

Yavapai College
District Governing Board
Regular Meeting

Tuesday, February 20, 2024
1:00 p.m.

The meeting location will be open to the public at 12:45p.m. at the latest.

Prescott Campus
Rock House
1100 East Sheldon Street
Prescott, AZ 86301

Pursuant to Arizona Revised Statutes (A.R.S.) §38-431.02, notice is hereby given to the members of the Yavapai College District Governing Board and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of items on the agenda. One or more members of the Board may participate in the meeting by telephonic communication.

Pursuant to A.R.S. §38-431.03.A.2, A.3 and A.4, the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda to review, discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law; or to consult with and instruct its attorneys regarding its position on contracts, litigation or settlement discussions. If indicated on the agenda, the Board may also vote to go into executive session, which will not be open to the public, to discuss specific agenda items.

Persons with a disability may request reasonable accommodation, such as a sign language interpreter or closed caption, by contacting the Executive Assistant at (928)776-2307. Requests should be made as early as possible to allow time to arrange the accommodation.

Please note that the meeting conclusion time is included for planning purposes only and does not necessarily reflect the actual time of the agenda item. When regular board meetings, public hearings (both truth in taxation and budget adoption public hearings) and budget adoption special meetings are scheduled for the same date, each hearing or meeting will begin immediately upon adjournment of the preceding hearing or meeting.

If the agenda includes an Open Call, members of the public will have no more than 3 minutes to speak. The time allotted for each speaker may be less than 3 minutes, depending on the number of individuals wishing to address the board at the meeting and the board president's determination of the total time available for open call at the meeting, given the other matters on the board's agenda. *In addition, if there are a number of people who wish to speak about the same issue and who have the same viewpoint about that issue, the board president may direct them to appoint a representative or representatives to speak for the entire group. Members of the board may not discuss items that are not specifically identified on the agenda but that are raised in Open Call. Matters raised during Open Call that are on the current board agenda may be discussed and/or decided by the board at the appropriate time on the agenda.

AGENDA

1. General Functions: Procedural
 - a. Call to Order {Time: 1}
 - b. Pledge of Allegiance {Time: 1}
 - c. Adoption of Agenda – **DECISION** {Time: 1}
 - d. Open Call – **INFORMATION** {Time: 10}

PUBLIC

2. Study Session
 - a. President's Reports - Dr. Lisa Rhine - **INFORMATION** {Time: 60}
 - i. College Council – Dr. Douglas Berry, Dr. Janet Nix and Mr. Rodney Jenkins
 1. Faculty Senate – Mr. Bryan Robertson (*Attached*)
 2. Staff Association – Ms. Gwen Payne (*Attached*)
 3. Student Government Association – Mr. Zane Shepard, Vice President of Yavapai College Student Government Association (*Attached*)
 - ii. President's Report on Board Policy 206, College Planning - Dr. Clint Ewell (*Attached*)
 - iii. 2023-2024 Yavapai College Continuous Status Faculty – Dr. Douglas Berry (*Attached*)
 - iv. Budget to Actual Monthly Reports and Cash Reserves Monthly Reports (*Attached*)
 - b. Facility Condition Assessment – Mr. Chad Hancock, Account Manager at Sightlines – **INFORMATION AND DISCUSSION** {Time: 30} (*Attached*)
 - c. Preliminary Capital Budget and Financing – Dr. Clint Ewell, Vice President of Finance – **INFORMATION AND DISCUSSION** {Time: 60}
 - d. Board Liaisons' Reports - **INFORMATION AND DISCUSSION** {Time: 10}
 - i. Board Spokesperson – Board Chair McCasland
 - ii. Arizona Association of Community College Trustee (AACCT) – Board Chair McCasland
 - iii. Yavapai College Foundation – Member Steve Bracety
 - e. Dates and Time of Future Meetings and Events – **INFORMATION, DISCUSSION, AND DECISION** {Time: 5}
 - i. 2023-2024 Dates, Times, and Places of Future Board Meetings, Workshops, and Retreats (*Attached*)
 - ii. 2023-2024 Dates, Times, and Places of Future College Events (*Attached*)
 - iii. 2023-2024 Dates, Times, and Places of Future National, State, and Local Events (*Attached*)
3. Board Business
 - a. Executive Session Protocol – Board Chair McCasland – **DISCUSSION AND DECISION** {Time: 15}
 - b. Consent Agenda – **DECISION** {Time: 5}
 - i. Workshop Meeting Minutes Revised – Tuesday, January 16, 2024 (*Attached*)
 - ii. Acceptance of President's Report on Board Policy 206 College Planning
 - iii. Receipt of Report on Revenues and Expenditures for November 2023 (*Attached*)
 - iv. Receipt of Report on Revenues and Expenditures for December 2023 (*Attached*)
 - v. Receipt of Report on Revenues and Expenditures for January 2024 (*Attached*)

- vi. Revision to Yavapai College District Governing Board Policy 101 – College Priorities (*Attached*)
- vii. Revision to Yavapai College District Governing Board Policy 307 – Board Member Responsibilities and Obligations (*Attached*)
- viii. Revision to Yavapai College District Governing Board Policy 305 – Board Governing Focus & Style (*Attached*)
- ix. Revision to Yavapai College District Governing Board Policy 306 – Board Member Code of Conduct & Ethics (*Attached*)
- x. Revision to Yavapai College District Governing Board Policy 401 – Delegation to and Accountability of President (*Attached*)
- xi. 2024-12 Yavapai College District Board Resolution (*Attached*)
- xii. 2024 Yavapai College Sabbatical Leave Request
 - 1. Jason Whitesitt (*Attached*)
 - 2. Nicole Dean (*Attached*)
 - 3. Mark Muchna (*Attached*)
- xiii. Yavapai College Summary of Program Deletion Proposals (*Attached*)
 - 1. Advanced Tax – IRS Enrolled Agent Certificate
 - 2. Equine Care and Management Certificate
 - 3. Medical Assistant Associate of Applied Science
- xiv. Yavapai College Summary of New Program Proposals (*Attached*)
 - 1. Bachelor of Science in Business with Digital Marketing Concentration
 - 2. Foundations of Leadership Certificate
 - 3. Media and Extended Realities Certificate
 - 4. Agriculture Technology Management Certificate
 - 5. Media Editing and Post-Production Certificate
 - 6. Script Supervisor Certificate
 - 7. Women’s Health Imaging Certificate
- xv. Yavapai College Summary of New Program Proposals (*Attached*)
 - 1. Legal Paraprofessional Certificate – Juvenile Dependency Concentration

4. Adjournment of Board Regular Meeting: Procedural - **DECISION** {Time: 1}