

**Yavapai College**  
District Governing Board  
**Regular Meeting**

**Tuesday, September 23<sup>rd</sup>, 2025**  
**Virtually Only**  
**1:00 p.m.**

The YouTube channel will be open to the public at **12:45 p.m.** at the latest.

Livestream Link:

<https://www.youtube.com/user/YavapaiCollege>

Pursuant to Arizona Revised Statutes (A.R.S.) §38-431.02, notice is hereby given to the members of the Yavapai College District Governing Board and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of items on the agenda. One or more members of the Board may participate in the meeting by telephonic communication.

Pursuant to A.R.S. §38-431.03.A.2, A.3 and A.4, the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda to review, discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law; or to consult with and instruct its attorneys regarding its position on contracts, litigation or settlement discussions. If indicated on the agenda, the Board may also vote to go into executive session, which will not be open to the public, to discuss specific agenda items.

Persons with a disability may request reasonable accommodation, such as a sign language interpreter or closed caption, by contacting the Executive Assistant at (928)776-2307. Requests should be made as early as possible to allow time to arrange the accommodation.

Please note that the meeting conclusion time is included for planning purposes only and does not necessarily reflect the actual time of the agenda item. When regular board meetings, public hearings (both truth in taxation and budget adoption public hearings) and budget adoption special meetings are scheduled for the same date, each hearing or meeting will begin immediately upon adjournment of the preceding hearing or meeting.

If the agenda includes an Open Call, members of the public will have no more than 3 minutes to speak. The time allotted for each speaker may be less than 3 minutes, depending on the number of individuals wishing to address the board at the meeting and the board president's determination of the total time available for open call at the meeting, given the other matters on the board's agenda. \*In addition, if there are a number of people who wish to speak about the same issue and who have the same viewpoint about that issue, the board president may direct them to appoint a representative or representatives to speak for the entire group. Members of the board may not discuss items that are not specifically identified on the agenda but that are raised in Open Call. Matters raised during Open Call that are on the current board agenda may be discussed and/or decided by the board at the appropriate time on the agenda.

*Yavapai College District Governing Board operates as a policy governance Board. This means that the Board makes all the policy decisions, adopts an annual budget, and hires the college president. The college president oversee daily operations and supervise college employees.*

## AGENDA

1. General Functions: Procedural
  - a. Call to Order
  - b. Pledge of Allegiance {Time: 1}
  - c. Board Meeting Procedure – Board Chair Deb McCasland – **INFORMATION** {Time: 5}
2. Study Session
  - a. Presidents Report – Dr. Lisa Rhine – **INFORMATION** {Time: 60}
    - i. College Council – Dr. Douglas Berry, Dr. Marylou Mercado, Dr. Janet Nix, and Ms. Diana Dowling
      1. Faculty Senate – Dr. Heather Leavitt, Faculty Senate President (*Attached*)
      2. Staff Association – Ms. Ginney Bilbray, Staff Association President (*Attached*)
      3. Student Government Association – Talia Yazzie, Student Government President - (*Attached*)
    - ii. Budget to Actual Monthly Reports and Cash Reserves Monthly Reports for August 2025 (*Attached*)
  - b. Yavapai Works Presentation – Dr. Marylou Mercado, Vice President of Workforce Development & Health Sciences – **INFORMATION** {Time: 10}
  - c. Board Liaisons' Reports - **INFORMATION AND DISCUSSION** {Time: 10}
    - i. Board Spokesperson – Board Chair Deb McCasland
    - ii. Arizona Association of Community College Trustee (AACCT) – Board Chair Deb McCasland
    - iii. Yavapai College Foundation – Board Secretary Steve Bracety
3. Board Business
  - a. Yavapai College District Governing Board Travel – Board Chair McCasland - **INFORMATION, DISCUSSION AND DECISION** {Time: 10}
  - b. Association of Community College Trustee (ACCT) Delegate Conference Selection for Yavapai College – Board Chair McCasland – **INFORMATION, DISCUSSION AND DECISION** {Time: 10}
  - c. District Governing Board Schedule – Ms. Yvonne Sandoval, Executive Assistant – **INFORMATION, DISCUSSION, DECISION** - {Time: 5} (*Attached*)
    - i. Special Board Meeting - Tuesday, May 19<sup>th</sup>, 2026, 1p.m.
    - ii. Regular Board Meeting – Tuesday, November 18<sup>th</sup>, 2025, 1p.m.

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- d. Yavapai College District Governing Board Consideration of Potential Future District Governing Board Agenda Items – Board Chair McCasland – **INFORMATION, DISCUSSION AND DECISION** {Time: 10}
    - i. **For Consideration of Inclusion on a Future Meeting Agenda:** Campus visits pursuant to A.R.S. 15-1444 (A)(4), General Powers and Duties of District Boards – Except as otherwise provided, each district board shall: Visit each community college under its jurisdiction and examine carefully into its management, conditions and needs.
    - ii. **For Consideration of Inclusion on a Future Meeting Agenda:** In-Person Board Meetings
  - e. Consent Agenda - **DECISION** {Time: 5}
    - i. Board Special Meeting Minutes July 17<sup>th</sup>, 2025 (*Attached*)
    - ii. Waiver of Conflict of Interest regarding Memorandum of Understanding between Yavapai County and Yavapai Community College District for Internships (*Attached*)
    - iii. Intergovernmental Agreement: Arizona Board of Regents and Yavapai County Community College District (*Attached*)
    - iv. Receipt of Reports on Revenues and Expenditures for July and August 2025 (*Attached*)
4. Adjournment of Board Workshop: Procedural – **DECISION** {Time: 1}

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