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| Situation or issue: |  | Priorities: |

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| **INPUTS** |  | **OUTPUTS** |  | **OUTCOMES** |

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| **Resource** |  | **Activities** |  | **Outputs** |  | **Short-term** |  | **Intermediate** |  | **Long-term** |
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| Assumptions: |  | External Factors: |

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| **SITUATION**: Needs and assets, symptoms vs. problems, stakeholder engagement**PRIORITIES**: Consider mission, vision, values, mandates, resources, local dynamics, collaborators, competitors, intended outcomes |

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| **INPUTS** |  | **OUTPUTS** |  | **OUTCOMES** |

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| **Resources** |  | **Activities** |  | **Outputs** |  | **Short-term** |  | **Intermediate** |  | **Long-term** |
| *In order to accomplish our activities, we need this.* |  | *In order to address our problem, we will conduct these activities.* |  | *What are the tangible products of our activities (deliverables)?* |  | *What changes do we expect to occur in short term (within program control)?* |  | *What changes do we want to see occur next?* |  | *What changes do we hope to see over time?* |
|  What we invest: ◦ staff◦ volunteers◦ time◦ money◦ knowledge base◦ expertise◦ materials◦ equipment◦ space◦ technology◦ partners(4) |  |  What we do or what happens in our organization: ◦ events, workshops◦ meetings◦ deliver services◦ develop products ◦ develop curricula◦ develop resources ◦ training◦ provide counseling◦ assess ◦ facilitate ◦ partner ◦ work with media◦ conferences(3) |  |  Who we reach: ◦ participants ◦ clients ◦ students◦ agencies ◦ decision-makers ◦ customers ◦ private sectorProducts: ◦ log of participants◦ data◦ survey results◦ # of xxx◦ feedback◦ models(5) |  |  What is most direct result or what has to happen first?◦ awareness◦ skills ◦ learning ◦ new knowledge ◦ changed opinions ◦ changed values◦ aspirations◦ attitudes◦ motivations\_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_**During** program timeframe(2a) |  |  What results come next? ◦ action◦ modified behavior◦ changed practices◦ decision-making ◦ changed or new policies◦ social action◦ preservation\_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ A**t end** or beyond program timeframe(2b) |  |  Ultimate impact:◦ conditions◦ social ◦ economic ◦ civil ◦ environmentalAs a result of short term and intermediate outcomes**\_ \_ \_ \_ \_ \_ \_ \_ \_ \_** **After** program timeframe(1) |

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| **ASSUMPTIONS**: The explanation of a set of beliefs, based on a body of knowledge, about how change occurs in your field and with your specific audience or clients. |  | **EXTERNAL FACTORS**: Facts or conditions you assume to be true, the environment in which the program exists (includes a variety of external factors that interact with and influence the program action) |

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| **EVALUATION**: Focus (decide what to evaluate) → Collect Data → Analyze and interpret → Report |

Template adapted from multiple sources by Nicole R. Rossi, Grants Coordinator, Yavapai College