

Yavapai College
District Governing Board
Regular Meeting

Tuesday, May 27, 2025

Immediately after the adjournment of the budget adoption meeting (estimated time 2:00 p.m.).

Members of the public who wish to watch the meeting can do so via the livestream link. The YouTube channel will be open at 12:45 pm at the latest.

The YouTube channel

Livestream Link:

<https://www.youtube.com/user/YavapaiCollege>

Members Present:

Ms. Deb McCasland, Board Chair
Mr. Patrick Kuykendall, Board Member
Mr. Steve Bracety, Board Secretary
Mr. Toby Payne, Board Member
Mr. William Kiel, Board Member

Administration Present:

Dr. Lisa B Rhine, President
Atty. Sarah Lawson, Board Attorney
Ms. Yvonne Sandoval, Executive Assistant
Ms. Kim Whitman, Secretary to the District Governing Board

Board Meeting was virtual only, so all board members and administration appeared virtually.

Minutes

[HTTPS://YAVAPAL.HOSTED.PANOPTO.COM/PANOPTO/PAGES/VIEWER.ASPX?ID=1865423D-5896-441D-ADAC-B2EA01827E6B](https://YAVAPAL.HOSTED.PANOPTO.COM/PANOPTO/PAGES/VIEWER.ASPX?ID=1865423D-5896-441D-ADAC-B2EA01827E6B)

1. General Functions: Procedural
 - a. Call to Order {Time: 1}

Board Chair McCasland called the meeting to order at 1:57 pm.

- b. Pledge of Allegiance {Time: 1}

Member Kuykendall led the Pledge of Allegiance.

- c. Board Meeting Procedure – Board Chair Deb McCasland – **INFORMATION** {Time: 5}

Chair McCasland asked the Board Members to allow the presenter to finish their entire presentation before asking questions. Chair McCasland provided guidelines for questions and discussion.

This agenda item begins at 13:58:00

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=1865423d-5896-441d-adac-b2ea01827e6b&start=3547.252099>

2. Study Session

To accommodate Dr. Bordenkircher's schedule, the Board moved Agenda Item 2(b) before Agenda Item 2(a).

- b. President's Reports - Dr. Lisa Rhine - **INFORMATION** {Time: 60}
 - i. College Council – Dr. Douglas Berry, Dr. Marylou Mercado, and Dr. Janet Nix
 - 1. Faculty Senate – Dr. Alex Barber, Faculty Senate Association President (*Attached*)
 - 2. Staff Association – Ms. Ginney Bilbray, Staff Association Vice President (*Attached*)
 - ii. Budget to Actual Monthly Reports and Cash Reserves Monthly Reports (*Attached*)

This agenda item is available at 14:00:50.

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=1865423d-5896-441d-adac-b2ea01827e6b&start=3717.108048>

Dr. Berry introduced Dr. Alex Barber to present faculty updates and achievements.

Dr. Nix introduced Ginney Bilbray to present the YCSA updates.

Heather Leavitt introduced as the incoming Faculty Association President in place of Dr. Barber.

- a. Higher Learning Commission Update Presentation - **INFORMATION AND DISCUSSION** – Dr. Lisa Rhine; Dr. Tom Bordenkircher, Vice President of Accreditation Relations from the Higher Learning Commission. {Time: 30}

This agenda item begins at 14:15:15.

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=1865423d-5896-441d-adac-b2ea01827e6b&start=4582.233569>

Dr. Rhine introduced Dr. Bordenkircher, the Vice President of the Higher Learning Commission ("HLC") and the HLC liaison for Yavapai Community College.

Dr. Bordenkircher provided a presentation regarding Yavapai Community College's membership with the HLC and the HLC's role as a regulating body.

Dr. Bordenkircher discussed the division of oversight and responsibility between the District Governing Board and the college. Dr. Bordenkircher stated that the District Governing Board's role is to ensure that the College's leadership is effective without interfering with day-to-day operations of the institution.

Board Members provided comments and asked questions to Dr. Bordenkircher. Recorded discussion and comments are available at the link above.

