

Yavapai College
District Governing Board
Regular Meeting

Wednesday, November 19th, 2025
Virtually Only
1:00 p.m.

The YouTube channel will be open to the public at **12:45 p.m.** at the latest.

[Livestream Link:](https://www.youtube.com/user/YavapaiCollege)
<https://www.youtube.com/user/YavapaiCollege>

Members Present

Ms. Deb McCasland, Board Chair
Mr. Steve Bracety, Board Secretary
Mr. William Kiel, Board Member
Mr. Patrick Kuykendall, Board Member
Mr. Toby Payne, Board Member

Administration Present

Dr. Lisa Rhine, President
Ms. Yvonne Sandoval, Executive Assistant
Ms. Sarah Lawson, Board Attorney
Ms. Kimberly Whitman, Board Secretary

Board Meeting was virtual only, all Board Members and administration appeared virtually.

MINUTES

[HTTPS://YAVAPAI.HOSTED.PANOPTO.COM/PANOPTO/PAGES/VIEWER.ASPX?ID=0835E67F-E4B4-4414-8C6E-B39A0163FE34](https://YAVAPAI.HOSTED.PANOPTO.COM/PANOPTO/PAGES/VIEWER.ASPX?ID=0835E67F-E4B4-4414-8C6E-B39A0163FE34)

1. General Functions: Procedural
 - a. Call to Order

This agenda item begins at 13:01:00

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=0835e67f-e4b4-4414-8c6e-b39a0163fe34&start=457.930787>

The meeting was called to order by Chair McCasland at 1:00pm.

- b. Pledge of Allegiance {Time: 1}

This agenda item begins at 13:01:11

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=0835e67f-e4b4-4414-8c6e-b39a0163fe34&start=469.355611>

The Pledge of Allegiance was led by Board Member Kuykendall.

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c. Board Meeting Procedure – Board Chair Deb McCasland – **INFORMATION**
{Time: 5}

This agenda item begins at 13:01:42

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=0835e67f-e4b4-4414-8c6e-b39a0163fe34&start=500.127727>

Board Chair McCasland explained the general expectations for the meeting. Chair McCasland presented a statement to the Board describing the role of the Board in regard to Policy 101. Board Chair McCasland noted that all questions should be held until the discussion period of the meeting. Discussion will be held in alphabetical order.

2. Board Business

- a. Consent Agenda – **DECISION** {Time: 5}
 - i. Board Regular Meeting Minutes October 28th, 2025 (*Attached*)
 - ii. Board Executive Session Confidential Minutes October 28th, 2025
 - iii. Receipt of Reports on Revenues and Expenditures for October 2025 (*Attached*)

This agenda item begins at 13:04:48

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=0835e67f-e4b4-4414-8c6e-b39a0163fe34>

Board Member Kiel asked to pull items i and iii from the consent agenda for discussion.

Board Member Kiel moved, seconded by Board Member Bracety, to approve Consent Agenda Item ii. The motion passed unanimously (Ayes: Payne, Kiel, McCasland, Kuykendall, Bracety).

Board Member Kiel presented a statement on modifying the format of the current District Governing Board Minutes from video links to a completely written format. Attorney Lawson stated that the current District Governing Board Minutes meet all legal standards for Open Meeting Law requirements. It was stated by Dr. Rhine that the District Governing Board had recently voted on the current method of preparing the meeting minutes.

Board Member Kuykendall moved, seconded by Board Member Bracety, to approve Consent Agenda Item i. The motion passed (Ayes: Bracety, Kuykendall, McCasland, Payne. Nay's: Kiel).

Discussion was held related to item iii. Discussion and comments are available at the link above.

Board Member Kuykendall moved, seconded by Board Member Bracety, to approve Consent Agenda Item iii. The motion passed unanimously (Ayes: Bracety, Kiel, McCasland, Payne, and Kuykendall).

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- b. Yavapai College Fiscal Year 2027 Budget Assumptions and Tuition Proposals – Dr. Clint Ewell, Chief Operating Officer – **INFORMATION, DISCUSSION, AND DECISION** {Time: 45} *(Attached)*

This agenda item begins at 13:18:20

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=0835e67f-e4b4-4414-8c6e-b39a0163fe34&start=1498.654727>

Dr Ewell presented on the budget process and assumptions for the next year. The presentation was provided to the Board to explain the tuition and fee increases required for the next fiscal year. Discussion was held after the presentation. Discussion and comments are available at the link above.

Board Chair McCasland moved, seconded by Board Member Bracety, to approve the request for the 2027 Budget Assumptions and Tuition Proposal tuition as presented. The motion passed. (Ayes: McCasland, Bracety, Kuykendall, Payne. Nays: Kiel).

The Board took a recess from 2:06 to 2:12 pm.

3. Study Session
 - a. Board Liaisons' Reports - **INFORMATION AND DISCUSSION** {Time: 10}
 - i. Board Spokesperson – Board Chair Deb McCasland
 - ii. AACCT Board Representative – Board Chair Deb McCasland
 - iii. Yavapai College Foundation – Board Secretary Steve Bracety

This agenda item begins at 14:12:47

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=0835e67f-e4b4-4414-8c6e-b39a0163fe34&start=4758.955799>

- b. Presidents Report – Dr. Lisa Rhine – **INFORMATION** – {Time: 60}
 - i. College Council – Dr. Marylou Mercado, Dr. Janet Nix, and Mr. Rodney Jenkins
 1. Faculty Senate – Dr. Heather Leavitt, Faculty Senate President *(Attached)*

This agenda item begins at 14:16:06

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=0835e67f-e4b4-4414-8c6e-b39a0163fe34&start=4964.248002>

2. Staff Association – Ms. Ginney Bilbray, Staff Association President *(Attached)*

This agenda item begins at 14:20:38

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=0835e67f-e4b4-4414-8c6e-b39a0163fe34&start=5236.315235>

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3. Student Government Association – Ms. Talia Yazzie, Student Government President - (*Attached*)

This agenda item begins at 14:25:16

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=0835e67f-e4b4-4414-8c6e-b39a0163fe34&start=5514.359827>

Rodney Jenkins introduced Alyssa Bullock, who was unable to attend the meeting. Alyssa provided a recorded presentation to the District Governing Board. The recording can be viewed at the link above.

- ii. Budget to Actual Monthly Reports and Cash Reserves Monthly Reports – October 2025 (*Attached*)

This agenda item begins at 14:29:37

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=0835e67f-e4b4-4414-8c6e-b39a0163fe34&start=5774.919231>

4. Adjournment of Board Regular Meeting: Procedural – **DECISION** {Time: 1}

This agenda item begins at 14:29:49

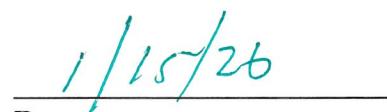
<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=0835e67f-e4b4-4414-8c6e-b39a0163fe34&start=5787.670602>

Board Member Kuykendall moved, seconded by Board Member Bracety, to adjourn the November 19th, 2025 District Governing Board Meeting. The motion passed unanimously (Ayes: McCasland, Bracety, Payne, Kuykendall, Kiel).

Respectfully submitted,



Kimberly Whitman, Recording Secretary



Date



Mrs. Deb McCasland, Board Chair



Mr. Steve Bracety, Board Secretary

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