

Yavapai College
District Governing Board
Budget Workshop and Regular Meeting

Tuesday, February 24th, 2026

Virtually Only

9:00 a.m.

The YouTube channel will be open to the public at **8:45 a.m.** at the latest.

Livestream Link:

<https://www.youtube.com/user/YavapaiCollege>

Members Present

Ms. Deb McCasland, Board Chair
Mr. Steve Bracety, Board Secretary
Mr. William Kiel, Board Member
Mr. Patrick Kuykendall, Board Member
Mr. Toby Payne, Board Member

Administration Present

Dr. Lisa Rhine, President
Ms. Yvonne Sandoval, Executive Assistant
Ms. Sarah Lawson, Board Attorney
Ms. Kimberly Whitman, Board Secretary

Board Meeting was virtual only, all Board Members and administration appeared virtually.

AGENDA

1. General Functions: Procedural
 - a. Call to Order

This agenda item begins at 09:04:44

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=af3ae7c7-fac8-4c5f-859b-b3fb016e2ace&start=380.600304>

The meeting was called to order by Board Chair McCasland at 9:04am.

- b. Pledge of Allegiance {Time: 1}

This agenda item begins at 09:04:45

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=af3ae7c7-fac8-4c5f-859b-b3fb016e2ace&start=388.570131>

The Pledge of Allegiance was led by Board Secretary Bracety.

- c. Board Meeting Procedure –Board Chair Deb McCasland– **INFORMATION** -

Yavapai College District Governing Board operates as a policy governance Board. This means that the Board makes all the policy decisions, adopts an annual budget, and hires the college president. The college president oversees daily operations and supervises college employees.

{Time: 5}

This agenda item begins at 09:05:26

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=af3ae7c7-fac8-4c5f-859b-b3fb016e2ace&start=429.553147>

Board Chair McCasland provided a general overview of the procedures and expectations for the meeting. It was requested that speakers not be interrupted during presentations, and 5 minutes would be provided for each Board Member at the end of presentations for questions. A 30-minute lunch break would be provided, and the agenda would resume after lunch. It was stated that the Board would move to agenda item 3, Board Business, after lunch to accommodate Board Secretary Bracety's schedule.

2. Study Session

- a. Yavapai College District Governing Board Member Duties and Responsibilities – Board Chair McCasland – **INFORMATION AND DISCUSSION** {Time: 30}

This agenda item begins at 09:07:50

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=af3ae7c7-fac8-4c5f-859b-b3fb016e2ace&start=572.876576>

Board Chair McCasland read Policy 101: College Priorities to the District Governing Board while providing explanation of why the Board operates the way it does. Board Chair McCasland then read a letter that was published in the ACCT Quarterly Magazine. The Board then participated in discussion related to Board process and policy.

- b. Overview of Arizona Economy – Dr. George W. Hammond, Director of the Economic and Business Research Center – Eller College of Management at The University of Arizona - **INFORMATION AND DISCUSSION** {Time: 45}
(Attached)

This agenda item begins at 09:22:56

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=af3ae7c7-fac8-4c5f-859b-b3fb016e2ace&start=1479.13699>

Dr. George W. Hammond provided a presentation to the Board regarding Arizona's current economic performance and outlook. Job growth, inflation, housing, economic growth and recession risk related to the Arizona counties or Metropolitan Statistical Areas were discussed.

The Board took a 3-minute break after the presentation and returned to the agenda as scheduled.

- c. High-Tech Sector Impact on Arizona Economy – Mr. Vincent Redgrave, Executive Director of Economic Development and Mr. John Morgan, Dean of Skilled Trades and Workforce Development – **INFORMATION AND DISCUSSION** {Time: 15} (Attached)

This agenda item begins at 10:22:57

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=af3ae7c7-fac8-4c5f-859b-b3fb016e2ace&start=5080.720241>

Mr. Vincent Redgrave and Mr. John Morgan provided a presentation to the Board regarding the Arizona economy, specifically the High-Tech Sector and its impact on the state. Population increase, job creation, and company expansion were discussed in relation to

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Yavapai College and the County. Mr. Morgan and Mr. Redgrave also presented on the certifications Yavapai College is creating to meet the job needs in the High-Tech Sector.