- c. Board Liaisons' Reports - **INFORMATION AND DISCUSSION** {Time: 10}
 - i. Board Spokesperson – Board Chair McCasland
 - ii. Arizona Association of Community College Trustee (AACCT) – Board Chair McCasland
 - iii. Yavapai College Foundation – Board Member Bracety

This agenda item begins at 15:30:20

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=1865423d-5896-441d-adac-b2ea01827e6b&start=9087.205851>

3. Board Business

- a. Consent Agenda – **DECISION** {Time: 5}
 - i. Board Regular Meeting Minutes – Tuesday, April 22, 2025 (*Attached*)
 - ii. Board Executive Session Minutes – Monday, May 19, 2025
 - iii. Board Special Meeting Minutes – Monday, May 19, 2025 (*Attached*)
 - iv. Receipt of Report on Revenues and Expenditures for May 2025 (*Attached*)
 - v. Yavapai County Attorney's Office – Waiver of Conflict of Interest Form (*Attached*)
 - vi. Second Amendment To Intergovernmental Agreement Between Yavapai County Community College District And Valley Academy for Career and Technology District #01 (*Attached*)
 - vii. Second Amendment To Intergovernmental Agreement Between Yavapai County Community College District And Mountain Institute Career and Technology District #02 (*Attached*)
 - viii. Intergovernmental Agreement Mental Health Tactical Intervention Training Program – Yavapai County Community College District And Town of Prescott Valley (*Attached*)

This agenda item is available at 15:32:25.

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=1865423d-5896-441d-adac-b2ea01827e6b&start=9212.083972>

Member Kiel asked to pull Consent Agenda Items i, ii, and vi from the consent agenda.

Member Kiel moved, seconded by Member Bracety, to approve Consent Agenda Items iii, iv, v, vii, and viii. The motion carried unanimously (Ayes: McCasland, Bracety, Kuykendall, Payne, and Kiel).

Member Kiel requested a change to Consent Agenda Item i, the Regular Meeting Minutes for Tuesday, April 22, 2025, relating to the time limits for board member comments established by Chair McCasland.

Member Kiel moved, seconded by Member Payne, to approve Consent Agenda Item i, the Regular Meeting Minutes for Tuesday, April 22, 2025, with the addition of Member Kiel's suggested change. Motion failed 2:3 (Ayes: Kiel, Payne; Nays: McCasland, Bracety, Kuykendall).

Member Kuykendall moved, seconded by Member Bracety, to approve Consent Agenda Item i, the Regular Meeting Minutes for Tuesday, April 22, 2025 as written, without any changes. Motion carried 3:2 (Ayes: McCasland, Bracety, and Kuykendall; Nays: Payne and Kiel).

Member Kiel requested to make a change to Consent Agenda Item ii, the Executive Session Minutes from May 19, 2025. Attorney Lawson instructed the Board not to talk about the Executive Session Meeting Minutes in public session. Attorney Lawson instructed Member Kiel to send an email to her with his proposed change.

Member Bracety moved, seconded by Member Kiel, to table Consent Agenda Item ii until the Board's next regular meeting. The motion carried unanimously (Ayes: McCasland, Bracety, Kuykendall, Payne, and Kiel).

Member Kiel asked for more information about the programs listed in the Intergovernmental Agreement between Yavapai County Community College District and Valley Academy for Career and Technology District. Dr. Rhine discussed dual enrollment and concurrent enrollment programming, which is made up of many courses. Chair McCasland asked if the culinary program was still offered at Valley Academy. Dr. Rhine said no, Valley Academy is not offering the culinary program.

Member Kuykendall moved, seconded by Member Bracety, to approve Consent Agenda Item vi. Member Kiel asked if the Intergovernmental Agreement included a decision to eliminate the culinary program. Dr. Berry explained that Valley Academy must have qualified staff to teach the program, as required by the Higher Learning Commission, to offer the courses to their students, and Yavapai Community College cannot force Valley Academy to offer any certain classes because it is their choice. **Motion carried 3:2 (Ayes: McCasland, Bracety, and Kuykendall; Nays: Payne and Kiel).**

4. Adjournment of Board Regular Meeting: Procedural - **DECISION** {Time: 1}

This agenda item is available at 15:48:50.

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=1865423d-5896-441d-adac-b2ea01827e6b&start=10196.903464>

Board Member Kuykendall moved, seconded by Board Chair McCasland, to adjourn the meeting. The motion carried unanimously (Ayes: McCasland, Bracety, Kuykendall, Payne, and Kiel).

Chair McCasland adjourned the Budget Adoption Meeting at 3:49 pm.

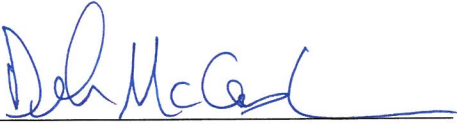
Respectfully submitted:



Kimberly Whitman, Recording Secretary

7-21-25

Date



Mrs. Deb McCasland, Board Chair



Mr. Steve Bracety, Board Secretary