and budget adoption special meetings are scheduled for the same date, each hearing or meeting will begin immediately upon adjournment of the preceding hearing or meeting.

If the agenda includes an Open Call, members of the public will have no more than 3 minutes to speak. The time allotted for each speaker may be less than 3 minutes, depending on the number of individuals wishing to address the board at the meeting and the board president's determination of the total time available for open call at the meeting, given the other matters on the board's agenda. \*In addition, if there are a number of people who wish to speak about the same issue and who have the same viewpoint about that issue, the board president may direct them to appoint a representative or representatives to speak for the entire group. Members of the board may not discuss items that are not specifically identified on the agenda but that are raised in Open Call. Matters raised during Open Call that are on the current board agenda may be discussed and/or decided by the board at the appropriate time on the agenda.

**AGENDA**

1. General Functions: Procedural
  - a. Call to Order {Time: 1}
  - b. Pledge of Allegiance {Time: 1}
  - c. Adoption of Agenda – **DECISION** {Time: 1}

2. Study Session
  - a. Open Call – **INFORMATION** {Time: 10}
  
3. Board Business
  - a. Executive Session
    - i. A.R.S. §38-431.03(A)(7), Discussion and Consultation with College Representatives Regarding Potential Lease and/or Purchase of Real Property, or Properties, in Prescott – **PROCEDURAL** {Time: 90}
  - b. Reconvene in Public Session
    - i. Possible Action: Confirm Instructions to College Representatives Regarding Negotiations for Potential Lease and/or Purchase of Real Property, or Properties, in Prescott, as the Result of Executive Session – **DECISION** {Time: 5}
  
4. Study Session
  - a. President's Reports - Dr. Lisa Rhine - **INFORMATION** {Time: 60}
    - i. State of the College
      1. Yavapai College's Analysis of Economic Impact – Mr. Gavin Lepage, Economic Analyst
    - ii. College Council – Dr. Janet Nix and Mr. Rodney Jenkins
      1. Faculty Senate – Dr. Andrew Winters (*Attached*)
      2. Staff Association – Ms. Bobbi Evans (*Attached*)
      3. Student Government Association – Ms. Shanna Collier, Treasurer of Yavapai College Student Government Association (*Attached*)
    - iii. Budget to Actual Monthly Report and Cash Reserves Monthly Report (*Attached*)
  - b. Overview and Environmental Scan of Yavapai County and Yavapai College – Dr. Clint Ewell, Vice President of Finance – **INFORMATION AND DISCUSSION** {Time: 30} (*Attached*)
  - c. Property and Housing Update – Dr. Clint Ewell, Vice President of Finance, **INFORMATION AND DISCUSSION** {Time: 30} (*Attached*)
  - d. District Governing Board Agenda Packet Procedure – Board Chair McCasland – **INFORMATION AND DISCUSSION** {Time: 15}
  - e. Board Liaisons' Reports - **INFORMATION AND DISCUSSION** {Time: 10}
    - i. Board Spokesperson – Board Chair McCasland
    - ii. Arizona Association of Community College Trustee (AACCT) – Board Chair McCasland
    - iii. Yavapai College Foundation – Member Steve Bracety

- f. Dates and Time of Future Meetings and Events – **INFORMATION, DISCUSSION, AND DECISION** {Time: 5}
  - i. 2023-2024 Dates, Times, and Places of Future Board Meetings, Workshops, and Retreats (*Attached*)
  - ii. 2023-2024 Dates, Times, and Places of Future College Events (*Attached*)
  - iii. 2023-2024 Dates, Times, and Places of Future National, State, and Local Events (*Attached*)
  
- 5. Board Business
  - a. Preliminary Budget Assumptions & Proposed Scholarship, Tuition, Fees, and Discounts for Fiscal Year 2025 – Dr. Clint Ewell, Vice President of Finance – **INFORMATION, DISCUSSION, AND DECISION** {Time: 30} (*Attached*)
  
  - b. Consent Agenda – **DECISION** {Time: 5}
    - i. Regular Meeting Minutes – Tuesday, October 17, 2023 (*Attached*)
    - ii. Receipt of Report on Revenues and Expenditures for September 2023 (*Attached*)
    - iii. Receipt of Report on Revenues and Expenditures for October 2023 (*Attached*)
    - iv. Intergovernmental Agreement – Mountain Institute Career Technical Education District No. 2 (MICTED) – Joint Use Vehicles (*Attached*)
    - v. Yavapai College Summary of New Program Proposals
      - 1. Practical Nursing Fast Track Certificate
  
- 6. Adjournment of Board Regular Meeting: Procedural - **DECISION** {Time: 1}