- d. Yavapai College Strategic Plan Initiatives and Process- Dr. Rhine, President, Dr. Lauri Dreher, Associate Dean of Articulation and Transfer, and Ms. Ivonne Zuniga, Director of Strategic Initiatives and Special Projects – **INFORMATION AND DISCUSSION** – {Time: 60} (*Attached*)

This agenda item begins at 10:51:00

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=af3ae7c7-fac8-4c5f-859b-b3fb016e2ace&start=6763.739424>

Dr. Lisa Rhine, Dr. Lauri Dreher and Ms. Ivonne Zuniga presented to the Board. Dr. Dreher gave a description of Yavapai College's Strategic Planning Process and played a podcast for the Board. The podcast centered on key themes, data and findings related to the Strategic Plan. Dr. Dreher then continued to detail the framework and planning process used for the Strategic Plan. Ms. Zuniga provided a description of the Strategic Planning Timeline. The timeline spanned September 2025 – January 2026. Dr. Rhine provided a presentation on the 9 Strategic Planning Initiatives.

The District Governing Board took a lunch break from 11:50am to 12:20pm. The District Governing Board decided to take agenda items out of order and started with item 3, Board Business after lunch.

3. Board Business

- d. Delegation of Authority to College President and/or Executive Assistant to the President and District Governing Board to accept the service of process pursuant to Arizona Rule of Civil Procedure 4.1(h) – Atty. Lynne Adams – Board Attorney – **INFORMATION, DISCUSSION AND DECISION** {Time: 10}

This agenda item begins at 12:21:57

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=af3ae7c7-fac8-4c5f-859b-b3fb016e2ace&start=12219.904981>

Attorney Sarah Lawson presented on the option to allow the College President and/or Executive Assistant to the President and District Governing Board to accept service of process pursuant to Arizona Rule of Civil Procedure 4.1(h). Attorney Lawson explained the rule and the reason for the delegation. Discussion between the Board was held after.

Board Chair McCasland moved, seconded by member Kuykendall, to delegate authority to the College President and/or the Executive Assistant to the District Governing Board to accept service of process for the College. The motion passed with a 4 to 1 vote (Ayes: McCasland, Bracety, Kuykendall, Payne; Nays: Kiel).

- e. Yavapai College District Governing Policies – Board Chair McCasland – **INFORMATION, DISCUSSION AND DECISION** {Time: 20}
 1. Proposed Changes to Policy 308 Board Planning and Agenda
 2. Proposed Changes to Policy 310 Code of Conduct and Ethics

This agenda item begins at 12:32:22

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<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=af3ae7c7-fac8-4c5f-859b-b3fb016e2ace&start=12844.701728>

Board Policies 308 and 310 were discussed by the District Governing Board. All board members participated in discussion. Discussion can be viewed at the link above.

Board Chair McCasland moved to accept the proposed amendments on Board Policy 308. No Board Member seconded the motion. The motion died.

Board Member Kiel moved, seconded by Board Member Payne, to table discussion of Board Policies 308 and 310 until March 4th, 2026, with instructions that they be considered at a live, in-person meeting without pre-established time limits on board member debate and that each Board Member may submit proposed draft language for policies 308 and 310 for inclusion in the board agenda materials that will be provided prior to the meeting. The motion passed with a 4 to 1 vote. (Ayes: Kiel, Payne, Bracety and Kuykendall; Nays: McCasland).

Board Secretary Bracety moved, seconded by Kuykendall, to discuss policy 310 on March 4th but to approve the proposed highlighted changes for policy 310 today. The motion passed with a 3 to 2 vote (Ayes: McCasland, Bracety and McCasland; Nays: Kiel and Payne).

- f. Consent Agenda – **DECISION** {Time: 15}
 - i. Board Regular Meeting Minutes January 14th, 2026 (*Attached*)
 - ii. Board Executive Session Confidential Minutes January 14th, 2026
 - iii. Yavapai College Full-Time Sabbatical for Brandelyn Andres (*Attached*)
 - iv. Yavapai College Full-Time Sabbatical for Robert Smith (*Attached*)
 - v. Receipt of Reports on Revenues and Expenditures for January 2026 (*Attached*)

This agenda item begins at 13:26:05

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=af3ae7c7-fac8-4c5f-859b-b3fb016e2ace&start=16068.344675>

Board Member Kuykendall moved, seconded by Board Member Payne, to accept the consent agenda from January 2026 in full. The motion passed unanimously (Ayes: McCasland, Bracety, Kiel, Kuykendall, and Payne).

