

**Yavapai College**  
District Governing Board  
**Special Meeting**

**Thursday, July 17, 2025**  
**Virtually Only**  
**3:00p.m.**

The YouTube channel will be open to the public at **2:45 p.m.** at the latest.

Livestream Link:

<https://www.youtube.com/user/YavapaiCollege>

Members Present:

Ms. Deb McCasland, Board Chair  
Mr. Patrick Kuykendall, Board Member  
Mr. Steve Bracety, Board Secretary  
Mr. Toby Payne, Board Member  
Mr. William Kiel, Board Member

Administration Present:

Dr. Lisa B Rhine, President  
Atty. Sarah Lawson, Board Attorney  
Ms. Yvonne Sandoval, Executive Assistant  
Ms. Kim Whitman, Secretary to the District Governing Board  
Ms. Meghan Paquette, YC Promise Program Director, EC/Promise  
Mr. Ryan Grey, Director of Technology Engagement and Strategy  
Mr. Travis Munday, Police Sergeant, Campus Safety  
Mr. Tyran Payne, Chief of Police, Campus Safety  
Ms. Wendy Swartz, Chief Business Officer

Board Meeting was virtual only, so all board members and administration appeared virtually.

## Minutes

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=a7aeb6a6-9eac-4a71-aeb2-b31d016ca472>

1. General Functions: Procedural

a. Call to Order {Time: 1}

Board Chair McCasland called the Special Meeting to order at 3:00 p.m.

2. Board Business

a. Consent Agenda

- i. Board Budget Public Hearing Minutes – May 27, 2025 (*Attached*)
- ii. Board Budget Adoption Minutes – May 27, 2025 (*Attached*)
- iii. Board Regular Meeting Minutes – May 27, 2025 (*Attached*) iv. Board Workshop Minutes – May 29, 2025 (*Attached*)
- v. Board Special Meeting Minutes – June 18, 2025 (*Attached*)
- vi. Board Executive Session Confidential Minutes – June 18, 2025

- vii. Yavapai College District Governing Board Resolution 2025-20 – A Resolution of the Yavapai County Community College District Governing Board, Designating the Chief Fiscal Officer for Officially Submitting the Fiscal Year 2026 Annual Budgeted Expenditure Limitation Report to the Arizona Auditor General (*Attached*)
- viii. Intergovernmental Agreement Between Yavapai Community College District and Cottonwood-Oak Creek Elementary School District #6 (Verde Tech High School – Dual Enrollment) (*Attached*)
- ix. First Amendment to Dual Enrollment Intergovernmental Agreement (IGA) between Yavapai County Community College District and Prescott Unified School District #1 (*Attached*)
- x. First Amendment to Intergovernmental Agreement between Yavapai County Community College District and Seligman Unified School District #40 (*Attached*)
- xi. Yavapai College Campus Safety – Citation Increase (*Attached*)

**This agenda item begins at 15:00:12.**

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=a7aeb6a6-9eac-4a71-aeb2-b31d016ca472&start=11.494135>

**Board Member Kuykendall moved, seconded by Board Member Payne, to accept the consent agenda with one motion. The motion carried unanimously (Ayes: McCasland, Bracety, Kuykendall, Payne, and Kiel).**

**3. Adjournment of Board Special Meeting: Procedural – DECISION**

**This agenda item begins at 15:02:53.**

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=a7aeb6a6-9eac-4a71-aeb2-b31d016ca472&start=172.633315>

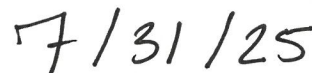
**Board Member Payne moved, Seconded by Board Member Bracety, to adjourn the Board Special Meeting. The motion carried unanimously (Ayes: McCasland, Bracety, Kuykendall, Payne, and Kiel).**

**Chair McCasland adjourned the Board Special Meeting at 3:03 p.m.**

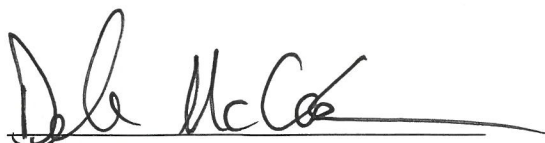
Respectfully submitted:



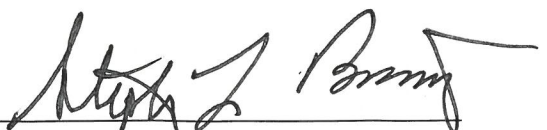
Kimberly Whitman, Recording Secretary



Date



Mrs. Deb McCasland, Board Chair



Mr. Steve Bracety, Board Secretary