

Yavapai College
District Governing Board
Policy & Attorney Education Workshop

Tuesday, January 16, 2024

9:00 a.m.

The meeting location will be open to the public at 8:45p.m. at the latest.

Career and Technical Education Center
220 Ruger Road
Prescott, AZ 86301

Pursuant to Arizona Revised Statutes (A.R.S.) §38-431.02, notice is hereby given to the members of the Yavapai College District Governing Board and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of items on the agenda. One or more members of the Board may participate in the meeting by telephonic communication.

Pursuant to A.R.S. §38-431.03.A.2, A.3 and A.4, the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda to review, discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law; or to consult with and instruct its attorneys regarding its position on contracts, litigation or settlement discussions. If indicated on the agenda, the Board may also vote to go into executive session, which will not be open to the public, to discuss specific agenda items.

Persons with a disability may request reasonable accommodation, such as a sign language interpreter or closed caption, by contacting the Executive Assistant at (928)776-2307. Requests should be made as early as possible to allow time to arrange the accommodation.

Please note that the meeting conclusion time is included for planning purposes only and does not necessarily reflect the actual time of the agenda item. When regular board meetings, public hearings (both truth in taxation and budget adoption public hearings) and budget adoption special meetings are scheduled for the same date, each hearing or meeting will begin immediately upon adjournment of the preceding hearing or meeting.

If the agenda includes an Open Call, members of the public will have no more than 3 minutes to speak. The time allotted for each speaker may be less than 3 minutes, depending on the number of individuals wishing to address the board at the meeting and the board president's determination of the total time available for open call at the meeting, given the other matters on the board's agenda. *In addition, if there are a number of people who wish to speak about the same issue and who have the same viewpoint about that issue, the board president may direct them to appoint a representative or representatives to speak for the entire group. Members of the board may not discuss items that are not specifically identified on the agenda but that are raised in Open Call. Matters raised during Open Call that are on the current board agenda may be discussed and/or decided by the board at the appropriate time on the agenda.

AGENDA

1. General Functions: Procedural
 - a. Call to Order {Time: 1}
 - b. Adoption of Agenda – **DECISION** {Time: 1}
 - c. 2024 Board Member Liaison Committee Appointments – **DISCUSSION AND DECISION** – Ms. Deborah McCasland, Board Chair {Time: 10}

2. Board Business
 - a. Executive Session
 - i. Pursuant to A.R.S. Section 38-431.03(A)(9), Discussion Regarding the College's Information Technology Security Plans, Procedures, Assessments, Measures or Systems – Mr. Patrick Burns, Chief Information Officer - **PROCEDURAL** {Time: 60}
 - b. Reconvene in Public Session
 - i. Possible Action RE: Yavapai College's Information Technology Security Systems and Plans as a result of Executive Session – Attorney Lynne Adams – **DECISION** {Time: 5}
 - c. Consent Agenda – **DECISION** {Time: 5}
 - i. Regular Meeting Minutes – Tuesday, November 28, 2023 (*Attached*)
 - ii. Executive Session Confidential Minutes - Tuesday, November 28, 2023
 - iii. Special Meeting Minutes – Thursday, December 14, 2023 (*Attached*)
 - iv. Executive Session Confidential Minutes – Thursday, December 14, 2023
 - v. Cooperative Purchase Agreement – Mohave Educational Services Cooperative, Inc. – Shamrock Food Services (*Attached*)
 - vi. Land Lease Agreement – Northern Arizona Council of Government (NACOG) – Head Start Program (*Attached*)
 - vii. Waiver of Conflict of Interest for Yavapai Library Network (YLN) for School Libraries (*Attached*)
 - d. Revision to Yavapai College District Governing Board Policy 204 – Financial Conditions - **INFORMATION, DISCUSSION, AND DECISION** – Dr. Clint Ewell, Vice President of Finance {Time: 20} (*Attached*)
 - e. Revision to Yavapai College District Governing Board Policy 304 – Board Elections & Appointments - **INFORMATION, DISCUSSION, AND DECISION** – Attorney Lynne Adams {Time: 20} (*Attached*)
 - f. Yavapai College District Governing Board Meeting Delivery Procedures – **INFORMATION, DISCUSSION, AND DECISION** – Ms. Deborah McCasland, Board Chair {Time: 30}
 - i. Livestream, Board Meeting Locations, and Executive Session – Mr. Ray Sigafos, Board Member
3. Study Session
 - a. Government Affairs Update – **INFORMATION** – Mr. Rodney Jenkins, Vice President of Community Relations {Time: 20} (*Attached*)
 - b. Yavapai College District Governing Board Policies – **INFORMATION AND DISCUSSION** – Dr. David Borofsky, Director of the Arizona Association of Community Colleges Trustee {Time: 90}
 - c. Open Meeting Law Review - **INFORMATION AND DISCUSSION** – Attorney Lynne Adams {Time: 30} (*Attached*)
 - d. 2024 Board Member Conflict of Interest Forms – **INFORMATION AND DISCUSSION** – Attorney Lynne Adams {Time: 5}
4. Adjournment of Board Workshop: Procedural - **DECISION** {Time: 1}