After completing Item 3, the Board returned to discussion of Item 2(e) and (f).

- 2. Study Session
 - e. Yavapai College Finances – Dr. Clint Ewell, Chief Operating Officer - **INFORMATION AND DISCUSSION** {Time: 60} (*Attached*)

This agenda item begins at 13:28:15

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=af3ae7c7-fac8-4c5f-859b-b3fb016e2ace&start=16198.634949>

Dr. Ewell provided a presentation of Yavapai College's current finances to the Board. Dr. Ewell explained how the presentations provided today would combine into his budget

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presentation and future presentations. Dr. Ewell's presentation and discussion related to the presentation can be viewed at the link above.

The Board took a 3-minute break after the presentation and returned to the agenda as scheduled.

- f. President's Report – Dr. Lisa Rhine, President – **INFORMATION** – {Time: 60}
 - i. College Council – Dr. Douglas Berry, Dr. Marylou Mercado and Dr. Janet Nix.
 - 1. Faculty Senate – Dr. Heather Leavitt, Faculty Senate President
(Attached)

This agenda item begins at 14:38:48

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=af3ae7c7-fac8-4c5f-859b-b3fb016e2aee&start=20430.792259>

Dr Rhine introduced Mr. Jack Smith to the Board prior to Dr. Leavitt's presentation. Dr Leavitt then gave an update on the Faculty Senate to the Board.

- 2. Staff Association – Ms. Heather Knowls, Staff Association President
(Attached)

This agenda item begins at 14:43:41

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=af3ae7c7-fac8-4c5f-859b-b3fb016e2aee&start=20724.084763>

Dr. Nix introduced Ms. Heather Knowls as the new Staff Association President. Ms. Knowls introduced herself and provided an update on the Staff Association to the Board.

- 3. Student Government Association – Ms. Talia Yazzie, Student Government President (Attached)

This agenda item begins at 14:47:26

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=af3ae7c7-fac8-4c5f-859b-b3fb016e2aee&start=20949.305441>

Ms. Tania Sheldahl introduced Ms. Talia Yazzie on behalf of Dr. Doug Berry. Ms. Yazzie then provided an update on the Student Government Association to the Board.

- ii. 2025-2026 Yavapai College Continuous Status Faculty Presentation – Dr. Douglas Berry, Provost and Vice President of Student Affairs and Dr. Marylou Mercado, Vice President of Workforce and Health Sciences
(Attached)

This agenda item begins at 14:54:21

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=af3ae7c7-fac8-4c5f-859b-b3fb016e2aee&start=21364.145733>

Dr. Rhine introduced Dr. Mercado, who provided a presentation on the Continuous Status Faculty members at the College. Dr. Mercado presented 9 faculty members to the Board in the presentation.

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- iii. Budget to Actual Monthly Reports and Cash Reserves Monthly Reports – January 2026 (*Attached*)

This agenda item begins at 15:02:42

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=af3ae7c7-fac8-4c5f-859b-b3fb016e2ace&start=21865.095495>

Dr. Rhine informed the Board that the financial reports were available in their Board packets.

4. Adjournment of Board Budget Workshop and Regular Meeting: Procedural – **DECISION**
{Time: 1}

This agenda item begins at 15:03:00

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=af3ae7c7-fac8-4c5f-859b-b3fb016e2ace&start=21882.735553>

Board Member Kiel moved, seconded by Board Chair McCasland, to adjourn the Board Budget Workshop and Regular Meeting at 3:06 pm. This motion passed unanimously (Ayes: Kiel, Kuykendall, McCasland, Bracety and Payne.)

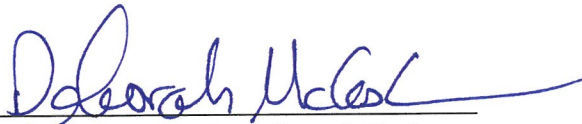
Respectfully submitted,



Kimberly Whitman, Recording Secretary

3/31/24

Date



Mrs. Deb McCasland, Board Chair



Mr. Steve Bracety, Board Secretary

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